# MINUTES ROCKY POINT PUBLIC SCHOOLS BOARD OF EDUCATION MEETING October 16, 2023

Ms. Ward called the meeting to order at 5:59 p.m. in the auditorium of Rocky Point High School.

Present: Jessica Ward, President

Michael Lisa, Vice President Edward Casswell, Trustee Susan Sullivan, Trustee Erin Walsh, Trustee

Scott O'Brien, Ed.D., Superintendent of Schools

Susann Crossan, Assistant Superintendent

Christopher Van Cott, Assistant Superintendent for Business

Aaron Factor Ed.D., Assistant Superintendent for Curriculum and Instruction

Kelly White, District Clerk

Absent:

#### **EXECUTIVE SESSION**

At 5:59 p.m. a motion was made by Erin Walsh, and seconded by Susan Sullivan, to adjourn to Executive Session to discuss confidential personnel and legal matters.

All in favor – motion carried 5-0

The Board returned to Open Session at 7:04 p.m.

### PLEDGE OF ALLEGIANCE

Ms. Ward reminded the meeting attendees of the public comment procedures.

### SUPERINTENDENT'S REPORT

Dr. O'Brien announced that October 16 - 20 is School Board Recognition Week which promotes awareness and understanding of the important work performed by school board members. He noted that it takes strong schools to build a strong community, and these men and women devote countless hours to making sure our schools are helping every child learn at a higher level. Dr. O'Brien added that they make tough decisions every month and spend many hours studying education issues and regulations in order to provide the kind of accountability our citizens expect.

Dr. O'Brien listed some of the ways in which school board members raise student achievement:

- Creating a shared vision for the future of education
- Setting the direction of the school district to achieve the highest student performance
- Providing accountability for student achievement results
- Developing a budget that aligns district resources to improve achievement
- Supporting a healthy school district culture in which to work and to learn

Dr. O'Brien announced our board members and presented them with a token of appreciation.

President: Ms. Jessica Ward
 Vice President: Mr. Mike Lisa
 Trustee: Mrs. Susan Sullivan
 Trustee: Mr. Ed Casswell
 Trustee: Erin Walsh

Mrs. Stacy Iberger, on behalf of the Rocky Point Teachers Association presented a \$150 donation to the KIN (Kids in Need) fund in recognition of School Board Recognition Week.

Ms. Ward opened the floor to questions/comments regarding the agenda.

There were no questions/comments.

### **CONSENT AGENDA**

The items listed below are presented as part of the Consent Agenda which can be adopted by the Board of Education under a single motion followed by a second and then a formal vote. On the following page the Consent Agenda items are listed in their regular order within a group. Before an actual vote is taken, any Consent Agenda item may be removed by a Board member without a formal motion or second. If this occurs, the indicated resolution will be discussed during its regular order on the agenda and voted on individually.

#### III-IX CONSENT AGENDA ITEMS

Upon a motion made by Michael Lisa, and seconded by Ed Casswell, the following resolution was offered:

**BE IT RESOLVED,** that the Board of Education accepts the following agenda items as one item.

III: Minutes – Regular Meeting September 18, 2023IV: Budget Transfer Summary – September 2023

V: Treasurer's Reports – September 2023

VI: Extra-Classroom Activity Account Treasurer's Report – September 2023

VII: Financials - September 2023

VIII: Internal Claims Audit Report – September 2023

**IX:** Committees on Special Education Schedules 10-16-23-A and 10-16-23-B as recommended by the Superintendent of Schools, to arrange for

appropriate services, as indicated.

All in favor – motion carried 5-0

### X SURPLUS EQUIPMENT

Upon a motion made by Susan Sullivan, and seconded by Erin Walsh, the following resolution was offered:

**BE IT RESOLVED,** that upon the recommendation of the Superintendent of Schools, the Board of Education approves for surplus the following attached lists of equipment.

All in favor – motion carried 5-0

### XI 2022-23 INDEPENDENT AUDITOR'S REPORT

Upon a motion made by Erin Walsh, and seconded by Ed Casswell, the following resolution was offered:

**BE IT RESOLVED,** that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the Independent Auditor's Report with accompanying statements and schedules for the fiscal year ending June 30, 2023 as well as the Independent Auditor's Report on Extra-Classroom Activity Funds with accompanying statement and schedules for the fiscal year ending June 30, 2023 which have been submitted by the Board's external auditors, RS. Abrams.

All in favor – motion carried 5-0

### XII SPECIAL EDUCATION INSTRUCTIONAL SERVICES CONTRACT – MOUNT SINAI UNION FREE SCHOOL DISTRICT – 2023-2024 SY

Upon a motion made by Ed Casswell, and seconded by Michael Lisa, the following resolution was offered:

**BE IT RESOLVED,** that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the President of the Board of Education to enter into a contract with Mount Sinai Union Free School District, for special education students' instructional services for the 2023-24 school year, as required under applicable Individual Educational Programs, applicable law, and/or District Policy.

### XIII SPECIAL EDUCATION INSTRUCTIONAL SERVICES CONTRACT – MILLER PLACE UNION FREE SCHOOL DISTRICT – 2023-2024 SY

Upon a motion made by Michael Lisa, and seconded by Susan Sullivan, the following resolution was offered:

**BE IT RESOLVED,** that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the President of the Board of Education to enter into a contract with Miller Place Union Free School District, for special education students' instructional services for the 2023-24 school year, as required under applicable Individual Educational Programs, applicable law, and/or District Policy.

All in favor – motion carried 5-0

### XIV BID REJECTION #24-05 BOILER MAINTENANCE & REPAIR

Upon a motion made by Susan Sullivan, and seconded by Erin Walsh, the following resolution was offered:

**BE IT RESOLVED,** that upon the recommendation of the Superintendent of Schools, the Board of Education rejects all bids received for the Boiler Maintenance & Repair bid, opened on August 29, 2023.

All in favor – motion carried 5-0

### XV JUUL LABS LITIGATION SETTLEMENT / GENERAL LIABILITY RELEASE ON ALL CLAIMS

Upon a motion made by Erin Walsh, and seconded by Ed Casswell, the following resolution was offered:

**WHEREAS**, the Board of Education entered into a class action lawsuit against Juul Labs; Altria Claims N.D. Case No. 19-md-02913 on November 16, 2020;

WHEREAS, a settlement has been reached in the prorated amount of \$14,041.00, which required a Release of All Claims Agreement to be signed by the District;

**RESOLVED,** based upon the recommendation of the Superintendent of Schools, the President of the Board of Education is authorized to execute the enclosed *Government Entity Release of All Claims* Agreement.

## XVI BOARD OF EDUCATION REVIEW AND RE-ADOPTION OF BOARD OF EDUCATION POLICY NUMBER 7110 (FIRST READING)

Upon a motion made by Ed Casswell, and seconded by Michael Lisa, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education adopts the following revised policy (first reading):

• 7110 Rocky Point School District's Comprehensive Attendance Plan

All in favor – motion carried 5-0

## XVII BOARD OF EDUCATION ADOPTION OF THE ROCKY POINT UNION FREE SCHOOL DISTRICT UNIVERSAL PREKINDERGARTEN PROGRAM PLAN

Upon a motion made by Michael Lisa, and seconded by Susan Sullivan, the following resolution was offered:

**BE IT RESOLVED,** that upon the recommendation of the Superintendent of Schools, the Board of Education adopts the Rocky Point Union Free School District Universal Prekindergarten Program Plan.

All in favor – motion carried 5-0

#### XVIII APPROVAL OF 2023-2024 BUILDING-LEVEL SAFETY PLANS

Upon a motion made by Susan Sullivan, and seconded by Erin Walsh, the following resolution was offered:

**RESOLVED,** based on the recommendation of the Superintendent of Schools, and in accordance with Education Law §2801-a and Commissioner's Regulation §155.17, the Board of Education hereby adopts the building-level safety plans as confidential documents and will submit said plans to the New York State Department of Education as required.

All in favor – motion carried 5-0

### XIX RE-ADOPTION OF THE 2021-2026 ROCKY POINT UFSD PROFESSIONAL DEVELOPMENT PLAN

Upon a motion made by Erin Walsh, and seconded by Ed Casswell, the following resolution was offered:

**BE IT RESOLVED,** that upon the recommendation of the Superintendent of Schools, the Board of Education re-adopts the 2021-2026 Professional Development Plan.

### XX BOARD OF EDUCATION UPDATED ANNUAL APPOINTMENTS FOR THE 2023-2024 SCHOOL YEAR

Upon a motion made by Ed Casswell, and seconded by Michael Lisa, the following resolution was offered:

**BE IT RESOLVED,** that the Board of Education makes the following appointment updates for the 2023-2024 fiscal year at the annual expense indicated below:

NON-OFFICERS			
	POSITION	NAME	ANNUAL EXPENSE
1	Incarcerated Youth/Designated Educational Official	Kristen White	No additional compensation beyond contractual wages
2	FERPA Officer	Joseph Reyes	No additional compensation beyond contractual wages
3	Chief Privacy Officer	Joseph Reyes	No additional compensation beyond contractual wages
4	Data Protection Officer	Joseph Reyes	No additional compensation beyond contractual wages
5	Residence Determination Designee	Kristen White	No additional compensation beyond contractual wages
6	Migrant Student Data Point of Contact	Joseph Reyes	No additional compensation beyond contractual wages
7	Neglected/Delinquent Transition Liaison	Kristen White	No additional compensation beyond contractual wages

All in favor – motion carried 5-0

## XXI MEMORANDUM OF AGREEMENT BETWEEN THE BOARD OF EDUCATION AND THE ROCKY POINT TEACHERS' ASSOCIATION

Upon a motion made by Michael Lisa, and seconded by Susan Sullivan, the following resolution was offered:

**BE IT RESOLVED,** that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the President of the Board of Education to execute a Memorandum of Agreement between the District and the Rocky Point Teachers' Association for the purpose of eliminating one club and adding one new club that shall become a part of Schedule B of the Collective Bargaining Agreement between the Rocky Point Union Free School District and the Rocky Point Teachers' Association, effective September 1, 2023, as per the attached.

### XXII SPECIAL EDUCATION SOLE SOURCE VENDOR - A

Upon a motion made by Susan Sullivan, and seconded by Erin Walsh, the following resolution was offered:

**BE IT RESOLVED,** that upon the recommendation of the Superintendent of Schools, the Board of Education approves Sepideh Homayoonfar, clinical psychologist, for special education evaluation services, as required under applicable Individual Educational Programs, applicable law, and/or District Policy.

All in favor – motion carried 5-0

### XXIII SPECIAL EDUCATION SOLE SOURCE VENDOR - B

Upon a motion made by Erin Walsh, and seconded by Ed Casswell, the following resolution was offered:

**BE IT RESOLVED,** that upon the recommendation of the Superintendent of Schools, the Board of Education approves Philip Eisenberg, clinical psychologist, for special education evaluation services, as required under applicable Individual Educational Programs, applicable law, and/or District Policy.

All in favor – motion carried 5-0

### XXIV MODIFICATION TO THE EMPLOYMENT AGREEMENT – CHRIS VAN COTT

Upon a motion made by Ed Casswell, and seconded by Michael Lisa, the following resolution was offered:

**BE IT RESOLVED,** that the Board of Education authorizes the President of the Board of Education to execute the Amended and Restated Employment Agreement, dated October 16, 2023, between the Board of Education of the Rocky Point Union Free School District and Mr. Christopher Van Cott, Assistant Superintendent for Business.

All in favor – motion carried 5-0

### XXV CONFIDENTIAL EMPLOYMENT AGREEMENT – KELLY WEISS

Upon a motion made by Michael Lisa, and seconded by Susan Sullivan, the following resolution was offered:

**BE IT RESOLVED,** that the Board of Education of the Rocky Point UFSD authorizes the execution of the employment agreement between the Board of Education and Kelly Weiss, Principal Account Clerk, and by the President of the Board of Education.

### XXVI MODIFICATION TO THE EMPLOYMENT AGREEMENT – LORETTA SANCHEZ

Upon a motion made by Susan Sullivan, and seconded by Erin Walsh, the following resolution was offered:

**BE IT RESOLVED,** that the Board of Education authorizes the President of the Board of Education to execute the Amended and Restated Employment Agreement, dated October 16, 2023, between the Board of Education of the Rocky Point Union Free School District and Mrs. Loretta Sanchez, Confidential Principal Office Assistant.

All in favor – motion carried 5-0

#### XXVII CONFIDENTIAL EMPLOYMENT AGREEMENT – LISA LOPEZ

Upon a motion made by Erin Walsh, and seconded by Ed Casswell, the following resolution was offered:

**BE IT RESOLVED,** that the Board of Education of the Rocky Point UFSD authorizes the execution of the employment agreement between the Board of Education and Lisa Lopez, Principal Office Assistant, and by the President of the Board of Education.

All in favor – motion carried 5-0

### XXVIII MODIFICATION TO THE EMPLOYMENT AGREEMENT – DEBRA HOFFMAN

Upon a motion made by Ed Casswell, and seconded by Michael Lisa, the following resolution was offered:

**BE IT RESOLVED,** that the Board of Education authorizes the President of the Board of Education to execute the Amended and Restated Employment Agreement, dated October 16, 2023, between the Board of Education of the Rocky Point Union Free School District and Mrs. Debra Hoffman, Confidential Senior Account Clerk Typist.

All in favor – motion carried 5-0

### XXIX PERSONNEL

Upon a motion made by Michael Lisa, and seconded by Susan Sullivan, the following resolution was offered:

**BE IT RESOLVED,** that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the attached Personnel changes.

Ms. Ward congratulated the following employees on their appointments:

- Mr. Eric Spallone Guard
- Ms. Karen Wade DO Senior Office Assistant
- Ms. Katherine Droge JAE School Lunch Monitor
- Mr. Daniel Felicetti JAE School Lunch Monitor
- Ms. Casey Taylor HS School Hall Monitor

#### XXX NEW BUSINESS

Ms. Ward inquired of the trustees if there was any new business they wished to discuss.

There was no new business at this time.

Ms. Ward once again opened the floor to questions/comments.

 Mr. McNamara thanked the Board of Education for accepting the donation of the peace poles, donated by Rocky Point Rotary. He encouraged anyone interested in joining their mission to foster a culture of peace through education, to sign a letter of intention.

There were no further questions/comments.

#### XXXI ADJOURNMENT

At 7:22 p.m. a motion was made by Michael Lisa, and seconded by Susan Sullivan to adjourn the meeting.

All in favor – motion carried 5-0

Respectfully submitted,

Kelly White District Clerk