# MINUTES ROCKY POINT PUBLIC SCHOOLS BOARD OF EDUCATION MEETING August 28, 2023

The meeting was called to order at 6 p.m. in the auditorium of Rocky Point High School.

Present: Edward Casswell, Trustee

Michael Lisa, Trustee Susan Sullivan, Trustee Erin Walsh, Trustee Jessica Ward, Trustee

Scott O'Brien, Ed.D., Superintendent of Schools

Susann Crossan, Assistant Superintendent

Christopher Van Cott, Assistant Superintendent for Business

Kelly White, District Clerk

Absent:

#### EXECUTIVE SESSION

At 6 p.m. a motion was made by Michael Lisa, and seconded by Susan Sullivan, to adjourn to Executive Session to discuss confidential personnel and legal matters.

All in favor – Motion carried 5-0

The Board returned to Open Session at 7:03 p.m.

#### PLEDGE OF ALLEGIANCE

## DISTRICT CLERK ADMINISTERS OATH OF OFFICE TO RE-ELECTED BOARD MEMBER ERIN WALSH

#### III. ELECTION OF OFFICERS

#### a. ELECTION OF THE PRESIDENT OF THE BOARD

(Ed. Law 1701, 2504, 2563)

The district clerk asked for nominations for the office of President of the Board of Education. Michael Lisa nominated, and Erin Walsh seconded, Jessica Ward for the office of President of the Board of Education. With no further nominations for the office of President, a roll call vote was taken for Jessica Ward as Board of Education President.

All in favor - Motion carried 5-0

The oath of office was administered to Ms. Ward by Kelly White, district clerk.

Chair relinquished by the district clerk to President Ward.

#### b. ELECTION OF VICE PRESIDENT OF THE BOARD

President Ward requested nominations for the office of Vice President of the Board of Education. Erin Walsh nominated, and Jessica Ward seconded, Michael Lisa for the office of Vice President of the Board of Education. With no further nominations for the office of Vice President, a roll call vote was taken for Michael Lisa as Board of Education Vice President.

All in favor - Motion carried 5-0

The oath of office was administered to Mr. Lisa by Kelly White, district clerk.

#### SUPERINTENDENT'S REPORT

Dr. O'Brien shared some of the work throughout the district in anticipation of our schools opening next week:

- Our administrative team and educators have been working on the four focus areas of our Strategic Plan (Student-Centered Learning, Wellness, Community Engagement, and Academic Supports), with expanding learning opportunities for students a top priority. As we have shared over the past several months, when students return in September, our students will benefit from a nine-period day. As this undertaking affects all building daily schedules, we have diligently worked alongside our bus company to ensure a smooth and structured transition for the first day of school.
- Expanded HS/MS classes include Advanced Placement Capstone Seminar, American Sign Language, Animation and CGI, Film and Television Development, Game and App Design, Robotics, STEAM Skills, Sports Medicine, World Cultures and Travel, and Writing for Cinema and Commercial, among others. Students in FJC and JAE have new STEAM labs, and JAE has a new technology lab and the addition of band and orchestra for grade 4 and extended elementary lunch/recess time.
- Numerous building and facility updates have resulted in bright, refreshed academic, athletic, and extracurricular areas.
  - At the High School, changes include auditorium seating and carpet replacement, lower turf field seating area and pole lighting, new LED lights for the tennis courts and upper turf field, the newly lined and numbered HS/MS parking lot and updates to the Cosmetology Room and Tech Room.
  - The Middle School has a new minibus parking lot, gate, and vestibule flooring at the main entrance.
  - JAE and FJC students now have a new playground and safety surfaces, as well as other cosmetic updates inside and out.

Dr. O'Brien announced that the first day of school for students will be Wednesday, September 6, 2023. He added that the calendar section of the district website has an overview of the 2023-2024 school calendar along with the new school hours.

Ms. Ward opened the floor to questions/comments regarding the agenda.

• Ms. Ruberto was unable to locate the details of Policy #3410 within the agenda. Dr. O'Brien directed her to the correct area of the agenda.

There were no further questions/comments.

#### **CONSENT AGENDA**

The items listed below are presented as part of the Consent Agenda which can be adopted by the Board of Education under a single motion followed by a second and then a formal vote. On the following page the Consent Agenda items are listed in their regular order within a group. Before an actual vote is taken, any Consent Agenda item may be removed by a Board member without a formal motion or second. If this occurs, the indicated resolution will be discussed during its regular order on the agenda and voted on individually.

#### **IV-IX CONSENT AGENDA ITEMS**

Upon a motion made by Michael Lisa, and seconded by Susan Sullivan, the following resolution was offered:

**BE IT RESOLVED,** that the Board of Education accepts the following agenda items as one item.

IV: Minutes – Regular/Re-organizational Meeting July 6, 2023

V: Treasurer's Reports – June 2023

VI: Extra-Classroom Activity Account Treasurer's Report – June 2023

VII: Financials - June 2023

VIII: Internal Claims Audit Report – June and July 2023

**IX:** Committees on Special Education Schedules 8-28-23-A and 8-28-23-B as recommended by the Superintendent of Schools, to arrange for appropriate services, as indicated.

All in favor - Motion carried 5-0

#### X DONATION FROM OHIOPYLE PRINTS, INC.

Upon a motion made by Susan Sullivan, and seconded by Erin Walsh, the following resolution was offered:

**BE IT RESOLVED,** that upon the recommendation of the Superintendent of Schools, the Board of Education approves and accepts the donation from Ohiopyle Prints, Inc.

**BE IT RESOLVED**, that the Rocky Point Union Free School District hereby approves the recommendation of the Superintendent of Schools, to increase the general fund budget by \$16.67 as a result of the donation from Ohiopyle Prints, Inc.

**BE IT FURTHER RESOLVED**, that the following budget code be adjusted to reflect that increase:

A 2110 500 03 0000 \$16.67

All in favor - Motion carried 5-0

Ms. Ward thanked Ohiopyle for their donation.

## XI ROCKY POINT PTA DONATION FOR GRADUATION FLOWERS (HS)

Upon a motion made by Erin Walsh, and seconded by Ed Casswell, the following resolution was offered:

**BE IT RESOLVED,** that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the \$500.00 donation from the Rocky Point PTA, as per the attached.

**BE IT RESOLVED,** that the Rocky Point Union Free School District hereby approves upon the recommendation of the Superintendent of Schools, to increase the general fund budget by \$500.00 as a result of the donation from the Rocky Point PTA.

**BE IT FURTHER RESOLVED** that the following budget codes be adjusted to reflect that increase:

A2110435030000 \$ 500.00

All in favor - Motion carried 5-0

Ms. Ward thanked the PTA for their generous donation.

## XII AMERICAN RESCUE PLAN ("ARP") GRANT AMENDMENTS RESOLUTION

Upon a motion made by Ed Casswell, and seconded by Michael Lisa, the following resolution was offered:

**BE IT RESOLVED,** that upon the recommendation of the Superintendent of Schools, the Board of Education hereby affirms the attached grant amendments submitted to the New York State Education Department related to the American Rescue Plan ("ARP") program funds.

All in favor - Motion carried 5-0

#### XIII DONATION OF PEACE POLES-ROCKY POINT ROTARY CLUB

Upon a motion made by Michael Lisa, and seconded by Susan Sullivan, the following resolution was offered:

**BE IT RESOLVED,** that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the donation of two (2) Peace Poles from the Rocky Point Rotary Club, valued at \$360.00 each, totaling \$720.00

All in favor - Motion carried 5-0

Ms. Ward thanked the Rotary Club for their donation. She added that the Human Rights Club is coordinating the best location for the peace pole installation.

#### XIV DONATION OF FUNDING FOR CHEER MATS

Upon a motion made by Susan Sullivan, and seconded by Erin Walsh, the following resolution was offered:

**BE IT RESOLVED,** that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the donation of \$1,347.10 from the Rocky Point Cheer Booster Club (LIVCCPC) and the donation of \$2,503.90 from the Rocky Point Booster Club; to be used to purchase cheerleading mats, as per the attached;

**BE IT RESOLVED,** that the Rocky Point Union Free School District hereby approves upon the recommendation of the Superintendent of Schools, to increase the general fund budget by \$3,851.00 as a result of the donations from the Rocky Point Cheer Booster Club and the Rocky Point Booster Club;

**BE IT FURTHER RESOLVED** that the following budget codes be adjusted to reflect that increase:

A2855 207 04 0000 \$3,851.00

All in favor - Motion carried 5-0

Ms. Ward thanked the Cheer Booster Club and the Rocky Point Athletic Booster Club for their continued support of the athletic program.

#### XV SURPLUS EQUIPMENT

Upon a motion made by Erin Walsh, and seconded by Ed Casswell, the following resolution was offered:

**BE IT RESOLVED,** that upon the recommendation of the Superintendent of Schools, the Board of Education approves for surplus the following attached lists of equipment.

All in favor - Motion carried 5-0

## XVI ADOPTION AND REVIEW/RE-ADOPTION OF BOARD OF EDUCATION POLICY NUMBERS, 3410, 5220, 5410, 5681, AND 7110 (SECOND READING)

Upon a motion made by Ed Casswell, and seconded by Michael Lisa, the following resolution was offered:

**BE IT RESOLVED**, that the Board of Education adopts and reviews/re-adopts the following policies (second reading):

- 3410 Code of Conduct on School Property
- 5220 District Investments
- 5410 Purchasing
- 5681 School Safety Plans
- 7110 Rocky Point School District's Comprehensive Attendance Plan

## XVII ADOPTION OF REVISED 2023-24 DISTRICT-WIDE SAFETY PLAN

Upon a motion made by Michael Lisa, and seconded by Susan Sullivan, the following resolution was offered:

**BE IT RESOLVED,** that upon the recommendation of the Superintendent of Schools, the Board of Education approves and adopts the revised 2023-24 District-Wide Safety Plan.

All in favor - Motion carried 5-0

## XVIII RFP #R24-05 AWARD-FINANCIAL ACCOUNTING & REPORTING SERVICES

Upon a motion made by Susan Sullivan, and seconded by Erin Walsh, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education authorizes the President of the Board of Education to enter into an agreement with R.S. Abrams for compilation of annual financial statements and associated documentation for year ending June 30, 2023, in accordance with the scope of services submitted in response to the District's request for proposal RFP #R24-05, at a cost of \$9,500.00.

All in favor - Motion carried 5-0

#### XIX BUILDING CONDITION SURVEY (BCS) CONTRACT

Upon a motion made by Erin Walsh, and seconded by Ed Casswell, the following resolution was offered:

**WHEREAS,** New York State K-12 public school districts are required to submit a Building Condition Survey ("BCS") every five years as completed by a licensed architectural firm;

**RESOLVED,** that the Board of Education authorizes the Superintendent of Schools to execute the attached agreement with John A. Grillo Architect, P.C. to conduct said BCS at a fee of \$24,419.55 (\$0.05 per sq. ft. x 488,391 sq. ft.).

All in favor - Motion carried 5-0

## XX RESOLUTION TO INCREASE THE PRICE OF SCHOOL BREAKFAST & LUNCH FOR 2023-24

Upon a motion made by Ed Casswell, and seconded by Michael Lisa, the following resolution was offered:

**BE IT RESOLVED,** that upon the recommendation of the Superintendent of Schools, the Board of Education approves the increase in price of student breakfast in all schools to \$2.00/each, and increase the price of lunch in FJC and JAE to \$3.00/each, and the MS and HS lunch to \$3.15/each. Additionally, Staff breakfast meal is \$2.90 + tax and Staff lunch meal is \$4.90 + tax.

#### XXI SCOPE EDUCATION SERVICES AGREEMENT 2023-24

Upon a motion made by Michael Lisa, and seconded by Susan Sullivan, the following resolution was offered:

**WHEREAS**, the United States federal government enacted the American Rescue Plan (ARP) of 2021, Public Law 117-2 on March 11, 2021;

**WHEREAS**, the ARP provides financial assistance to states and school districts to sustain the operation of schools and to address the impact of the coronavirus pandemic on the nation's students;

**WHEREAS**, the District has developed a multi-year plan reflecting initiatives in accordance with the requirements of the ARP which includes the need to provide afterschool enrichment and support opportunities;

**RESOLVED**, based upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the attached proposal from the SCOPE Education services to provide Saturday enrichment opportunities for students K-12, beginning in 2023-2024; and

**BE IT FURTHER RESOLVED,** the proposal will be funded by the ARP.

All in favor - Motion carried 5-0

# XXII AGREEMENT BETWEEN THE BOARD OF EDUCATION OF THE ROCKY POINT UNION FREE SCHOOL DISTRICT AND THE ROCKY POINT SCHOOL-RELATED PROFESSIONAL ASSOCIATION

Upon a motion made by Susan Sullivan, and seconded by Erin Walsh, the following resolution was offered:

**RESOLVED,** based upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the President of the Board of Education to execute a Memorandum of Agreement between the Board of Education of the Rocky Point Union Free School District and the Rocky Point School-Related Professional Association to revise Appendix A as per the attached. All other terms and conditions of the 2020-2025 collective bargaining agreement between the District and the Rocky Point School-Related Professional Association shall remain the same.

#### XXIII SETTLEMENT AGREEMENT

Upon a motion made by Erin Walsh, and seconded by Ed Casswell, the following resolution was offered:

**RESOLVED**, that the Board of Education President is authorized, nunc pro tunc, to execute the Agreement between the District and Rocky Point UFSD Employee # 1679 on the matter of resignation/retirement.

All in favor - Motion carried 5-0

## XXIV CERTIFICATION OF QUALIFIED LEAD EVALUATOR AND EVALUATOR FOR TEACHERS AND PRINCIPALS

Upon a motion made by Ed Casswell, and seconded by Michael Lisa, the following resolution was offered:

**BE IT RESOLVED,** that upon the recommendation of the Superintendent of Schools, the Board of Education hereby certifies Joseph Reyes and Rebecca Burleson as Qualified Lead Evaluators or Evaluators of classroom teachers and building principals and certifies having successfully completed the training requirements prescribed in 8 NYCRR §30-2.9. This certification has been issued in accordance with the process for certifying lead evaluators and evaluators described in the district's Annual Professional Performance Review Plan.

All in favor - Motion carried 5-0

## XXV APPOINTMENT OF THE ASSISTANT SUPERINTENDENT FOR CURRICULUM AND INSTRUCTION

Upon a motion made by Michael Lisa, and seconded by Susan Sullivan, the following resolution was offered:

**BE IT RESOLVED,** that upon the recommendation of the Superintendent of Schools, the Board of Education hereby appoints Aaron Factor as Assistant Superintendent for Curriculum and Instruction effective July 1, 2023 through July 1, 2028, and authorizes the President of the Board of Education to execute a corresponding Employment Agreement with Aaron Factor in the form and upon the terms and conditions approved by the Board of Education, as attached hereto.

#### XXVI PERSONNEL

Upon a motion made by Susan Sullivan, and seconded by Erin Walsh, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the attached Personnel changes.

All in favor - Motion carried 5-0

Ms. Ward congratulated the following employees on their appointments:

- Ms. Chelsea Klints Senior Office Assistant
- Ms. Jennifer Agresto Senior Office Assistant
- Ms. Kathleen Bucher Senior Office Assistant
- Ms. Alexandra Quaglio School Teacher Aide
- Ms. Cara Gross School Teacher Aide
- Ms. Gina Fragoletti School Teacher Aide
- Mr. Andrew Brisciano Groundkeeper 1
- Mr. David Ginocchio Groundskeeper 1
- Mr. John Simone Guard
- Mr. Gregory Hepp Guard
- Mr. Jonathan Tiskowitz Guard
- Mr. Anthony Russo Guard
- Mr. Kevin Brown Guard
- Ms. Elizabeth Monkan Guard
- Ms. Geraldine Fiore School Lunch Monitor
- Ms. Kristen Santiago School Lunch Monitor
- Ms. Natalie Muller School Lunch Monitor
- Ms. Colleen Burke School Hall Monitor
- Ms. Katelyn Feldman School Hall Monitor
- Ms. Lynne Scofield School Hall Monitor
- Ms. Rajwinder Kaur Food Service Worker
- Mr. Wilson Gonzalez Food Service Worker
- Mr. Daniel Alvarado Food Service Worker
- Mr. Warren Shimkin Food Service Worker
- Ms. Toni Souliopolos Food Service Worker
- Ms. Jessica Sakalis Food Service Worker
- Dr. Aaron Factor Assistant Superintendent for Curriculum and Instruction
- Mr. Joseph Reyes Director of Technology
- Ms. Rebecca Burleson Assistant Director for Special Education

Ms. Ward once again opened the floor to questions/comments.

- Ms. Ruberto advocated to get young people involved in the voting process and inquired if there was an update to their previous conversations regarding this initiative.
   Dr. O'Brien confirmed he had spoken with Ms. Brooks, Director of Humanities, and stated that he would ask her to reach out so that they could discuss it in further detail.
- Mr. Tychnowitz discussed STEM vs STEAM. He also asked if the district offered any courses and/or workshops to explain the financial consequences of college student loans to both students and parents. Dr. O'Brien explained that they offer College Night and Financial Aid Night annually which is open to both students and parents. He added that there is also an elective called Personal Finance and a weekend enrichment program that includes a class for high school students on financial literacy. Dr. O'Brien stated that they are open to considering additional courses to the curriculum as well.

There were no further questions/comments.

#### XXVII NEW BUSINESS

Ms. Ward inquired of the trustees if there was any new business they wished to discuss.

There was no new business at this time.

Ms. Ward shared that a Superintendent of a neighboring district complimented the District Administration on their annual calendar and the hard work that went into creating it.

#### XXVIII ADJOURNMENT

At 7:33 p.m. a motion was made by Michael Lisa, and seconded by Susan Sullivan, to adjourn the meeting.

All in favor – Motion carried 5-0

Respectfully submitted,

Kelly White District Clerk