

**AGENDA
ROCKY POINT PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
November 19, 2012**

I Meeting called to Order:

Pledge of Allegiance

Present: Michael Nofi, President
Diane Burke, Vice President
John Lessler, Trustee
Kathleen Hegggers, Trustee
Scott Reh, Trustee
Michael F. Ring, Ed.D., Superintendent of Schools
Deborah De Luca, Ed.D., Assistant Superintendent
Gregory Hilton, School Business Official
Susan Wilson, Executive Director for Educational Services
Mary Berretta, Assistant District Clerk

Absent: Patricia Jones, District Clerk

Executive Session

At _____ PM motion made and seconded to adjourn to Executive Session to discuss _____.

Motion _____ 2nd _____ Vote _____

The Board returned to Open Session at _____ PM.

- **Superintendent's Report**

II Adoption and Acceptance of Holdover Resolutions from the October 29, 2012 Board of Education Meeting

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby moves to adopt and accept the holdover resolutions, as well as the entire agenda, from the scheduled October 29, 2012 Board of Education meeting.

Motion _____ 2nd _____ Vote _____

III Treasurer's Reports

BE IT RESOLVED, that the Board of Education accepts the Treasurer’s Report for the month of October 2012 as presented.

Motion _____ 2nd _____ Vote _____

IV Extra-Classroom Activity Account Treasurer Report

BE IT RESOLVED, that the Board of Education accepts the Extra-Classroom Activity Treasurer Report for the month of October 2012 as presented.

Motion _____ 2nd _____ Vote _____

V Financial Reports

BE IT RESOLVED, that the Board of Education accepts the Financial Reports for the month of October 2012 as presented.

Motion _____ 2nd _____ Vote _____

VI Budget Transfer Summary – October 2012

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the October 2012 Budget Transfer Summary.

Motion _____ 2nd _____ Vote _____

VII Internal Claims Audit Report – October 2012

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the October 2012 Internal Claims Audit Report.

Motion _____ 2nd _____ Vote _____

VIII Surplus Textbooks

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves for surplus the following attached list of textbooks.

Motion _____ 2nd _____ Vote _____

IX 2011/2012 Capital Improvement Program, Phase 2, JAE SED No.: 58-02-09-02-0-001-012 Asbestos Abatement & Ceiling – Country Carpet Distributors, Inc., Change Order No. 1

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts and approves the attached change order in reference to

the Capital Improvement Program, Phase 2, Joseph A. Edgar Intermediate School, and authorizes the President of the Board of Education to execute said change order.

Motion _____ 2nd _____ Vote _____

**X Review, Revision and Re-Adoption of Board of Education Policies
(Second Reading)**

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby moves the review, revision and re-adoption (*Second Reading*) of Board of Education Policy Numbers: 5610, 5620, 5621, 5650, 6510, 6520, 6530, 6540, 7240, 7242, 1310, 1320, 1520, 1530, 1540, 2110, 7620, 7621, 7632, 7640, and 7641.

Motion _____ 2nd _____ Vote _____

**XI Committees on Special Education/Preschool Special Education
Recommendations**

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education votes to arrange for appropriate services pursuant to the recommendations of Schedule 11-19-12-A and Schedule 11-19-12- B.

Motion _____ 2nd _____ Vote _____

XII Personnel

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the attached Personnel changes.

Motion _____ 2nd _____ Vote _____

XIII Recess

I move that the Board of Education recess this meeting at _____ PM in order to await the results of the Capital Projects Referendum Vote.

Motion _____ 2nd _____ Vote _____

Meeting reconvened at _____ PM.

**XIV Resolution to Accept the Results of the Capital Projects Referendum
Vote**

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the results of the Capital Projects Referendum Vote.

Motion _____ 2nd _____ Vote _____

At _____ PM motion made and seconded to go into Executive Session to discuss _____..

Motion _____ 2nd _____ Vote _____

The Board returned to Open Session at _____

Adjournment

I move that the Board of Education adjourns the meeting at _____ PM

Motion _____ 2nd _____ Vote _____

**Rocky Point Union Free School District
Treasurer's Report
For the Month Ended: October 30, 2012**

Rocky Point Union Free School District
Treasurer's Report
General Fund - Money Market A204
As of October 31, 2012

| | | | |
|---|------------|-------------|----------------------------------|
| Reconciled Balance as of: | 9/30/2012 | | 102,878.27 |
| Receipts: | | | |
| | Interest | 43.70 | 43.70 |
| Disbursements: | | <u>0.00</u> | <u>0.00</u> |
| Total available balance per General Ledger as of: | 10/31/2012 | | <u><u>102,921.97</u></u> |
| Bank Balance as of: | 10/31/2012 | | <u><u>102,921.97</u></u> 0.00 |

Prepared by: Linda Bielski
Date: 11/7/2012

Reviewed by: Virginia Ho Uz
Date: 11/7/2012

Statement of Account



015158

ROCKY POINT UFSD
 ROCKY POINT SCHOOL
 90 ROCKY POINT-YAPHANK ROAD
 ROCKY POINT NY 11778

October 31, 2012
 Total days in statement period: 31
 (0)
 Page 1 of 1

Direct Inquiries to:
 CALL CENTER
 1-800-894-0300

Peoples United Bank
 293 Route 25A
 Rocky Point, NY 11778

Summary of Account Balance

| Account | Number | Ending Balance |
|------------------------|--------|----------------|
| Municipal Money Market | | \$102,921.97 |

Municipal Money Market

Average balance \$102,878.27
 Interest paid year to date \$423.85

| Date | Description | Additions | Subtractions | Balance |
|-------|----------------------|--------------|--------------|---------------------|
| 09-30 | Beginning balance | | | \$102,878.27 |
| 10-31 | #Interest | 43.70 | | 102,921.97 |
| 10-31 | Ending totals | 43.70 | .00 | \$102,921.97 |

Annual percentage yield earned 0.50%
 Interest-bearing days 31
 Average balance for APY \$102,878.27
 Interest earned \$43.70

| | Total for this period | Total year-to-date |
|--------------------------|-----------------------|--------------------|
| Total Overdraft Fees | \$0.00 | \$0.00 |
| Total Returned Item Fees | \$0.00 | \$0.00 |

DETAIL ACCOUNT TRANSACTIONS - A 204 MONEY MARKET-PEOPLES UNITED BANK - 10/01/12 - 10/31/12

| DATE | REF# | INV# | VEND# | EXPLANATION | SCH# | DEBITS | CREDITS | BALANCE |
|----------|---------|------|-------|-----------------------------|------|--------|---------|------------|
| 10/01/12 | | | | BALANCE 07/01/12 - 09/30/12 | | 0.00 | 0.00 | 102,878.27 |
| 10/31/12 | 1021014 | | | INTEREST REVENUE | CR-4 | 43.70 | 0.00 | 102,921.97 |
| | | | | TOTALS | | 43.70 | 0.00 | 102,921.97 |

Report Completed 9:49 AM

Rocky Point Union Free School District
Treasurer's Report
General Fund A2006
As of October 31, 2012

| | | |
|---|------------|----------------------------|
| Reconciled Balance as of: | 9/30/2012 | 2,967,206.90 |
| Receipts: | | 0.00 |
| Disbursements: | | <u>0.00</u> |
| Total available balance per General Ledger as of: | 10/31/2012 | <u><u>2,967,206.90</u></u> |
| Bank Balance as of: | 10/31/2012 | <u><u>2,967,206.90</u></u> |

Prepared by: Linda Bilski
Date: 11/6/2012

Reviewed by: Virginia Huang
Date: 11/6/2012

MultiDay Balance Report -- for Linda Bilski

Date range: Oct 01, 2012 thru Oct 31, 2012

Ge
on
05
at
10

Bank Name TD Bank

Account Name: Rocky Point UFSD (USD)

| <input checked="" type="checkbox"/> Account Summary | Amount |
|---|----------------|
| Opening Ledger (as of 10/01/2012) | \$2,967,206.90 |
| Total Credits | \$0.00 |
| Total Debits | \$0.00 |
| Closing Ledger (as of 10/31/2012) | \$2,967,206.90 |

DETAIL ACCOUNT TRANSACTIONS - A 2006 TD BANK, N.A. - 10/01/12 - 10/31/12

| DATE | REF# | INV# | VEND# | EXPLANATION | SCH# | DEBITS | CREDITS | BALANCE |
|----------|------|------|-------|-----------------------------|------|--------|---------|--------------|
| 10/01/12 | | | | BALANCE 07/01/12 - 09/30/12 | | 0.00 | 0.00 | 2,967,206.90 |
| | | | | TOTALS | | 0.00 | 0.00 | 2,967,206.90 |

Report Completed 11:13 AM

Rocky Point Union Free School District
Treasurer's Report
Account's Payable A2007
As of October 31, 2012

| | | |
|---|--------------------|----------------------------|
| Reconciled Balance as of: | 9/30/2012 | 1,030,523.01 |
| Receipts: | | 0.00 |
| Disbursements: | | <u>0.00</u> |
| Total available balance per General Ledger as of: | 10/31/2012 | <u><u>1,030,523.01</u></u> |
| Bank Balance as of: | 10/31/2012 | 1,030,648.01 |
| Less: | Outstanding Checks | <u>(125.00)</u> |
| Adjusted Bank Balance as of : | 10/31/2012 | <u><u>1,030,523.01</u></u> |

Prepared by: Linda Bilski
Date: 11/6/2012

Reviewed by: Virginia H. Hwang
Date: 11/6/2012

MultiDay Balance Report -- for Linda Bilski

Date range: Oct 01, 2012 thru Oct 31, 2012

Ge
on
05
at
10

Bank Name

TD Bank

Account Name: General Fund Accounts Payable (USD)

| <input checked="" type="checkbox"/> Account Summary | Amount |
|---|----------------|
| Opening Ledger (as of 10/01/2012) | \$1,030,648.01 |
| Total Credits | \$0.00 |
| Total Debits | \$0.00 |
| Closing Ledger (as of 10/31/2012) | \$1,030,648.01 |

Bank Reconciliation Outstanding Checks Listing as of 10/31/12

| CHECK# | ISSUE DATE | PAYEE | AMOUNT | CLEARED | CLEAR DATE |
|--------------|------------|---------------------------|--------|---------|------------|
| 88925 | 05/24/11 | NYS DEPT OF STATE DIVISIO | 125.00 | N | |
| GRAND TOTAL | | | 125.00 | | |
| TOTAL CHECKS | | | 1 | | |

Report Completed 11:50 AM

DETAIL ACCOUNT TRANSACTIONS - A 2007 TD-ACCOUNTS PAYABLE - 10/01/12 - 10/31/12

| DATE | REF# | INV# | VEND# | EXPLANATION | SCH# | DEBITS | CREDITS | BALANCE |
|----------|------|------|-------|-----------------------------|--------|--------|---------|--------------|
| 10/01/12 | | | | BALANCE 07/01/12 - 09/30/12 | | 0.00 | 0.00 | 1,030,523.01 |
| | | | | | TOTALS | 0.00 | 0.00 | 1,030,523.01 |

Report Completed 11:14 AM

Rocky Point Union Free School District
Treasurer's Report
General Fund - Investment A2008
As of October 31, 2012

| | | |
|---|--------------|----------------|
| Reconciled Balance as of: | 9/30/2012 | 17,531,253.67 |
| Receipts: | | |
| Title IIA-2013 | 17,723.00 | |
| Lottery Grant | 178,648.67 | |
| State Aid | 176,802.00 | |
| Interest | 5,201.29 | |
| | | 378,374.96 |
| Disbursements: | | |
| Funding Transfer: Net Payroll | 1,821,831.22 | |
| Funding Transfer: Payroll Deductions | 1,110,500.78 | |
| Funding Transfer: AP Warrants | 1,048,292.86 | |
| | | (3,980,624.86) |
| Total available balance per General Ledger as of: | 10/31/2012 | 13,929,003.77 |
| Bank Balance as of: | 10/31/2012 | 13,929,003.77 |

Prepared by Linda Beliski
Date: 11/6/2012

Reviewed by: Virginia Holloway
Date: 11/6/2012

A2008

ExportData[4]

Direct inquiries to Customer Service
(877) 694-9111

ROCKY POINT UFSD
GENERAL FUND INVESTMENT ACCOUNT
90 ROCKY POINT YAPHANK RD
ROCKY POINT NY 11778-8423

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| | | |
|--------------------------|----------|---------------|
| Opening balance | 10-01-12 | 17,531,253.67 |
| +Deposits/Credits | 4 | 373,173.67 |
| -Checks/Debits | 9 | 3,980,624.86 |
| -Service charge | | 0.00 |
| +Interest paid | | 5,201.29 |
| Ending balance | 10-31-12 | 13,929,003.77 |
| Days in Statement Period | 31 | |

INTEREST INFORMATION

| | |
|--------------------------------|---------------|
| Average Daily Balance | 15,349,580.17 |
| Days in Earnings Period | 31 |
| Interest Earned | 5,201.29 |
| Annual Percentage Yield Earned | 0.40 % |
| Interest Paid this Year | 55,120.81 |

| DATE | DESCRIPTION | CHECK# | DEBITS | CREDITS | BALANCE |
|-------|--|--------|------------|------------|---------------|
| | Beginning Balance | | | | 17,531,253.67 |
| 10-05 | Book transfer debit | | 857,556.51 | | 16,673,697.16 |
| 10-05 | Book transfer debit | | 518,206.23 | | 16,155,490.93 |
| 10-05 | Book transfer debit | | 110,854.31 | | 16,044,636.62 |
| 10-11 | Book transfer debit | | 716,447.77 | | 15,328,188.85 |
| 10-15 | ACH deposit | | | 17,723.00 | 15,345,911.85 |
| | NYS OSC ACH | | | | |
| | 101512 ROCKY POINT SCHOOL DIS AP0000183565 | | | | |
| 10-16 | ACH deposit | | | 178,648.67 | 15,524,560.52 |
| | NYS OSC ACH | | | | |
| | 101612 ROCKY POINT SCHOOL DIS AP0000185650 | | | | |
| 10-19 | ACH deposit | | | 9,070.00 | 15,533,630.52 |
| | NYS OSC ACH | | | | |
| | 101912 ROCKY POINT SCHOOL DIS AP0000190178 | | | | |
| 10-23 | Book transfer debit | | 964,193.30 | | 14,569,437.22 |
| 10-23 | Book transfer debit | | 592,294.55 | | 13,977,142.67 |

DETAIL ACCOUNT TRANSACTIONS - A 2008 CAPITAL ONE INVESTMENT - 10/01/12 - 10/31/12

| DATE | REF# | INV# | VEND# | EXPLANATION | SCH# | DEBITS | CREDITS | BALANCE |
|----------|---------|------|-------|-----------------------------|------|-------------------|---------------------|----------------------|
| 10/01/12 | | | | BALANCE 07/01/12 - 09/30/12 | | 0.00 | 0.00 | 17,531,253.67 |
| 10/04/12 | 1020947 | | | FUNDING WARRANT #24 | CR-4 | 0.00 | 110,854.31 | 17,420,399.36 |
| 10/10/12 | 1020952 | | | TRUST & AGENCY DEDUCTI | CR-4 | 0.00 | 518,206.23 | 16,902,193.13 |
| 10/10/12 | 1020953 | | | FUNDING NET PAYROLL 10.1 | CR-4 | 0.00 | 857,556.51 | 16,044,636.62 |
| 10/11/12 | 1020955 | | | FUNDING WARRANT #25 | CR-4 | 0.00 | 716,447.77 | 15,328,188.85 |
| 10/15/12 | 1020978 | | | TITLE IIA-2013 | CR-4 | 17,723.00 | 0.00 | 15,345,911.85 |
| 10/19/12 | 1021008 | | | STATE AID | CR-4 | 9,070.00 | 0.00 | 15,354,981.85 |
| 10/24/12 | 1020991 | | | FUNDING WARRANT #29 | CR-4 | 0.00 | 104,913.73 | 15,250,068.12 |
| 10/24/12 | 1020989 | | | TRUST & AGENCY DEDUCTIO | CR-4 | 0.00 | 592,294.55 | 14,657,773.57 |
| 10/24/12 | 1020990 | | | REVENUE LOTTERY GRANT | CR-4 | 178,648.67 | 0.00 | 14,836,422.24 |
| 10/24/12 | 1020987 | | | FUNDING WARRANT #28 | CR-4 | 0.00 | 116,077.05 | 14,720,345.19 |
| 10/24/12 | 1020988 | | | FUNDING NET PAYROLL 10.2 | CR-4 | 0.00 | 964,193.30 | 13,756,151.89 |
| 10/31/12 | 1020998 | | | INTEREST REVENUE | CR-4 | 5,201.29 | 0.00 | 13,761,353.18 |
| 10/31/12 | 1021007 | | | MANUAL PR CHECK #82615 - | CR-4 | 0.00 | 81.41 | 13,761,271.77 |
| 10/31/12 | 1021009 | | | STATE AID | CR-4 | 167,732.00 | 0.00 | 13,929,003.77 |
| | | | | TOTALS | | 378,374.96 | 3,980,624.86 | 13,929,003.77 |

Report Completed 11:12 AM

Rocky Point Union Free School District
Treasurer's Report
General Fund - Operating A2009
As of October 31, 2012

| | | |
|---|------------|------------------------------------|
| Reconciled Balance as of: | 9/30/2012 | 2,000,000.00 |
| Receipts: | | 0.00 |
| Disbursements: | | <u>0.00</u> |
| Total available balance per General Ledger as of: | 10/31/2012 | <u><u>2,000,000.00</u></u> |
| Bank Balance as of: | 10/31/2012 | <u><u>2,000,000.00</u></u> 0.00 |

Prepared by:
Date:

Linda Bilski
11/6/2012

Reviewed by:
Date:

Virginia H. Conway
11/6/2012

A2009

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Direct inquiries to Customer Service
(877) 694-9111

ROCKY POINT UFSD
OPERATING ACCOUNT
90 ROCKY POINT YAPHANK RD
ROCKY POINT NY 11778-8423

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Government Banking Checking

| | | |
|--------------------------|----------|--------------|
| Opening balance | 10-01-12 | 2,000,000.00 |
| +Deposits/Credits | 0 | 0.00 |
| -Checks/Debits | 0 | 0.00 |
| -Service charge | | 0.00 |
| Ending balance | 10-31-12 | 2,000,000.00 |
| Days in Statement Period | 31 | |
| END OF STATEMENT | | |

DETAIL ACCOUNT TRANSACTIONS - A 2009 CAPITAL ONE OPERATING - 10/01/12 - 10/31/12

| DATE | REF# | INV# | VEND# | EXPLANATION | SCH# | DEBITS | CREDITS | BALANCE |
|----------|------|------|-------|-----------------------------|--------|--------|---------|--------------|
| 10/01/12 | | | | BALANCE 07/01/12 - 09/30/12 | | 0.00 | 0.00 | 2,000,000.00 |
| | | | | | TOTALS | 0.00 | 0.00 | 2,000,000.00 |

Report Completed 11:14 AM

Rocky Point Union Free School District
Treasurer's Report
General Fund - AP Checking A2010
As of October 31, 2012

Reconciled Balance as of: 9/30/2012 1,019,909.06

Receipts:

| | | |
|------------------------|--------------|--------------|
| Facilities Use | 120.00 | |
| Driver Ed | 400.00 | |
| Refund | 209.44 | |
| Community Ed | 985.00 | |
| Lost Book | 429.65 | |
| Postage Reimbursement | 18.00 | |
| Medicaid Reimbursement | 3,854.09 | |
| Recycling | 28.80 | |
| Medical | 8,174.47 | |
| Funding Transfer | 1,048,292.86 | |
| Interest | 468.61 | |
| | 1,062,980.92 | 1,062,980.92 |

Disbursements:

| | | |
|--------------------|--------------|----------------|
| Cash Disbursements | 1,048,423.31 | |
| | | (1,048,423.31) |

Total available balance per General Ledger as of: 10/31/2012 1,034,466.67

Bank Balance as of: 10/31/2012 1,133,890.39

Less: Outstanding Checks (99,423.72)

Adjusted Bank Balance as of: 10/31/2012 1,034,466.67

Prepared by: Linda Bilski
Date: 11/6/2012

Reviewed by: Karina Helwig
Date: 11/6/2012

A2010

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Direct inquiries to Customer Service
(877) 694-9111

ROCKY POINT UFSD
GENERAL FUND CHECKING
90 ROCKY POINT YAPHANK RD
ROCKY POINT NY 11778-8423

Special handle

297 ENCLOSURES

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| | | |
|--------------------------|----------|--------------|
| Opening balance | 10-01-12 | 1,993,948.97 |
| +Deposits/Credits | 12 | 1,062,512.31 |
| -Checks/Debits | 297 | 1,923,039.50 |
| -Service charge | | 0.00 |
| +Interest paid | | 468.61 |
| Ending balance | 10-31-12 | 1,133,890.39 |
| Days in Statement Period | 31 | |

INTEREST INFORMATION

| | |
|--------------------------------|--------------|
| Average Daily Balance | 1,382,926.82 |
| Days in Earnings Period | 31 |
| Interest Earned | 468.61 |
| Annual Percentage Yield Earned | 0.40 % |
| Interest Paid this Year | 3,480.15 |

| DATE | DESCRIPTION | CHECK# | DEBITS | CREDITS | BALANCE |
|-------|-------------------|--------|------------|---------|--------------|
| | Beginning Balance | | | | 1,993,948.97 |
| 10-01 | Check withdrawal | 92781 | 551,702.55 | | 1,442,246.42 |
| 10-01 | Check withdrawal | 92776 | 21,908.00 | | 1,420,338.42 |
| 10-01 | Check withdrawal | 92809 | 6,500.00 | | 1,413,838.42 |
| 10-01 | Check withdrawal | 92790 | 4,128.00 | | 1,409,710.42 |
| 10-01 | Check withdrawal | 92803 | 3,963.50 | | 1,405,746.92 |
| 10-01 | Check withdrawal | 92814 | 3,788.94 | | 1,401,957.98 |
| 10-01 | Check withdrawal | 92819 | 2,297.50 | | 1,399,660.48 |
| 10-01 | Check withdrawal | 92766 | 2,178.01 | | 1,397,482.47 |
| 10-01 | Check withdrawal | 92760 | 1,560.00 | | 1,395,922.47 |
| 10-01 | Check withdrawal | 92767 | 1,316.35 | | 1,394,606.12 |
| 10-01 | Check withdrawal | 92832 | 1,068.14 | | 1,393,537.98 |
| 10-01 | Check withdrawal | 92048 | 599.40 | | 1,392,938.58 |
| 10-01 | Check withdrawal | 92802 | 513.00 | | 1,392,425.58 |
| 10-01 | Check withdrawal | 92840 | 509.81 | | 1,391,915.77 |
| 10-01 | Check withdrawal | 92773 | 346.72 | | 1,391,569.05 |
| 10-01 | Check withdrawal | 92793 | 255.00 | | 1,391,314.05 |
| 10-01 | Check withdrawal | 92813 | 238.44 | | 1,391,075.61 |
| 10-01 | Check withdrawal | 92763 | 150.00 | | 1,390,925.61 |
| 10-01 | Check withdrawal | 92761 | 65.00 | | 1,390,860.61 |
| 10-01 | Check withdrawal | 92785 | 22.86 | | 1,390,837.75 |

**ROCKY POINT UFSD
OUTSTANDING CHECK LIST
AS OF OCTOBER 31, 2012**

| CHECK# | CHECK DATE | CHECK AMOUNT |
|---------------|-------------------|---------------------|
| 90737 | 12/21/2011 | \$75.00 |
| 91937 | 6/12/2012 | \$599.40 |
| 92588 | 8/29/2012 | \$35.00 |
| 92683 | 9/12/2012 | \$11,987.61 |
| 92699 | 9/12/2012 | \$170.00 |
| 92748 | 9/19/2012 | \$100.00 |
| 92765 | 9/24/2012 | \$334.00 |
| 92847 | 10/2/2012 | \$1,373.12 |
| 92896 | 10/2/2012 | \$15.00 |
| 92908 | 10/2/2012 | \$140.00 |
| 92918 | 10/2/2012 | \$30.00 |
| 92920 | 10/2/2012 | \$1,927.60 |
| 92955 | 10/9/2012 | \$125.00 |
| 92995 | 10/10/2012 | \$50.00 |
| 92997 | 10/17/2012 | \$36.97 |
| 93001 | 10/17/2012 | \$8.20 |
| 93003 | 10/17/2012 | \$25,076.80 |
| 93004 | 10/17/2012 | \$200.00 |
| 93005 | 10/17/2012 | \$40.40 |
| 93010 | 10/17/2012 | \$110.84 |
| 93012 | 10/17/2012 | \$165.45 |
| 93014 | 10/17/2012 | \$85.00 |
| 93022 | 10/17/2012 | \$200.00 |
| 93030 | 10/17/2012 | \$359.94 |
| 93032 | 10/17/2012 | \$70.00 |
| 93033 | 10/17/2012 | \$200.00 |
| 93039 | 10/17/2012 | \$249.52 |
| 93040 | 10/17/2012 | \$360.00 |
| 93041 | 10/17/2012 | \$322.12 |
| 93048 | 10/17/2012 | \$19.13 |
| 93049 | 10/17/2012 | \$25.00 |
| 93051 | 10/24/2012 | \$23.37 |
| 93054 | 10/24/2012 | \$14.57 |
| 93056 | 10/24/2012 | \$84.99 |
| 93059 | 10/24/2012 | \$160.00 |
| 93062 | 10/24/2012 | \$250.25 |
| 93064 | 10/24/2012 | \$23.27 |
| 93069 | 10/24/2012 | \$213.40 |
| 93071 | 10/24/2012 | \$33.52 |
| 93072 | 10/24/2012 | \$284.40 |
| 93078 | 10/24/2012 | \$36,220.22 |
| 93079 | 10/24/2012 | \$11.38 |
| 93080 | 10/24/2012 | \$171.00 |
| 93085 | 10/24/2012 | \$804.69 |
| 93086 | 10/24/2012 | \$7,655.00 |
| 93090 | 10/24/2012 | \$113.85 |
| 93091 | 10/24/2012 | \$7,029.00 |
| 93092 | 10/24/2012 | \$1,384.02 |
| 93095 | 10/24/2012 | \$203.00 |
| 93097 | 10/24/2012 | \$23.27 |
| 93100 | 10/24/2012 | \$229.42 |
| | | \$99,423.72 |

DETAIL ACCOUNT TRANSACTIONS - A 2010 CAPITAL ONE AP CHECKING - 10/01/12 - 10/31/12

| DATE | REF# | INV# | VEND# | EXPLANATION | SCH# | DEBITS | CREDITS | BALANCE |
|----------|---------|------|-------|-----------------------------|-------|---------------------|---------------------|---------------------|
| 10/01/12 | | | | BALANCE 07/01/12 - 09/30/12 | | 0.00 | 0.00 | 1,019,909.06 |
| 10/02/12 | 1020946 | | | DRIVERS ED | CR-4 | 400.00 | 0.00 | 1,020,309.06 |
| 10/03/12 | | | | * SEE CASH DISBURSEMENT | CD-24 | 0.00 | 110,854.31 | 909,454.75 |
| 10/04/12 | 1020947 | | | FUNDING WARRANT #24 | CR-4 | 110,854.31 | 0.00 | 1,020,309.06 |
| 10/05/12 | 1020951 | | | FOR BUILDING USE FEE/RP O | CR-4 | 120.00 | 0.00 | 1,020,429.06 |
| 10/05/12 | 1020949 | | | XEROX REFUND | CR-4 | 209.44 | 0.00 | 1,020,638.50 |
| 10/05/12 | 1020950 | | | COMMUNITY ED | CR-4 | 75.00 | 0.00 | 1,020,713.50 |
| 10/10/12 | | | | * SEE CASH DISBURSEMENT | CD-25 | 0.00 | 716,578.22 | 304,135.28 |
| 10/11/12 | 1020977 | | | MEDICAID CK 36776087 | CR-4 | 3,854.09 | 0.00 | 307,989.37 |
| 10/11/12 | 1020955 | | | FUNDING WARRANT #25 | CR-4 | 716,447.77 | 0.00 | 1,024,437.14 |
| 10/16/12 | 1020980 | | | LOST BOOKS | CR-4 | 349.65 | 0.00 | 1,024,786.79 |
| 10/16/12 | 1020981 | | | LOST BOOKS | CR-4 | 80.00 | 0.00 | 1,024,866.79 |
| 10/17/12 | | | | * SEE CASH DISBURSEMENT | CD-28 | 0.00 | 116,077.05 | 908,789.74 |
| 10/19/12 | 1020982 | | | HEALTH, DENTAL | CR-4 | 8,174.47 | 0.00 | 916,964.21 |
| 10/19/12 | 1020984 | | | POSTAGE FEES PER DAVID P | CR-4 | 18.00 | 0.00 | 916,982.21 |
| 10/19/12 | 1020985 | | | COMMUNITY ED | CR-4 | 910.00 | 0.00 | 917,892.21 |
| 10/23/12 | 1020986 | | | PK METALS / DANIEL FOUGE | CR-4 | 28.80 | 0.00 | 917,921.01 |
| 10/24/12 | 1020991 | | | FUNDING WARRANT #29 | CR-4 | 104,913.73 | 0.00 | 1,022,834.74 |
| 10/24/12 | | | | * SEE CASH DISBURSEMENT | CD-29 | 0.00 | 104,913.73 | 917,921.01 |
| 10/24/12 | 1020987 | | | FUNDING WARRANT #28 | CR-4 | 116,077.05 | 0.00 | 1,033,998.06 |
| 10/31/12 | 1021002 | | | INTEREST REVENUE | CR-4 | 468.61 | 0.00 | 1,034,466.67 |
| | | | | TOTALS | | 1,062,980.92 | 1,048,423.31 | 1,034,466.67 |

Report Completed 11:15 AM

Rocky Point Union Free School District
Treasurer's Report
Cafeteria ACH - C205
As of October 31, 2012

| | | | |
|---|---------------------|-----------------------------|-------------------|
| Reconciled Balance as of: | 9/30/2012 | | 245,692.60 |
| Receipts: | | | |
| | Café Sales | <u>22,556.00</u> | 22,556.00 |
| Disbursements: | | <u> </u> | 0.00 |
| Total available balance per General Ledger as of: | 10/31/2012 | | <u>268,248.60</u> |
| Bank Balance as of: | 10/31/2012 | | 267,998.60 |
| Add: | Deposits in Transit | | 250.00 |
| Adjusted Bank Balance as of: | 10/31/2012 | | <u>268,248.60</u> |

Prepared by:
Date:

Linda Beliski
11/7/2012

Reviewed by:
Date:

J. Hollman
11/7/2012

MultiDay Balance Report -- for Linda Bilski

Date range: Oct 01, 2012 thru Oct 31, 2012

Ge
on
05
at
10

| Bank Name | TD Bank | | Account Name: Cafeteria Fund ACH Revenue (USD) | | | |
|---|--------------|--------------|--|------------|---------------------|---|
| Account Summary | | | | | | |
| Opening Ledger (as of 10/01/2012) | \$243,892.60 | | | | | |
| Total Credits | \$24,106.00 | | | | | |
| Total Debits | \$0.00 | | | | | |
| Closing Ledger (as of 10/31/2012) | \$267,998.60 | | | | | |
| <p style="text-align: center;"> <i>Last month DIT</i> <i>Oct. ACH in Nov. Bank Statement (see att'd) DIT</i> $-1800.- = 22306.- + 250.- = 22,556.-$ </p> | | | | | | |
| Detail Credit Transactions | | | | | | |
| 10/01/2012 ACH Credit Received | Amount | Availability | Bank Ref. | Cust Ref. | Deposit Item Detail | Notes |
| 10/01/2012 ACH Credit Received | \$230.00 | | 138778818 | 0000000000 | | AC-MERCHANT BANKCD - DEPOSIT 362303181881 |
| 10/01/2012 ACH Credit Received | \$200.00 | | 138578752 | 0000000000 | | AC-MERCHANT BANKCD - DEPOSIT 362303167880 |
| 10/01/2012 ACH Credit Received | \$180.00 | | 138278653 | 0000000000 | | AC-MERCHANT BANKCD - DEPOSIT 362303172880 |
| 10/01/2012 ACH Credit Received | \$180.00 | | 138678785 | 0000000000 | | AC-MERCHANT BANKCD - DEPOSIT 362303172880 |
| 10/01/2012 ACH Credit Received | \$170.00 | | 138178620 | 0000000000 | | AC-MERCHANT BANKCD - DEPOSIT 362303167880 |
| 10/01/2012 ACH Credit Received | \$170.00 | | 138478719 | 0000000000 | | AC-MERCHANT BANKCD - DEPOSIT 362303194884 |
| 10/01/2012 ACH Credit Received | \$120.00 | | 137978554 | 0000000000 | | AC-MERCHANT BANKCD - DEPOSIT 362303181881 |
| 10/01/2012 ACH Credit Received | \$80.00 | | 138378686 | 0000000000 | | AC-MERCHANT BANKCD - DEPOSIT 362303181881 |
| 10/01/2012 ACH Credit Received | \$70.00 | | 137878521 | 0000000000 | | AC-MERCHANT BANKCD - DEPOSIT 362303172880 |
| 10/01/2012 ACH Credit Received | \$70.00 | | 138078587 | 0000000000 | | AC-MERCHANT BANKCD - DEPOSIT 362303194884 |
| 10/01/2012 ACH Credit Received | \$40.00 | | 137778488 | 0000000000 | | AC-MERCHANT BANKCD - DEPOSIT |

MultiDay Balance Report -- for Linda Bilski
Date range: Nov 01, 2012 thru Nov 06, 2012

Ge
on
07
at
09

| Bank Name | TD Bank | | | | | |
|--|-----------------|----------------------|-----------|------------|---------------------|---|
| Account Name: Cafeteria Fund ACH Revenue (USD) | | | | | | |
| Account Summary | | | | | | |
| Opening Ledger (as of 11/01/2012) | \$267,998.60 | | | | | |
| Total Credits | \$550.00 | | | | | |
| Total Debits | \$0.00 | | | | | |
| Closing Ledger (as of 11/06/2012) | \$268,548.60 | | | | | |
| Detail Credit Transactions | | | | | | |
| | Amount | Availability | Bank Ref. | Cust Ref. | Deposit Item Detail | Notes |
| 11/02/2012 ACH Credit Received | \$90.00 | DIT Oct. \$250 | 826364089 | 0000000000 | | AC-MERCHANT BANKCD - DEPOSIT 362303167880 |
| 11/02/2012 ACH Credit Received | \$70.00 | | 826664143 | 0000000000 | | AC-MERCHANT BANKCD - DEPOSIT 362303194884 |
| 11/02/2012 ACH Credit Received | \$50.00 | | 826464107 | 0000000000 | | AC-MERCHANT BANKCD - DEPOSIT 362303172880 |
| 11/02/2012 ACH Credit Received | \$40.00 | | 826564125 | 0000000000 | | AC-MERCHANT BANKCD - DEPOSIT 362303181881 |
| 11/05/2012 ACH Credit Received | \$60.00 | | 571702314 | 0000000000 | | AC-MERCHANT BANKCD - DEPOSIT 362303167880 |
| 11/05/2012 ACH Credit Received | \$50.00 | | 571902374 | 0000000000 | | AC-MERCHANT BANKCD - DEPOSIT 362303181881 |
| 11/05/2012 ACH Credit Received | \$30.00 | | 571802344 | 0000000000 | | AC-MERCHANT BANKCD - DEPOSIT 362303172880 |
| 11/06/2012 ACH Credit Received | \$110.00 | | 986637721 | 0000000000 | | AC-MERCHANT BANKCD - DEPOSIT 362303181881 |
| 11/06/2012 ACH Credit Received | \$50.00 | | 986537708 | 0000000000 | | AC-MERCHANT BANKCD - DEPOSIT 362303172880 |
| Item Count 9 | \$550.00 | | | | | |

DETAIL ACCOUNT TRANSACTIONS - C 205 TD-CAFETERIA ACH REVENUE - 10/01/12 - 10/31/12

| DATE | REF# | INV# | VEND# | EXPLANATION | SCH# | DEBITS | CREDITS | BALANCE |
|----------|---------|------|-------|-----------------------------|------|------------------|-------------|-------------------|
| 10/01/12 | | | | BALANCE 07/01/12 - 09/30/12 | | 0.00 | 0.00 | 245,692.60 |
| 10/31/12 | 1021010 | | | FJC ACH | CR-4 | 7,577.00 | 0.00 | 253,269.60 |
| 10/31/12 | 1021011 | | | JAE ACH | CR-4 | 4,440.00 | 0.00 | 257,709.60 |
| 10/31/12 | 1021012 | | | RPHS ACH | CR-4 | 4,349.00 | 0.00 | 262,058.60 |
| 10/31/12 | 1021013 | | | RPMS ACH | CR-4 | 6,190.00 | 0.00 | 268,248.60 |
| | | | | TOTALS | | 22,556.00 | 0.00 | 268,248.60 |

Report Completed 9:36 AM

Rocky Point Union Free School District
Treasurer's Report
Cafeteria Checking - C207
As of October 31, 2012

| | | | |
|---|--------------------------|------------------|--------------------------|
| Reconciled Balance as of: | 9/30/2012 | | 189,715.63 |
| Receipts: | | | |
| | Student Deposits | 62,965.80 | |
| | Interest | <u>68.16</u> | |
| | | | 63,033.96 |
| Disbursements: | | | |
| | NSF Check-Felitti | 30.00 | |
| | Cash Disbursements | <u>72,973.85</u> | |
| | | | <u>(73,003.85)</u> |
| Total available balance per General Ledger as of: | 10/31/2012 | | <u><u>179,745.74</u></u> |
| | | | |
| Bank Balance as of: | 10/31/2012 | | 188,935.79 |
| Less: | Outstanding Checks | | (13,677.07) |
| Add: | Deposits In Transit | | 4,483.92 |
| | Bank Correction Required | | 3.10 |
| | | | <u>179,745.74</u> |
| Adjusted Bank Balance as of : | 10/31/2012 | | <u><u>179,745.74</u></u> |

-

Prepared by: Linda Bilski
Date: 11/7/2012

Reviewed by: J. Hoey
Date: 11/7/2012

C207

ExportDataCAH5P0IP

Direct inquiries to Customer Service
(877) 694-9111

ROCKY POINT UFSD
CAFETERIA CHECKING
90 ROCKY POINT YAPHANK RD
ROCKY POINT NY 11778-8423

91 ENCLOSURES Page 1 of 6

Government Bking Cking w/i 752702 132 9

| | | |
|--------------------------|----------|------------|
| Opening balance | 10-01-12 | 191,222.59 |
| +Deposits/Credits | 103 | 61,113.42 |
| -Checks/Debits | 95 | 63,468.38 |
| -Service charge | | 0.00 |
| +Interest paid | | 68.16 |
| Ending balance | 10-31-12 | 188,935.79 |
| Days in Statement Period | 31 | |

INTEREST INFORMATION

| | |
|--------------------------------|------------|
| Average Daily Balance | 201,144.54 |
| Days in Earnings Period | 31 |
| Interest Earned | 68.16 |
| Annual Percentage Yield Earned | 0.40 % |
| Interest Paid this Year | 591.48 |

| DATE | DESCRIPTION | CHECK# | DEBITS | CREDITS | BALANCE |
|-------|-------------------|--------|--------|----------|------------|
| | Beginning Balance | | | | 191,222.59 |
| 10-01 | Customer deposit | | | 460.47 | 191,683.06 |
| 10-01 | Customer deposit | | | 388.35 | 192,071.41 |
| 10-01 | Check withdrawal | 8718 | 216.00 | | 191,855.41 |
| 10-02 | Customer deposit | | | 694.23 | 192,549.64 |
| 10-02 | Customer deposit | | | 656.70 | 193,206.34 |
| 10-02 | Customer deposit | | | 411.40 | 193,617.74 |
| 10-02 | Customer deposit | | | 388.40 | 194,006.14 |
| 10-02 | Customer deposit | | | 263.10 | 194,269.24 |
| 10-02 | Customer deposit | | | 206.05 | 194,475.29 |
| 10-03 | Customer deposit | | | 862.52 | 195,337.81 |
| 10-03 | Customer deposit | | | 809.50 | 196,147.31 |
| 10-03 | Customer deposit | | | 527.41 | 196,674.72 |
| 10-03 | Customer deposit | | | 497.05 | 197,171.77 |
| 10-03 | Customer deposit | | | 175.80 | 197,347.57 |
| 10-03 | Chargeback | | 30.00 | | 197,317.57 |
| | Closed Account | 092812 | | | |
| 10-03 | Check withdrawal | 8733 | 16.00 | | 197,301.57 |
| 10-04 | Customer deposit | | | 1,854.05 | 199,155.62 |
| 10-04 | Customer deposit | | | 690.95 | 199,846.57 |

Bank Reconciliation Outstanding Checks Listing as of 10/31/12

| CHECK# | ISSUE DATE | PAYEE | AMOUNT | CLEARED | CLEAR DATE |
|--------------|------------|---------------------------|-----------|---------|------------|
| 8724 | 09/19/12 | LONG ISLAND EQUIP SERVICE | 3,889.00 | N | |
| 8734 | 10/02/12 | ADLER, JUDY | 0.15 | N | |
| 8744 | 10/02/12 | BettyJean O'Connor | 0.15 | N | |
| 8746 | 10/02/12 | Brian Russell | 0.05 | N | |
| 8748 | 10/02/12 | CAREY, JOANNE TURSI | 0.15 | N | |
| 8749 | 10/02/12 | CHERYL CASSAR | 0.05 | N | |
| 8751 | 10/02/12 | Daniel Francis Sullivan | 0.05 | N | |
| 8752 | 10/02/12 | DARLENE DELAHUNTY | 0.65 | N | |
| 8753 | 10/02/12 | Deborah Przybylinski | 0.60 | N | |
| 8755 | 10/02/12 | Dina Geraldine Rotondi | 0.10 | N | |
| 8756 | 10/02/12 | Donna Gleason | 1.45 | N | |
| 8759 | 10/02/12 | EDWARD LLOYD | 0.21 | N | |
| 8762 | 10/02/12 | James Mannetta | 3.55 | N | |
| 8766 | 10/02/12 | JOELLEN CZERWINSKI | 0.30 | N | |
| 8767 | 10/02/12 | John Lebens | 0.30 | N | |
| 8770 | 10/02/12 | Joseph Staudt | 9.75 | N | |
| 8773 | 10/02/12 | KENNETH WALKER | 0.15 | N | |
| 8775 | 10/02/12 | Louis Scicutella | 0.30 | N | |
| 8777 | 10/02/12 | MALCOLM ELGUT | 2.75 | N | |
| 8778 | 10/02/12 | Margaret Gohn | 15.75 | N | |
| 8779 | 10/02/12 | Margaret Jannace | 0.10 | N | |
| 8781 | 10/02/12 | MARION LEWIS | 1.50 | N | |
| 8792 | 10/02/12 | Robert Whyte | 0.20 | N | |
| 8793 | 10/02/12 | Ruth Spoleti | 0.05 | N | |
| 8800 | 10/02/12 | Theresa Stankiewicz | 0.85 | N | |
| 8802 | 10/02/12 | Vincent Ortolani | 0.15 | N | |
| 8833 | 10/24/12 | AMERICAN CLASSIC SPECIALT | 461.05 | N | |
| 8835 | 10/24/12 | BIG APPLE PRETZELS | 108.00 | N | |
| 8840 | 10/24/12 | JAY BEE DISTRIBUTORS | 1,893.79 | N | |
| 8842 | 10/24/12 | LOMBARDI TRUCKING INC | 86.40 | N | |
| 8843 | 10/24/12 | LONG ISLAND EQUIP SERVICE | 5,061.62 | N | |
| 8849 | 10/24/12 | SCHRIER, H. & CO. | 2,137.90 | N | |
| GRAND TOTAL | | | 13,677.07 | | |
| TOTAL CHECKS | | | 32 | | |

DETAIL ACCOUNT TRANSACTIONS - C 207 CAPITAL ONE CHECKING - 10/01/12 - 10/31/12

| DATE | REF# | INV# | VEND# | EXPLANATION | SCH# | DEBITS | CREDITS | BALANCE |
|----------|---------|------|-------|-----------------------------|-------|------------------|------------------|-------------------|
| 10/01/12 | | | | BALANCE 07/01/12 - 09/30/12 | | 0.00 | 0.00 | 189,715.63 |
| 10/03/12 | | | | * SEE CASH DISBURSEMENT | CD-13 | 0.00 | 15,352.00 | 174,363.63 |
| 10/10/12 | | | | * SEE CASH DISBURSEMENT | CD-14 | 0.00 | 19,217.07 | 155,146.56 |
| 10/16/12 | 81 | | | CLOSED ACCOUNT RETURN | JE-10 | 0.00 | 30.00 | 155,116.56 |
| 10/17/12 | | | | * SEE CASH DISBURSEMENT | CD-15 | 0.00 | 5,821.43 | 149,295.13 |
| 10/24/12 | | | | * SEE CASH DISBURSEMENT | CD-16 | 0.00 | 32,583.35 | 116,711.78 |
| 10/31/12 | 1021003 | | | INTEREST REVENUE | CR-4 | 68.16 | 0.00 | 116,779.94 |
| 10/31/12 | 1021017 | | | CAFETERIA RECEIPTS | CR-4 | 62,965.80 | 0.00 | 179,745.74 |
| | | | | TOTALS | | 63,033.96 | 73,003.85 | 179,745.74 |

Report Completed 2:09 PM

Rocky Point Union Free School District
Treasurer's Report
Federal Fund Checking - F205
As of October 31, 2012

| | | | |
|---|--------------------|-------------------|---------------------|
| Reconciled Balance as of: | 9/30/2012 | | 317,676.89 |
| Receipts: | | | |
| | Interest | <u>99.44</u> | 99.44 |
| Disbursements: | | | |
| | Cash Disbursements | <u>108,828.85</u> | <u>(108,828.85)</u> |
| Total available balance per General Ledger as of: | 10/31/2012 | | <u>208,947.48</u> |
| Bank Balance as of: | 10/31/2012 | | 209,091.49 |
| Less: | Outstanding Checks | | <u>(144.01)</u> |
| Adjusted Bank Balance as of : | 10/31/2012 | | <u>208,947.48</u> |

Prepared by:
Date:

Linda Belski
11/6/2012

Reviewed by:
Date:

Virginia G. Wong
11/6/2012

F205

ExportData[3]

Direct inquiries to Customer Service
(877) 694-9111

ROCKY POINT UFSD
FEDERAL CHECKING
90 ROCKY POINT YAPHANK RD
ROCKY POINT NY 11778-8423

12 ENCLOSURES Page 1 of 1

Government Bking Cking w/i

| | | |
|--------------------------|----------|------------|
| Opening balance | 10-01-12 | 321,688.44 |
| +Deposits/Credits | 0 | 0.00 |
| -Checks/Debits | 12 | 112,696.39 |
| -Service charge | | 0.00 |
| +Interest paid | | 99.44 |
| Ending balance | 10-31-12 | 209,091.49 |
| Days in Statement Period | 31 | |

INTEREST INFORMATION

| | |
|--------------------------------|------------|
| Average Daily Balance | 293,468.44 |
| Days in Earnings Period | 31 |
| Interest Earned | 99.44 |
| Annual Percentage Yield Earned | 0.40 % |
| Interest Paid this Year | 1,084.94 |

| DATE | DESCRIPTION | CHECK# | DEBITS | CREDITS | BALANCE |
|-------|-------------------|--------|-----------|---------|------------|
| | Beginning Balance | | | | 321,688.44 |
| 10-01 | Check withdrawal | 3806 | 440.04 | | 321,248.40 |
| 10-05 | Check withdrawal | 3805 | 3,510.00 | | 317,738.40 |
| 10-10 | Check withdrawal | 3808 | 6,800.00 | | 310,938.40 |
| 10-12 | Check withdrawal | 3807 | 5,339.36 | | 305,599.04 |
| 10-12 | Check withdrawal | 3809 | 1,515.80 | | 304,083.24 |
| 10-15 | Check withdrawal | 3811 | 7,020.00 | | 297,063.24 |
| 10-15 | Check withdrawal | 3810 | 3,120.00 | | 293,943.24 |
| 10-17 | Check withdrawal | 3812 | 9,100.00 | | 284,843.24 |
| 10-26 | Check withdrawal | 3813 | 80.59 | | 284,762.65 |
| 10-29 | Check withdrawal | 3814 | 42,885.60 | | 241,877.05 |
| 10-29 | Check withdrawal | 3815 | 4,400.00 | | 237,477.05 |
| 10-31 | Check withdrawal | 3816 | 28,485.00 | | 208,992.05 |
| 10-31 | Interest paid | | | 99.44 | 209,091.49 |
| | Ending balance | | | | 209,091.49 |

CHECKS PAID DURING STATEMENT PERIOD

| Date | Check No. | Amount | Date | Check No. | Amount |
|-------|-----------|----------|-------|-----------|----------|
| 10-05 | 3805 | 3,510.00 | 10-01 | 3806 | 440.04 |
| 10-12 | 3807 | 5,339.36 | 10-10 | 3808 | 6,800.00 |

Bank Reconciliation Outstanding Checks Listing as of 10/31/12

| CHECK# | ISSUE DATE | PAYEE | AMOUNT | CLEARED | CLEAR DATE |
|--------------|------------|------------------------|--------|---------|------------|
| 3762 | 05/21/12 | BURKE, JENNIFER | 10.51 | N | |
| 3774 | 06/19/12 | NORTHERN TERMINUS INC. | 51.00 | N | |
| 3817 | 10/24/12 | TOGETHER INC. | 82.50 | N | |
| GRAND TOTAL | | | 144.01 | | |
| TOTAL CHECKS | | | 3 | | |

Report Completed 12:45 PM

DETAIL ACCOUNT TRANSACTIONS - F 205 CAPITAL ONE CHECKING - 10/01/12 - 10/31/12

| DATE | REF# | INV# | VEND# | EXPLANATION | SCH# | DEBITS | CREDITS | BALANCE |
|----------|---------|------|-------|-----------------------------|-------|--------------|-------------------|-------------------|
| 10/01/12 | | | | BALANCE 07/01/12 - 09/30/12 | | 0.00 | 0.00 | 317,676.89 |
| 10/03/12 | | | | * SEE CASH DISBURSEMENT | CD-7 | 0.00 | 12,139.36 | 305,537.53 |
| 10/10/12 | | | | * SEE CASH DISBURSEMENT | CD-8 | 0.00 | 20,755.80 | 284,781.73 |
| 10/17/12 | | | | * SEE CASH DISBURSEMENT | CD-9 | 0.00 | 75,851.19 | 208,930.54 |
| 10/24/12 | | | | * SEE CASH DISBURSEMENT | CD-10 | 0.00 | 82.50 | 208,848.04 |
| 10/31/12 | 1021001 | | | INTEREST REVENUE | CR-4 | 99.44 | 0.00 | 208,947.48 |
| | | | | TOTALS | | 99.44 | 108,828.85 | 208,947.48 |

Report Completed 11:16 AM

Rocky Point Union Free School District
Treasurer's Report
Capital Fund Checking - H205
As of October 31, 2012

| | | | |
|---|--------------------|------------------|---------------------------|
| Reconciled Balance as of: | 9/30/2012 | | 556,865.55 |
| Receipts: | | | |
| | Interest | <u>187.67</u> | 187.67 |
| Disbursements: | | | |
| | | <u>56,157.50</u> | <u>(56,157.50)</u> |
| Total available balance per General Ledger as of: | 10/31/2012 | | <u>500,895.72</u> |
| Bank Balance as of: | 10/31/2012 | | 525,901.22 |
| Less: | Outstanding Checks | | <u>(25,005.50)</u> |
| Adjusted Bank Balance as of: | 10/31/2012 | | <u>500,895.72</u> 0.00 |

Prepared by: Linda Beliski
Date: 11/6/2012

Reviewed by: Virginia Holway
Date: 11/6/2012

14205

ExportData[5]

Direct inquiries to Customer Service
(877) 694-9111

ROCKY POINT UFSD
CAPITAL FUND CHECKING
90 ROCKY POINT YAPHANK RD
ROCKY POINT NY 11778-8423

2 ENCLOSURES Page 1 of 1

Government Bking Cking w/i

| | | |
|--------------------------|----------|------------|
| Opening balance | 10-01-12 | 556,865.55 |
| +Deposits/Credits | 0 | 0.00 |
| -Checks/Debits | 2 | 31,152.00 |
| -Service charge | | 0.00 |
| +Interest paid | | 187.67 |
| Ending balance | 10-31-12 | 525,901.22 |
| Days in Statement Period | 31 | |

INTEREST INFORMATION

| | |
|--------------------------------|------------|
| Average Daily Balance | 553,850.84 |
| Days in Earnings Period | 31 |
| Interest Earned | 187.67 |
| Annual Percentage Yield Earned | 0.40 % |
| Interest Paid this Year | 3,072.79 |

| DATE | DESCRIPTION | CHECK# | DEBITS | CREDITS | BALANCE |
|-------|-------------------|--------|-----------|---------|------------|
| | Beginning Balance | | | | 556,865.55 |
| 10-29 | Check withdrawal | 850 | 27,472.00 | | 529,393.55 |
| 10-29 | Check withdrawal | 849 | 3,680.00 | | 525,713.55 |
| 10-31 | Interest paid | | | 187.67 | 525,901.22 |
| | Ending balance | | | | 525,901.22 |

CHECKS PAID DURING STATEMENT PERIOD

| Date | Check No. | Amount | Date | Check No. | Amount |
|-------|-----------|----------|-------|-----------|-----------|
| 10-29 | 849 | 3,680.00 | 10-29 | 850 | 27,472.00 |

END OF STATEMENT

Bank Reconciliation Outstanding Checks Listing as of 10/31/12

| CHECK# | ISSUE DATE | PAYEE | AMOUNT | CLEARED | CLEAR DATE |
|--------|------------|--------------------------|--------------|-----------|------------|
| 848 | 10/17/12 | J. C. BRODERICK & ASSOC. | 25,005.50 | N | |
| | | | GRAND TOTAL | 25,005.50 | |
| | | | TOTAL CHECKS | 1 | |

Report Completed 12:49 PM

DETAIL ACCOUNT TRANSACTIONS - H 205 CAPITAL ONE CHECKING - 10/01/12 - 10/31/12

| DATE | REF# | INV# | VEND# | EXPLANATION | SCH# | DEBITS | CREDITS | BALANCE |
|----------|---------|------|-------|-----------------------------|------|---------------|------------------|-------------------|
| 10/01/12 | | | | BALANCE 07/01/12 - 09/30/12 | | 0.00 | 0.00 | 556,865.55 |
| 10/17/12 | | | | * SEE CASH DISBURSEMENT | CD-5 | 0.00 | 25,005.50 | 531,860.05 |
| 10/24/12 | | | | * SEE CASH DISBURSEMENT | CD-6 | 0.00 | 31,152.00 | 500,708.05 |
| 10/31/12 | 1020997 | | | INTEREST REVENUE | CR-4 | 187.67 | 0.00 | 500,895.72 |
| | | | | TOTALS | | 187.67 | 56,157.50 | 500,895.72 |

Report Completed 11:17 AM

Rocky Point Union Free School District
Treasurer's Report
Trust and Agency Checking - T204
As of October 31, 2012

| | | | |
|---|------------------------------|---------------------|--------------------------|
| Reconciled Balance as of: | 9/30/2012 | | 851,996.32 |
| Receipts: | | | |
| | Live Like Susie Donations | 125.00 | |
| | Citizen Law Field Trip | 375.00 | |
| | Fashion Marketing Field Trip | 675.00 | |
| | Physics Field Trip | 200.00 | |
| | Funding Transfers | 1,110,500.78 | |
| | Interest Revenue | <u>366.92</u> | |
| | | | 1,112,242.70 |
| Disbursements: | | | |
| | ERS October 2012 | 11,295.14 | |
| | Cash Disbursements | <u>1,000,212.46</u> | |
| | | | <u>(1,011,507.60)</u> |
| Total available balance per General Ledger as of: | 10/31/2012 | | <u><u>952,731.42</u></u> |
| Bank Balance as of: | 10/31/2012 | | 975,485.46 |
| Less: | Outstanding Checks | | <u>(22,754.04)</u> |
| Adjusted Bank Balance as of : | 10/31/2012 | | <u><u>952,731.42</u></u> |

Prepared by: Linda Beliski
Date: 11/6/2012

Reviewed by: Virginia Holloway
Date: 11/6/2012

T204

ExportData[3]

Direct inquiries to Customer Service
(877) 694-9111

ROCKY POINT UFSD
TRUST AND AGENCY ACCOUNT
90 ROCKY POINT YAPHANK RD
ROCKY POINT NY 11778-8423

26 ENCLOSURES Page 1 of 3

Government Bking Cking w/i

| | | |
|--------------------------|----------|--------------|
| Opening balance | 10-01-12 | 882,584.27 |
| +Deposits/Credits | 6 | 1,111,875.78 |
| -Checks/Debits | 34 | 1,019,341.51 |
| -Service charge | | 0.00 |
| +Interest paid | | 366.92 |
| Ending balance | 10-31-12 | 975,485.46 |
| Days in Statement Period | 31 | |

INTEREST INFORMATION

| | |
|--------------------------------|--------------|
| Average Daily Balance | 1,082,818.55 |
| Days in Earnings Period | 31 |
| Interest Earned | 366.92 |
| Annual Percentage Yield Earned | 0.40 % |
| Interest Paid this Year | 2,728.31 |

| DATE | DESCRIPTION | CHECK# | DEBITS | CREDITS | BALANCE |
|-------|--------------------------|--------|-----------|------------|--------------|
| | Beginning Balance | | | | 882,584.27 |
| 10-01 | Check withdrawal | 9880 | 4,233.20 | | 878,351.07 |
| 10-01 | Check withdrawal | 9874 | 1,864.53 | | 876,486.54 |
| 10-02 | Customer deposit | | | 200.00 | 876,686.54 |
| 10-02 | ACH withdrawal | | 10,849.88 | | 865,836.66 |
| | 9102716322 DEBITS | | | | |
| | 100212 ROCKY POINT UF | | 74728-010 | | |
| 10-02 | Check withdrawal | 9877 | 563.00 | | 865,273.66 |
| 10-02 | Check withdrawal | 9883 | 116.42 | | 865,157.24 |
| 10-02 | Check withdrawal | 9875 | 40.58 | | 865,116.66 |
| 10-03 | Check withdrawal | 9876 | 11,000.00 | | 854,116.66 |
| 10-04 | Check withdrawal | 9884 | 352.50 | | 853,764.16 |
| 10-05 | Book transfer credit | | | 518,206.23 | 1,371,970.39 |
| 10-05 | Check withdrawal | 9878 | 646.50 | | 1,371,323.89 |
| 10-10 | Check withdrawal | 9886 | 2,890.00 | | 1,368,433.89 |
| 10-10 | Check withdrawal | 9885 | 2,705.00 | | 1,365,728.89 |
| 10-10 | Check withdrawal | 9887 | 323.71 | | 1,365,405.18 |
| 10-12 | wire transfer withdrawal | | 51,206.04 | | 1,314,199.14 |
| | The OMNI Group | | | | |
| | 101212 121012054431H400 | | | | |

Bank Reconciliation Outstanding Checks Listing as of 10/31/12

| CHECK# | ISSUE DATE | PAYEE | AMOUNT | CLEARED | CLEAR DATE |
|--------------|------------|---------------------------|-----------|---------|------------|
| 9888 | 10/09/12 | LONG ISLAND PHYSICS TEACH | 1,056.00 | N | |
| 9897 | 10/09/12 | VOTE COPE | 352.50 | N | |
| 9898 | 10/17/12 | LONG ISLAND SCIENCE CENTE | 2,160.00 | N | |
| 9899 | 10/24/12 | J.J. STANIS AND COMPANY, | 5,510.25 | N | |
| 9900 | 10/24/12 | LONG ISLAND RAILROAD | 178.00 | N | |
| 9901 | 10/24/12 | MACY'S VISITOR CENTER | 250.00 | N | |
| 9902 | 10/24/12 | N.Y.S.TEACHERS RETIRE.SYS | 11,307.50 | N | |
| 9904 | 10/24/12 | NYSUT MEMBER BENEFITS TRU | 683.54 | N | |
| 9905 | 10/24/12 | ROCKY POINT ADMIN ASSOCIA | 703.00 | N | |
| 9908 | 10/24/12 | SHERIFF OF SUFFOLK COUNTY | 202.75 | N | |
| 9910 | 10/24/12 | VOTE COPE | 350.50 | N | |
| GRAND TOTAL | | | 22,754.04 | | |
| TOTAL CHECKS | | | 11 | | |

Report Completed 12:59 PM

DETAIL ACCOUNT TRANSACTIONS - T 204 CAPITAL ONE TRUST & AGENCY - 10/01/12 - 10/31/12

| DATE | REF# | INV# | VEND# | EXPLANATION | SCH# | DEBITS | CREDITS | BALANCE |
|----------|---------|------|-------|-----------------------------|-------|---------------------|---------------------|-------------------|
| 10/01/12 | | | | BALANCE 07/01/12 - 09/30/12 | | 0.00 | 0.00 | 851,996.32 |
| 10/02/12 | 1020945 | | | PHYSIC FIELD TRIP | CR-3 | 200.00 | 0.00 | 852,196.32 |
| 10/03/12 | | | | * SEE CASH DISBURSEMENT | CD-15 | 0.00 | 5,918.71 | 846,277.61 |
| 10/10/12 | 1020952 | | | TRUST & AGENCY DEDUCTI | CR-4 | 518,206.23 | 0.00 | 1,364,483.84 |
| 10/10/12 | | | | * SEE CASH DISBURSEMENT | CD-16 | 0.00 | 1,556.00 | 1,362,927.84 |
| 10/11/12 | 1020976 | | | DONATION | CR-3 | 125.00 | 0.00 | 1,363,052.84 |
| 10/16/12 | 1020979 | | | FIELD TRIP - CITIZEN LAW | CR-3 | 375.00 | 0.00 | 1,363,427.84 |
| 10/17/12 | | | | * SEE CASH DISBURSEMENT | CD-18 | 0.00 | 2,160.00 | 1,361,267.84 |
| 10/19/12 | 1020983 | | | FIELD TRIP - FASHION MARK | CR-3 | 675.00 | 0.00 | 1,361,942.84 |
| 10/24/12 | | | | * SEE CASH DISBURSEMENT | CD-19 | 0.00 | 5,938.25 | 1,356,004.59 |
| 10/24/12 | 1020989 | | | TRUST & AGENCY DEDUCTIO | CR-4 | 592,294.55 | 0.00 | 1,948,299.14 |
| 10/31/12 | | | | * SEE CASH DISBURSEMENT | CD-20 | 0.00 | 535,000.24 | 1,413,298.90 |
| 10/31/12 | | | | * SEE CASH DISBURSEMENT | CD-17 | 0.00 | 449,639.26 | 963,659.64 |
| 10/31/12 | 1021000 | | | INTEREST REVENUE | CR-4 | 366.92 | 0.00 | 964,026.56 |
| 10/31/12 | 86 | | | ERS OCTOBER 2012 | JE-10 | 0.00 | 11,295.14 | 952,731.42 |
| | | | | TOTALS | | 1,112,242.70 | 1,011,507.60 | 952,731.42 |

Report Completed 3:13 PM

Rocky Point Union Free School District
Treasurer's Report
Net Payroll Checking - T205
As of October 31, 2012

| | | | |
|---|----------------------|--------------|----------------|
| Reconciled Balance as of: | 9/30/2012 | | 14,151.53 |
| Receipts: | | | |
| | Interest | 114.51 | |
| | Funding Transfer | 1,821,831.22 | |
| | | | 1,821,945.73 |
| Disbursements: | | | |
| | Disburse Net Payroll | 1,821,749.81 | |
| | | | (1,821,749.81) |
| Total available balance per General Ledger as of: | 10/31/2012 | | 14,347.45 |
| Bank Balance as of: | 10/31/2012 | | 136,182.08 |
| Less: | Outstanding Checks | | (121,834.63) |
| Adjusted Bank Balance as of: | 10/31/2012 | | 14,347.45 |
| | | | (0) |

Prepared by: Linda Bilski
Date: 11/6/2012

Reviewed by: Virginia Holloway
Date: 11/6/2012

T205

ExportData[3]

Direct inquiries to Customer Service
(877) 694-9111

ROCKY POINT UFSD
PAYROLL ACCOUNT
90 ROCKY POINT YAPHANK RD
ROCKY POINT NY 11778-8423

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Government Bking Cking w/i

| | | |
|--------------------------|----------|--------------|
| Opening balance | 10-01-12 | 66,620.01 |
| +Deposits/Credits | 4 | 1,821,912.63 |
| -Checks/Debits | 126 | 1,752,465.07 |
| -Service charge | | 0.00 |
| +Interest paid | | 114.51 |
| Ending balance | 10-31-12 | 136,182.08 |
| Days in Statement Period | 31 | |

INTEREST INFORMATION

| | |
|--------------------------------|------------|
| Average Daily Balance | 337,914.56 |
| Days in Earnings Period | 31 |
| Interest Earned | 114.51 |
| Annual Percentage Yield Earned | 0.40 % |
| Interest Paid this Year | 1,027.92 |

| DATE | DESCRIPTION | CHECK# | DEBITS | CREDITS | BALANCE |
|-------|-------------------|--------|----------|---------|-----------|
| | Beginning Balance | | | | 66,620.01 |
| 10-01 | Check withdrawal | 82500 | 2,835.29 | | 63,784.72 |
| 10-01 | Check withdrawal | 82530 | 254.55 | | 63,530.17 |
| 10-01 | Check withdrawal | 82510 | 3,429.55 | | 60,100.62 |
| 10-01 | Check withdrawal | 82502 | 3,031.78 | | 57,068.84 |
| 10-01 | Check withdrawal | 82498 | 2,853.27 | | 54,215.57 |
| 10-01 | Check withdrawal | 82509 | 2,761.15 | | 51,454.42 |
| 10-01 | Check withdrawal | 82507 | 2,710.08 | | 48,744.34 |
| 10-01 | Check withdrawal | 82496 | 2,469.13 | | 46,275.21 |
| 10-01 | Check withdrawal | 82494 | 2,301.89 | | 43,973.32 |
| 10-01 | Check withdrawal | 82508 | 1,736.42 | | 42,236.90 |
| 10-01 | Check withdrawal | 82525 | 1,411.26 | | 40,825.64 |
| 10-01 | Check withdrawal | 82522 | 1,349.75 | | 39,475.89 |
| 10-01 | Check withdrawal | 82516 | 1,224.54 | | 38,251.35 |
| 10-01 | Check withdrawal | 82523 | 1,188.67 | | 37,062.68 |
| 10-01 | Check withdrawal | 82527 | 1,094.46 | | 35,968.22 |
| 10-01 | Check withdrawal | 82520 | 1,081.28 | | 34,886.94 |
| 10-01 | Check withdrawal | 82519 | 642.28 | | 34,244.66 |
| 10-01 | Check withdrawal | 82512 | 642.01 | | 33,602.65 |
| 10-01 | Check withdrawal | 82517 | 507.32 | | 33,095.33 |
| 10-01 | Check withdrawal | 82515 | 364.98 | | 32,730.35 |

**ROCKY POINT UFSD
 OUTSTANDING CHECK LIST
 AS OF OCTOBER 31, 2012**

| <u>Check #</u> | <u>Check Date</u> | <u>Check Amt.</u> |
|----------------|-------------------|---------------------|
| 81329 | 5/11/2012 | \$107.31 |
| 81705 | 6/22/2012 | \$342.70 |
| 82145 | 6/29/2012 | \$254.14 |
| 82166 | 6/29/2012 | \$260.07 |
| 82177 | 6/29/2012 | \$90.85 |
| 82581 | 10/26/2012 | \$3,873.36 |
| 82582 | 10/26/2012 | \$2,826.68 |
| 82583 | 10/26/2012 | \$2,533.59 |
| 82584 | 10/26/2012 | \$3,482.91 |
| 82585 | 10/26/2012 | \$4,500.63 |
| 82586 | 10/26/2012 | \$3,096.83 |
| 82587 | 10/26/2012 | \$3,647.54 |
| 82588 | 10/26/2012 | \$3,073.60 |
| 82589 | 10/26/2012 | \$3,253.60 |
| 82590 | 10/26/2012 | \$3,769.00 |
| 82591 | 10/26/2012 | \$4,282.20 |
| 82592 | 10/26/2012 | \$2,808.81 |
| 82593 | 10/26/2012 | \$4,152.25 |
| 82594 | 10/26/2012 | \$2,481.38 |
| 82595 | 10/26/2012 | \$2,893.94 |
| 82596 | 10/26/2012 | \$2,709.51 |
| 82597 | 10/26/2012 | \$3,449.71 |
| 82598 | 10/26/2012 | \$3,293.00 |
| 82599 | 10/26/2012 | \$3,705.14 |
| 82600 | 10/26/2012 | \$3,346.79 |
| 82601 | 10/26/2012 | \$3,599.58 |
| 82602 | 10/26/2012 | \$3,199.48 |
| 82603 | 10/26/2012 | \$2,357.05 |
| 82604 | 10/26/2012 | \$4,498.46 |
| 82605 | 10/26/2012 | \$3,691.07 |
| 82606 | 10/26/2012 | \$3,058.47 |
| 82607 | 10/26/2012 | \$2,897.66 |
| 82608 | 10/26/2012 | \$3,085.46 |
| 82609 | 10/26/2012 | \$4,353.94 |
| 82610 | 10/26/2012 | \$1,988.42 |
| 82611 | 10/26/2012 | \$2,793.84 |
| 82612 | 10/26/2012 | \$2,774.12 |
| 82613 | 10/26/2012 | \$4,059.82 |
| 82614 | 10/26/2012 | \$2,646.95 |
| 82622 | 10/26/2012 | \$3,258.42 |
| 82642 | 10/26/2012 | \$858.12 |
| 82645 | 10/26/2012 | \$1,094.46 |
| 82646 | 10/26/2012 | \$265.74 |
| 82651 | 10/26/2012 | \$377.41 |
| 82653 | 10/26/2012 | \$411.78 |
| 82654 | 10/26/2012 | \$583.92 |
| 82655 | 10/26/2012 | \$66.49 |
| 82659 | 10/26/2012 | \$627.92 |
| 82660 | 10/26/2012 | \$58.20 |
| 82661 | 10/26/2012 | \$209.77 |
| 82668 | 10/26/2012 | \$688.19 |
| 82669 | 10/26/2012 | \$94.35 |
| | | <u>\$121,834.63</u> |

DETAIL ACCOUNT TRANSACTIONS - T 205 CAPITAL ONE NET PAYROLL - 10/01/12 - 10/31/12

| DATE | REF# | INV# | VEND# | EXPLANATION | SCH# | DEBITS | CREDITS | BALANCE |
|----------|---------|------|-------|-----------------------------|-------|--------------|--------------|------------|
| 10/01/12 | | | | BALANCE 07/01/12 - 09/30/12 | | 0.00 | 0.00 | 14,151.53 |
| 10/10/12 | 1020953 | | | FUNDING NET PAYROLL 10.1 | CR-4 | 857,556.51 | 0.00 | 871,708.04 |
| 10/12/12 | 78 | | | FICA & MED & T&A DEDUCTI | JE-11 | 0.00 | 857,556.51 | 14,151.53 |
| 10/24/12 | 1020988 | | | FUNDING NET PAYROLL 10.2 | CR-4 | 964,193.30 | 0.00 | 978,344.83 |
| 10/26/12 | 82 | | | FICA & MED & T&A DEDUCTI | JE-11 | 0.00 | 964,193.30 | 14,151.53 |
| 10/31/12 | 1021007 | | | MANUAL PR CHECK #82615 - | CR-4 | 81.41 | 0.00 | 14,232.94 |
| 10/31/12 | 1020999 | | | INTEREST REVENUE | CR-4 | 114.51 | 0.00 | 14,347.45 |
| | | | | TOTALS | | 1,821,945.73 | 1,821,749.81 | 14,347.45 |

Report Completed 11:01 AM

Rocky Point Union Free School District
 Treasurer's Report
 Scholarship Fund Checking - U200
 As of October 31, 2012

| | | |
|---|--------------------|------------------------|
| Reconciled Balance as of: | 9/30/2012 | 4,361.14 |
| Receipts: | | |
| | Interest | 1.55 |
| | <u>1.55</u> | 1.55 |
| Disbursements: | | |
| | | <u>0.00</u> |
| Total available balance per General Ledger as of: | 10/31/2012 | <u><u>4,362.69</u></u> |
| Bank Balance as of: | 10/31/2012 | 4,562.69 |
| Less: | Outstanding Checks | <u>(200.00)</u> |
| Adjusted Bank Balance as of : | 10/31/2012 | <u><u>4,362.69</u></u> |
| | | 0.00 |

Prepared by: Linda Bilski
 Date: 11/6/2012

Reviewed by: Virginia Kelly
 Date: 11/6/2012

6200

ExportData[11]

Direct inquiries to Customer Service
(877) 694-9111

ROCKY POINT UFSD
SCHOLARSHIP CHECKING
90 ROCKY POINT YAPHANK RD
ROCKY POINT NY 11778-8423

0 ENCLOSURES Page 1 of 1

Government Bking Cking w/i

| | | |
|--------------------------|----------|----------|
| Opening balance | 10-01-12 | 4,561.14 |
| +Deposits/Credits | 0 | 0.00 |
| -Checks/Debits | 0 | 0.00 |
| -Service charge | | 0.00 |
| +Interest paid | | 1.55 |
| Ending balance | 10-31-12 | 4,562.69 |
| Days in Statement Period | 31 | |
| Interest Paid this Year | | 16.90 |

| DATE | DESCRIPTION | CHECK# | DEBITS | CREDITS | BALANCE |
|-------|-------------------|--------|--------|---------|----------|
| | Beginning Balance | | | | 4,561.14 |
| 10-31 | Interest paid | | | 1.55 | 4,562.69 |
| | Ending balance | | | | 4,562.69 |
| | END OF STATEMENT | | | | |

Bank Reconciliation Outstanding Checks Listing as of 10/31/12

| CHECK# | ISSUE DATE | PAYEE | AMOUNT | CLEARED | CLEAR DATE |
|--------------|------------|---------------------|--------|---------|------------|
| 219 | 06/19/12 | BELANICH, FRANCESCA | 200.00 | N | |
| GRAND TOTAL | | | 200.00 | | |
| TOTAL CHECKS | | | 1 | | |

Report Completed 3:19 PM

DETAIL ACCOUNT TRANSACTIONS - U 200 CASH IN CHECKING - 10/01/12 - 10/31/12

| DATE | REF# | INV# | VEND# | EXPLANATION | SCH# | DEBITS | CREDITS | BALANCE |
|----------|---------|------|-------|-----------------------------|------|--------|---------|----------|
| 10/01/12 | | | | BALANCE 07/01/12 - 09/30/12 | | 0.00 | 0.00 | 4,361.14 |
| 10/31/12 | 1020994 | | | INTEREST REVENUE | CR-4 | 1.55 | 0.00 | 4,362.69 |
| | | | | TOTALS | | 1.55 | 0.00 | 4,362.69 |

Report Completed 11:18 AM

Rocky Point Union Free School District
Treasurer's Report
Scholarship Fund - Money Market U201
As of October 31, 2012

| | | | |
|---|--|---------------|---------------------------------|
| Reconciled Balance as of: | 9/30/2012 | | 18,962.54 |
| Receipts: | | | |
| | Interest | <u>6.41</u> | 6.41 |
| Disbursements: | | | |
| | Bank Service Charge (Fee to Be Transferred to General Fund) | <u>154.71</u> | <u>(154.71)</u> |
| Total available balance per General Ledger as of: | 10/31/2012 | | <u><u>18,814.24</u></u> |
| Bank Balance as of: | 10/31/2012 | | <u><u>18,814.24</u></u> 0.00 |

Prepared by: Linda Bilski
Date: 11/7/2012

Reviewed by: Virginia Holby
Date: 11/7/2012

4201

ExportDataCAVYHYUE

Direct inquiries to Customer Service
(877) 694-9111

ROCKY POINT UFSD
SCHOLARSHIP INVESTMENT
90 ROCKY POINT YAPHANK RD
ROCKY POINT NY 11778-8423

0 ENCLOSURES Page 1 of 1

Government Bking Cking w/i

| | | |
|--------------------------|----------|-----------|
| Opening balance | 10-01-12 | 18,962.54 |
| +Deposits/Credits | 0 | 0.00 |
| -Checks/Debits | 1 | 154.71 |
| -Service charge | | 0.00 |
| +Interest paid | | 6.41 |
| Ending balance | 10-31-12 | 18,814.24 |
| Days in Statement Period | 31 | |

INTEREST INFORMATION

| | |
|--------------------------------|-----------|
| Average Daily Balance | 18,917.62 |
| Days in Earnings Period | 31 |
| Interest Earned | 6.41 |
| Annual Percentage Yield Earned | 0.40 % |
| Interest Paid this Year | 76.52 |

| DATE | DESCRIPTION | CHECK# | DEBITS | CREDITS | BALANCE |
|-------|-------------------------------|--------|--------|---------|-----------|
| | Beginning Balance | | | | 18,962.54 |
| 10-23 | Analysis service charge debit | | 154.71 | | 18,807.83 |
| | ANALYSIS CHRG | | | | |
| 10-31 | Interest paid | | | 6.41 | 18,814.24 |
| | Ending balance | | | | 18,814.24 |
| | END OF STATEMENT | | | | |

DETAIL ACCOUNT TRANSACTIONS - U 201 CASH IN MONEY MARKET - 10/01/12 - 10/31/12

| DATE | REF# | INV# | VEND# | EXPLANATION | SCH# | DEBITS | CREDITS | BALANCE |
|----------|---------|------|-------|-----------------------------|-------|--------|---------|-----------|
| 10/01/12 | | | | BALANCE 07/01/12 - 09/30/12 | | 0.00 | 0.00 | 18,962.54 |
| 10/31/12 | 1020995 | | | INTEREST REVENUE | CR-4 | 6.41 | 0.00 | 18,968.95 |
| 10/31/12 | 90 | | | BANK SERVICE CHARGE | JE-10 | 0.00 | 154.71 | 18,814.24 |
| | | | | TOTALS | | 6.41 | 154.71 | 18,814.24 |

Report Completed 10:24 AM

Rocky Point Union Free School District
Treasurer's Report
Debt Service Fund Checking - V200
As of October 31, 2012

Reconciled Balance as of: 9/30/2012 737,968.24

Receipts:
Interest 250.06 250.06

Disbursements: _____

Total available balance per General Ledger as of: 10/31/2012 738,218.30

Bank Balance as of: 10/31/2012 738,218.30

Prepared by: Linda Beliski
Date: 11/5/2012

Reviewed by: Virginia Blum
Date: 11/5/2012

V200

ExportDataCA14SDKE

Direct inquiries to Customer Service
(877) 694-9111

ROCKY POINT UFSD
DEBT SERVICE FUND
90 ROCKY POINT YAPHANK RD
ROCKY POINT NY 11778-8423

0 ENCLOSURES Page 1 of 1

Government Bking Cking w/i

| | | |
|--------------------------|----------|------------|
| Opening balance | 10-01-12 | 737,968.24 |
| +Deposits/Credits | 0 | 0.00 |
| -Checks/Debits | 0 | 0.00 |
| -Service charge | | 0.00 |
| +Interest paid | | 250.06 |
| Ending balance | 10-31-12 | 738,218.30 |
| Days in Statement Period | 31 | |

INTEREST INFORMATION

| | |
|--------------------------------|------------|
| Average Daily Balance | 737,968.24 |
| Days in Earnings Period | 31 |
| Interest Earned | 250.06 |
| Annual Percentage Yield Earned | 0.40 % |
| Interest Paid this Year | 2,871.46 |

| DATE | DESCRIPTION | CHECK# | DEBITS | CREDITS | BALANCE |
|-------|-------------------|--------|--------|---------|------------|
| | Beginning Balance | | | | 737,968.24 |
| 10-31 | Interest paid | | | 250.06 | 738,218.30 |
| | Ending balance | | | | 738,218.30 |
| | END OF STATEMENT | | | | |

DETAIL ACCOUNT TRANSACTIONS - V 200 CASH - 10/01/12 - 10/31/12

| DATE | REF# | INV# | VEND# | EXPLANATION | SCH# | DEBITS | CREDITS | BALANCE |
|----------|---------|------|-------|-----------------------------|------|--------|---------|------------|
| 10/01/12 | | | | BALANCE 07/01/12 - 09/30/12 | | 0.00 | 0.00 | 737,968.24 |
| 10/31/12 | 1020996 | | | INTEREST REVENUE | CR-4 | 250.06 | 0.00 | 738,218.30 |
| | | | | TOTALS | | 250.06 | 0.00 | 738,218.30 |

Report Completed 11:19 AM

STUDENT ACTIVITY ACCOUNTS

October-12

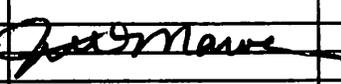
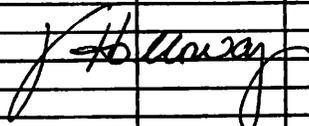
FROM: 10/1/12

TO: 10/31/12

| ACCOUNT | NAME | 10/1/2012 BEG. BAL. | RECEIPTS | DISB | JE OR TRANSFERS | 10/31/2012 END BAL. |
|----------|----------------------|------------------------|-------------------|-----------------|-----------------------|------------------------|
| 602 | OTHER LIABILITY | \$0.00 | | | | \$0.00 |
| 600-2012 | CLASS OF 2012 | \$594.30 | | | | \$594.30 |
| 600-2013 | CLASS OF 2013 | \$1,333.82 | | | | \$1,333.82 |
| 600-2014 | CLASS OF 2014 | \$797.27 | | | | \$797.27 |
| 600-2015 | CLASS OF 2015 | \$0.00 | | | | \$0.00 |
| 600-2016 | CLASS OF 2016 | \$0.00 | | | | \$0.00 |
| 6252 | FJC KINDERGARTEN | \$8.67 | | | | \$8.67 |
| 630-3 | FASHION CLUB | \$978.63 | | | | \$978.63 |
| 630-6 | HISTORY CLUB | \$105.01 | | | | \$105.01 |
| 630-7 | LEADERS CLUB | \$1,205.78 | | | | \$1,205.78 |
| 630-8 | MATH HONOR SOCIETY | \$19.18 | \$1,686.23 | | (\$96.00) | \$1,609.41 |
| 630-9 | VARSITY CLUB | \$1,151.74 | | | | \$1,151.74 |
| 6310 | SCIENCE CLUB | \$514.00 | | | | \$514.00 |
| 6351 | STUDENT COUNCIL-MS | \$7,793.57 | | | | \$7,793.57 |
| 635-3 | MS/YEARBOOK | \$4,774.02 | | | | \$4,774.02 |
| 635-4 | MS ART CLUB | \$0.00 | | | | \$0.00 |
| 640-1 | HIGH SCHOOL STORE | \$2,322.22 | | | | \$2,322.22 |
| 640-2 | MS SCHOOL STORE | \$257.30 | | | | \$257.30 |
| 645-2 | NICER NEIGHBOR CLUB | \$1,873.71 | | \$150.00 | | \$1,723.71 |
| 64521 | BANN-KIN | \$256.43 | | | | \$256.43 |
| 645-3 | FBLA CLUB | \$1,560.20 | | | | \$1,560.20 |
| 645-4 | COMMUNITY SERVICE | \$1,590.71 | | | | \$1,590.71 |
| 645-5 | GERMAN CLUB | \$196.09 | | | | \$196.09 |
| 645-7 | SKILLS USA | \$93.54 | \$80.00 | | | \$173.54 |
| 645-8 | CAP | \$870.81 | | | | \$870.81 |
| 65010 | S.A.D.D. | \$731.39 | | | | \$731.39 |
| 650-115 | THESPIAN TROUPE | \$37.50 | | | | \$37.50 |
| 650-12 | YEARBOOK CLUB | \$32,819.72 | | | (\$70.00) | \$32,749.72 |
| 650-16 | HS STUDENT COUNCIL | \$24,363.59 | | \$800.00 | | \$23,763.59 |
| 650-17 | ART CLUB | \$1,349.14 | | | | \$1,349.14 |
| 65018 | BUSINESS HONOR | \$1,700.64 | | | | \$1,700.64 |
| 650-25 | JAE STUDENT COUNCIL | \$4,316.31 | | | | \$4,316.31 |
| 391 | DUE FROM OTHER FUNDS | \$0.00 | | | | \$0.00 |
| 700 | INTEREST | \$90.45 | | | \$32.23 | \$122.88 |
| | TOTALS | \$93,705.74 | \$1,766.23 | \$750.00 | -\$133.77 | \$94,588.20 |

| | 10/1/2012 BEG. BAL. | RECEIPTS | DISB. | CASH MOVE | 10/31/2012 END BAL. |
|--------------------------------------|------------------------|-------------------|-----------------|------------------|------------------------|
| 201 - CHECKING ACCT - CAP ONE | \$93,705.74 | \$1,766.23 | \$750.00 | -\$133.77 | \$94,588.20 |

I certify that this financial report is correct, that all cash receipts have been recorded and deposited intact, that all disbursements were supported by the proper authorities and documentary evidence with state laws, regulations and school board regulations.

Prepared by  Treasurer 

Rocky Point Union Free School District
Treasurer's Report
Extra Class Checking - X201
As of October 31, 2012

| | | | |
|---|--------------------|---------------|-------------------------|
| Reconciled Balance as of: | 9/30/2012 | | 93,705.74 |
| Receipts: | | | |
| | Adopt-A-Family | 1,686.23 | |
| | Dues | 80.00 | |
| | Interest | <u>32.23</u> | |
| | | | 1,798.46 |
| Disbursements: | | | |
| | NSF Checks | 166.00 | |
| | Cash Disbursements | <u>750.00</u> | |
| | | | <u>(916.00)</u> |
| Total available balance per General Ledger as of: | 10/31/2012 | | <u><u>94,588.20</u></u> |
| Bank Balance as of: | 10/31/2012 | | 95,588.20 |
| Less: | Outstanding Checks | | <u>(1,000.00)</u> |
| Adjusted Bank Balance as of: | 10/31/2012 | | <u><u>94,588.20</u></u> |

Prepared by: Linda Bilski
Date: 11/6/2012

Reviewed by:
Date: 11/6/2012

Virginia Holley

X201

ExportData[2]

Direct inquiries to Customer Service
(877) 694-9111

ROCKY POINT UFSD
EXTRA CLASS CHECKING
90 ROCKY POINT YAPHANK RD
ROCKY POINT NY 11778-8423

6 ENCLOSURES Page 1 of 2

Government Bking Cking w/i

| | | |
|--------------------------|----------|-----------|
| Opening balance | 10-01-12 | 95,849.15 |
| +Deposits/Credits | 2 | 1,766.23 |
| -Checks/Debits | 8 | 2,059.41 |
| -Service charge | | 0.00 |
| +Interest paid | | 32.23 |
| Ending balance | 10-31-12 | 95,588.20 |
| Days in Statement Period | 31 | |

INTEREST INFORMATION

| | |
|--------------------------------|-----------|
| Average Daily Balance | 95,129.14 |
| Days in Earnings Period | 31 |
| Interest Earned | 32.23 |
| Annual Percentage Yield Earned | 0.40 % |
| Interest Paid this Year | 390.71 |

| DATE | DESCRIPTION | CHECK# | DEBITS | CREDITS | BALANCE |
|-------|-------------------|--------|--------|----------|-----------|
| | Beginning Balance | | | | 95,849.15 |
| 10-01 | Check withdrawal | 10617 | 944.80 | | 94,904.35 |
| 10-02 | Check withdrawal | 10618 | 81.47 | | 94,822.88 |
| 10-03 | Chargeback | | 70.00 | | 94,752.88 |
| | NSF 1st time | 092812 | | | |
| 10-05 | Check withdrawal | 10619 | 517.14 | | 94,235.74 |
| 10-12 | Customer deposit | | | 1,686.23 | 95,921.97 |
| 10-12 | Customer deposit | | | 80.00 | 96,001.97 |
| 10-17 | Chargeback | | 96.00 | | 95,905.97 |
| | NSF 1st time | 101212 | | | |
| 10-17 | Check withdrawal | 10622 | 150.00 | | 95,755.97 |
| 10-18 | Check withdrawal | 10620 | 100.00 | | 95,655.97 |
| 10-18 | Check withdrawal | 10621 | 100.00 | | 95,555.97 |
| 10-31 | Interest paid | | | 32.23 | 95,588.20 |
| | Ending balance | | | | 95,588.20 |

CHECKS PAID DURING STATEMENT PERIOD

| | | | | | |
|------|-----------|--------|------|-----------|--------|
| Date | Check No. | Amount | Date | Check No. | Amount |
|------|-----------|--------|------|-----------|--------|

**ROCKY POINT UNION FREE SCHOOL DISTRICT
FOR THE MONTH ENDED OCTOBER 2012**

GENERAL FUND

REVENUE BUDGET STATUS - FUNDS: A FOR PERIOD COVERED 07/01/12 - 10/31/12

| ACCOUNT | ACCOUNT NAME | BUDGET | ADJUSTMENTS | REVISED BUDGET | REVENUE EARNED | UNEARNED REVENUE |
|---------------------|----------------------------|----------------------|---------------|----------------------|---------------------|----------------------|
| A 1001 | REAL PROPERTY TAX | 44,883,120.00 | 0.00 | 44,883,120.00 | 0.00 | 44,883,120.00 |
| A 1315 | CONTINUING ED-SUMMER | 0.00 | 0.00 | 0.00 | 27,434.00 | (27,434.00) |
| A 1315..A | CONTINUING ED-FALL | 31,000.00 | 0.00 | 31,000.00 | 985.00 | 30,015.00 |
| A 1315..B | CONTINUING ED-SPRING | 31,500.00 | 0.00 | 31,500.00 | 0.00 | 31,500.00 |
| A 1316 | DRIVER EDUCATION-SUMMER | 6,000.00 | 0.00 | 6,000.00 | 57,000.00 | (51,000.00) |
| A 1316..A | DRIVERS ED-FALL | 40,000.00 | 0.00 | 40,000.00 | 1,600.00 | 38,400.00 |
| A 1316..B | DRIVERS ED-SPRING | 40,000.00 | 0.00 | 40,000.00 | 0.00 | 40,000.00 |
| A 1489 | OTHER CHARGES-PROM, YEARBO | 35,000.00 | 0.00 | 35,000.00 | 0.00 | 35,000.00 |
| A 2401 | INTEREST AND EARNINGS | 30,000.00 | 0.00 | 30,000.00 | 26,304.78 | 3,695.22 |
| A 2655 | MINOR SALES, OTHER | 0.00 | 0.00 | 0.00 | 240.00 | (240.00) |
| A 2690 | FINES - LOST BOOKS | 0.00 | 0.00 | 0.00 | 880.65 | (880.65) |
| A 2700 | REIMBURSEMENT OF MEDICARE | 0.00 | 0.00 | 0.00 | 25,813.35 | (25,813.35) |
| A 2703 | PRIOR YEAR REFUNDS-OTHER | 50,000.00 | 0.00 | 50,000.00 | 115.09 | 49,884.91 |
| A 2705 | GIFTS AND DONATIONS | 0.00 | 378.08 | 378.08 | 378.08 | 0.00 |
| A 2770 | OTHER UNCLASSIFIED | 0.00 | 0.00 | 0.00 | 1,555.67 | (1,555.67) |
| A 2772 | E-RATE REVUENE | 20,000.00 | 0.00 | 20,000.00 | 0.00 | 20,000.00 |
| A 2801 | INTERFUND REVENUE | 0.00 | 0.00 | 0.00 | 151,498.00 | (151,498.00) |
| A 3101 | GROSS STATE AID - BASIC | 19,442,724.00 | 0.00 | 19,442,724.00 | 4,087,927.53 | 15,354,796.47 |
| A 3101.E | STATE AID EXCESS COST | 1,609,461.00 | 0.00 | 1,609,461.00 | 0.00 | 1,609,461.00 |
| A 3102 | STATE AID LOTTERY | 0.00 | 0.00 | 0.00 | 128,346.67 | (128,346.67) |
| A 3103 | STATE AID BOCES | 1,049,457.00 | 0.00 | 1,049,457.00 | 0.00 | 1,049,457.00 |
| A 3262 | STATE AID COMPUTER SOFTWA | 45,302.00 | 0.00 | 45,302.00 | 0.00 | 45,302.00 |
| A 3263 | STATE AID LIBRARY LOAN PR | 273,950.00 | 0.00 | 273,950.00 | 0.00 | 273,950.00 |
| A 4285 | MEDICAID MANAGEMENT REIMB | 10,000.00 | 0.00 | 10,000.00 | 3,854.09 | 6,145.91 |
| FUND A TOTAL | | 67,597,514.00 | 378.08 | 67,597,892.08 | 4,513,932.91 | 63,083,959.17 |

Report Completed 10:53 AM

APPROPRIATION STATUS REPORT - BY FUNCTION: FOR PERIOD 07/01/12 - 10/31/12 (Summary)

| ACCOUNT GROUPING | | ORIG BUDGET | ADJUSTMENTS | ADJ BUDGET | EXPENSED | ENCUMBERED | AVAILABLE |
|--|-----|---------------|-------------|---------------|--------------|---------------|--------------|
| A 1010....BOARD OF EDUCATION | * | 9,850.00 | 0.00 | 9,850.00 | 4,088.73 | 1,080.00 | 4,681.27 |
| A 1040....DISTRICT CLERK | * | 11,500.00 | 0.00 | 11,500.00 | 3,923.09 | 8,076.91 | (500.00) |
| A 1060....DISTRICT MEETING | * | 6,410.00 | 0.00 | 6,410.00 | 0.00 | 2,905.00 | 3,505.00 |
| A 1240....CHIEF SCHOOL ADMINISTRATOR | * | 332,724.00 | 0.00 | 332,724.00 | 102,190.75 | 209,418.27 | 21,114.98 |
| A 1310....BUSINESS ADMINISTRATION | * | 556,729.00 | 119.85 | 556,848.85 | 190,217.80 | 329,144.19 | 37,486.86 |
| A 1320....AUDITING | * | 135,000.00 | 21,000.00 | 156,000.00 | 34,293.35 | 61,161.65 | 60,545.00 |
| A 1325....TREASURER | * | 10,000.00 | 0.00 | 10,000.00 | 5,215.00 | 0.00 | 4,785.00 |
| A 1345....PURCHASING | * | 33,350.00 | 0.00 | 33,350.00 | 8,733.68 | 24,411.32 | 205.00 |
| A 1380....FISCAL AGENT FEE | * | 8,000.00 | 0.00 | 8,000.00 | 6,500.00 | 1,500.00 | 0.00 |
| A 1420....LEGAL | * | 200,000.00 | 0.00 | 200,000.00 | 31,661.06 | 118,338.94 | 50,000.00 |
| A 1430....PERSONNEL | * | 294,369.00 | 0.00 | 294,369.00 | 97,377.96 | 265,043.41 | (68,052.37) |
| A 1480....PUBLIC INFORMATION AND SERVICES | * | 39,858.00 | 0.00 | 39,858.00 | 2,751.30 | 37,106.70 | 0.00 |
| A 1620....OPERATION OF PLANT | * | 3,295,482.00 | 316,823.33 | 3,612,305.33 | 1,046,721.38 | 2,104,712.02 | 460,871.93 |
| A 1621....MAINTENANCE OF PLANT | * | 385,500.00 | 101,654.61 | 487,154.61 | 145,554.88 | 240,050.49 | 101,549.24 |
| A 1670....CENTRAL PRINTING AND MAILING | * | 79,000.00 | 2,552.18 | 81,552.18 | 26,994.28 | 37,132.39 | 17,425.51 |
| A 1680....CENTRAL DATA PROCESSING | * | 913,000.00 | 0.00 | 913,000.00 | 35,472.93 | 877,527.07 | 0.00 |
| A 1910....UNALLOCATED INSURANCE | * | 529,725.00 | 0.00 | 529,725.00 | 388,603.00 | 11,950.00 | 129,172.00 |
| A 1981....ADMINISTRATIVE CHARGE-BOCES | * | 331,479.00 | 0.00 | 331,479.00 | 50,709.16 | 280,769.84 | 0.00 |
| A 1....BOARD OF EDUCATION | *** | 7,171,976.00 | 442,149.97 | 7,614,125.97 | 2,181,008.35 | 4,610,328.20 | 822,789.42 |
| A 2010....CURRICULUM DEVELOPMENT AND SUPE | * | 373,620.00 | 9,444.15 | 383,064.15 | 82,220.39 | 230,392.46 | 70,451.30 |
| A 2020....SUPERVISION - ADMINISTRATION | * | 2,012,622.00 | 2,218.18 | 2,014,840.18 | 583,191.70 | 1,396,068.55 | 35,579.93 |
| A 2060....RESEARCH, PLANNING AND EVALUATI | * | 52,500.07 | 0.00 | 52,500.07 | 12,780.50 | 7,500.07 | 32,219.50 |
| A 2070....INSERVICE TRAINING - INSTRUCTIO | * | 8,925.00 | 0.00 | 8,925.00 | 378.85 | 2,625.00 | 5,921.15 |
| A 2110....TEACHING - REGULAR SCHOOL | * | 20,893,300.24 | 37,021.61 | 20,930,321.85 | 3,295,965.05 | 14,307,541.56 | 3,326,815.24 |
| A 2138....MUSIC & FINE ARTS | * | 60,546.00 | 3,785.46 | 64,331.46 | 15,574.73 | 21,490.47 | 27,266.26 |
| A 2250....PROGRAMS FOR HANDICAPPED CHILDR* | * | 13,071,150.50 | 73,691.16 | 13,144,841.66 | 1,529,464.12 | 10,764,720.12 | 850,657.42 |
| A 2280....OCCUPATIONAL EDUCATION | * | 958,082.50 | 0.00 | 958,082.50 | 95,065.34 | 861,230.19 | 1,786.97 |
| A 2330....COMMUNITY EDUCATION | * | 618,571.00 | 0.00 | 618,571.00 | 52,506.51 | 473,325.06 | 92,739.43 |
| A 2610....SCHOOL LIBRARY AND AUDIOVISUAL | * | 535,982.00 | 536.76 | 536,518.76 | 99,674.99 | 403,843.25 | 33,000.52 |
| A 2620....EDUCATIONAL TELEVISION | * | 8,000.00 | 0.00 | 8,000.00 | 0.00 | 0.00 | 8,000.00 |
| A 2630....COMPUTER ASSISTED INSTRUCTION | * | 340,306.09 | 52,998.26 | 393,304.35 | 155,299.77 | 110,590.45 | 127,414.13 |
| A 2805....ATTENDANCE - REGULAR SCHOOL | * | 48,310.00 | 0.00 | 48,310.00 | 14,264.02 | 26,809.34 | 7,236.64 |
| A 2810....GUIDANCE - REGULAR SCHOOL | * | 1,000,055.00 | 1,655.43 | 1,001,710.43 | 222,070.67 | 748,528.86 | 31,110.90 |
| A 2815....HEALTH SERVICES - REGULAR SCHOO | * | 381,338.00 | 3,930.00 | 385,268.00 | 54,768.83 | 228,319.76 | 102,179.41 |
| A 2820....PSYCHOLOGICAL SERVICES - REGULA | * | 277,535.00 | 0.00 | 277,535.00 | 37,597.28 | 172,517.16 | 67,420.56 |
| A 2825....SOCIAL WORK SERVICES - REGULAR | * | 304,583.00 | 0.00 | 304,583.00 | 38,217.94 | 243,037.06 | 23,328.00 |
| A 2850....CO-CURRICULAR ACTIVITIES - REG. | * | 291,475.00 | 285.00 | 291,760.00 | 10,363.74 | 7,895.68 | 273,500.58 |
| A 2855....INTERSCHOLASTIC ATHLETICS - REG | * | 760,933.47 | 6,072.00 | 767,005.47 | 303,311.84 | 197,076.01 | 266,617.62 |
| A 2....ADMINISTRATION AND IMPROVEMENT | *** | 41,997,834.87 | 191,638.01 | 42,189,472.88 | 6,602,716.27 | 30,203,511.05 | 5,383,245.56 |
| A 5510....DISTRICT TRANSPORTATION SERVICE | * | 66,292.00 | 0.00 | 66,292.00 | 22,076.97 | 46,052.53 | (1,837.50) |

APPROPRIATION STATUS REPORT - BY FUNCTION: FOR PERIOD 07/01/12 - 10/31/12 (Summary)

| ACCOUNT GROUPING | | ORIG BUDGET | ADJUSTMENTS | ADJ BUDGET | EXPENSED | ENCUMBERED | AVAILABLE |
|------------------------------------|-----|----------------------|-------------------|----------------------|----------------------|----------------------|----------------------|
| A 5540....CONTRACT TRANSPORTATION | * | 4,463,708.00 | 0.00 | 4,463,708.00 | 202,315.02 | 4,261,392.98 | 0.00 |
| A 5.... | *** | 4,530,000.00 | 0.00 | 4,530,000.00 | 224,391.99 | 4,307,445.51 | (1,837.50) |
| A 9010....NYS EMPLOYEES RETIREMENT | * | 1,047,734.00 | 0.00 | 1,047,734.00 | 0.00 | 0.00 | 1,047,734.00 |
| A 9020....NYS TEACHERS RETIREMENT | * | 3,404,202.00 | 0.00 | 3,404,202.00 | 0.00 | 0.00 | 3,404,202.00 |
| A 9030....SOCIAL SECURITY | * | 2,538,756.00 | 0.00 | 2,538,756.00 | 453,997.64 | 0.00 | 2,084,758.36 |
| A 9040....WORKERS' COMPENSATION | * | 150,000.00 | 1,570.00 | 151,570.00 | 58,338.65 | 91,531.90 | 1,699.45 |
| A 9045....LIFE INSURANCE | * | 48,200.00 | 0.00 | 48,200.00 | 9,331.67 | 0.00 | 38,868.33 |
| A 9050....UNEMPLOYMENT INSURANCE | * | 75,000.00 | 0.00 | 75,000.00 | 0.00 | 75,000.00 | 0.00 |
| A 9060....HEALTH INSURANCE | * | 6,875,165.00 | 0.00 | 6,875,165.00 | 1,604,543.89 | 5,039,361.17 | 231,259.94 |
| A 9760....TAX ANTICIPATION NOTES | * | 250,000.00 | 0.00 | 250,000.00 | (36,602.00) | 0.00 | 286,602.00 |
| A 9901....TRANSFER TO SPECIAL AID | * | 3,485,144.00 | 0.00 | 3,485,144.00 | 0.00 | 0.00 | 3,485,144.00 |
| A 9....EMPLOYEE BENEFITS | *** | 17,874,201.00 | 1,570.00 | 17,875,771.00 | 2,089,609.85 | 5,205,893.07 | 10,580,268.08 |
| GRAND TOTALS | | 71,574,011.87 | 635,357.98 | 72,209,369.85 | 11,097,726.46 | 44,327,177.83 | 16,784,465.56 |

Report Completed 11:00 AM

**ROCKY POINT UNION FREE SCHOOL DISTRICT
FOR THE MONTH ENDED OCTOBER 2012**

CAFETERIA FUND

REVENUE BUDGET STATUS - FUNDS: C FOR PERIOD COVERED 07/01/12 - 10/31/12

| ACCOUNT | ACCOUNT NAME | BUDGET | ADJUSTMENTS | REVISED BUDGET | REVENUE EARNED | UNEARNED REVENUE |
|---------------------|--------------------------|---------------------|-------------|---------------------|-------------------|---------------------|
| C 1440 | SALE OF TYPE A LUNCHES | 406,439.69 | 0.00 | 406,439.69 | 69,795.90 | 336,643.79 |
| C 1441 | ADULT ALA CARTE | 4,305.00 | 0.00 | 4,305.00 | 1,041.77 | 3,263.23 |
| C 1445 | OTHER CAFETERIA SALES | 418,807.31 | 0.00 | 418,807.31 | 44,241.68 | 374,565.63 |
| C 2401 | INTEREST AND EARNINGS | 1,050.00 | 0.00 | 1,050.00 | 243.78 | 806.22 |
| C 2770 | MISCELLANEOUS REVENUES | 5,775.00 | 0.00 | 5,775.00 | 2,890.88 | 2,884.12 |
| C 2771 | REBATES | 525.00 | 0.00 | 525.00 | 0.00 | 525.00 |
| C 3190 | GOVERNMENT REIMB-STATE | 23,248.00 | 0.00 | 23,248.00 | 0.00 | 23,248.00 |
| C 4109 | SURPLUS FOOD | 63,000.00 | 0.00 | 63,000.00 | 0.00 | 63,000.00 |
| C 4191 | GOVERNMENT REIMB-FEDERAL | 326,550.00 | 0.00 | 326,550.00 | 0.00 | 326,550.00 |
| FUND C TOTAL | | 1,249,700.00 | 0.00 | 1,249,700.00 | 118,214.01 | 1,131,485.99 |

Report Completed 3:17 PM

APPROPRIATION STATUS REPORT - BY FUNCTION: FOR PERIOD 07/01/12 - 10/31/12 (Summary)

| ACCOUNT GROUPING | | ORIG BUDGET | ADJUSTMENTS | ADJ BUDGET | EXPENSED | ENCUMBERED | AVAILABLE |
|---------------------|---|---------------------|-----------------|---------------------|-------------------|-------------------|-------------------|
| C 2860.... | * | 1,207,900.00 | 9,423.50 | 1,217,323.50 | 214,992.36 | 667,492.27 | 334,838.87 |
| C 9030.... | * | 41,800.00 | 0.00 | 41,800.00 | 8,915.72 | 0.00 | 32,884.28 |
| GRAND TOTALS | | 1,249,700.00 | 9,423.50 | 1,259,123.50 | 223,908.08 | 667,492.27 | 367,723.15 |

Report Completed 3:29 PM

**ROCKY POINT UNION FREE SCHOOL DISTRICT
FOR THE MONTH ENDED OCTOBER 2012**

FEDERAL FUND

REVENUE BUDGET STATUS - FUNDS: F FOR PERIOD COVERED 07/01/12 - 10/31/12

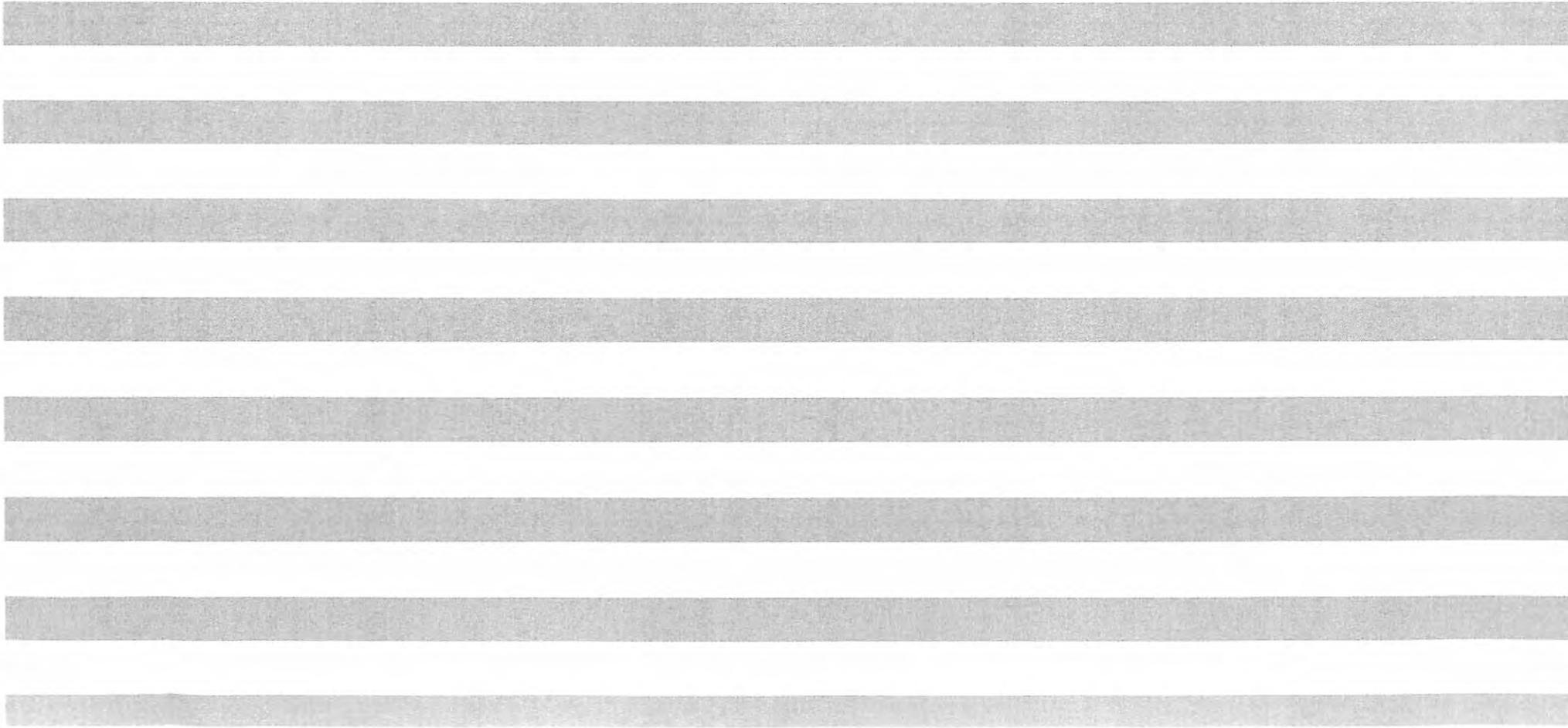
| ACCOUNT | ACCOUNT NAME | BUDGET | ADJUSTMENTS | REVISED BUDGET | REVENUE EARNED | UNEARNED REVENUE |
|---------------------|---------------------------|---------------------|-------------|---------------------|-------------------|---------------------|
| F 2110.12M.ENT | MENTORING FJC | 899.37 | 0.00 | 899.37 | 899.37 | 0.00 |
| F 2770.10H.EA.LTHY | NYS HEALTHY KIDS | (936.12) | 0.00 | (936.12) | 0.00 | (936.12) |
| F 3289 | REVENUE-OTHER STATE AID | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| F 3289.SSH.12 | REVENUE-SUMMER HCP 2012 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| F 3289.UPK.12 | UPK REVENUE | 537.68 | 0.00 | 537.68 | 0.00 | 537.68 |
| F 3289.UPK.13 | UPK REVENUE 2013 | 197,136.00 | 0.00 | 197,136.00 | 98,568.00 | 98,568.00 |
| F 4126.TLI.11 | REVENUE TITLE I | 38,213.88 | 0.00 | 38,213.88 | 0.00 | 38,213.88 |
| F 4126.TLI.12 | REVENUE TITLE I | 88,442.00 | 0.00 | 88,442.00 | 0.00 | 88,442.00 |
| F 4126.TLI.13 | REVENUE TITLE I | 251,511.00 | 0.00 | 251,511.00 | 50,302.00 | 201,209.00 |
| F 4129.DRG.11 | REVENUE DRG 11 | 4,260.00 | 0.00 | 4,260.00 | 0.00 | 4,260.00 |
| F 4256.11R.TI | REVENUE RTI | 7,293.00 | 0.00 | 7,293.00 | 0.00 | 7,293.00 |
| F 4256.12R.TI | REVENUE RTI | 54,190.05 | 0.00 | 54,190.05 | 0.00 | 54,190.05 |
| F 4256.PRE.12 | REVENUE PRE | (672.00) | 0.00 | (672.00) | 0.00 | (672.00) |
| F 4256.PTB.12 | REVENUE PTB | 115,584.00 | 0.00 | 115,584.00 | 0.00 | 115,584.00 |
| F 4289.IMM.11 | REVENUE IMMIGRANT STUDENT | 37,465.97 | 0.00 | 37,465.97 | 0.00 | 37,465.97 |
| F 4289.LEP.11 | REVENUE TLEP | 5,522.90 | 0.00 | 5,522.90 | 0.00 | 5,522.90 |
| F 4289.LEP.12 | REVENUE TLEP | 5,837.00 | 0.00 | 5,837.00 | 0.00 | 5,837.00 |
| F 4289.LEP.13 | REVENUE TLEP | 12,072.00 | 0.00 | 12,072.00 | 0.00 | 12,072.00 |
| F 4289.REM.S | REVENUE-REMS GRANT | 1,138.67 | 0.00 | 1,138.67 | 0.00 | 1,138.67 |
| F 4289.RTT.12 | RACE TO THE TOP | 37,541.00 | 0.00 | 37,541.00 | 0.00 | 37,541.00 |
| F 4289.T1S.12 | Title I SCHOOL IMPROVEMEN | 29,418.30 | 0.00 | 29,418.30 | 0.00 | 29,418.30 |
| F 4289.TII.11 | REVENUE TITLE IIA | 82,282.00 | 0.00 | 82,282.00 | 0.00 | 82,282.00 |
| F 4289.TII.12 | REVENUE TITLE IIA | 55,956.46 | 0.00 | 55,956.46 | 0.00 | 55,956.46 |
| F 4289.TII.13 | REVENUE TITLE IIA | 88,619.00 | 0.00 | 88,619.00 | 17,723.00 | 70,896.00 |
| F 5031..12 | INTERFUND TRANSFERS - TO | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| FUND F TOTAL | | 1,112,312.16 | 0.00 | 1,112,312.16 | 167,492.37 | 944,819.79 |

Report Completed 10:55 AM

APPROPRIATION STATUS REPORT - BY FUNCTION: FOR PERIOD 07/01/12 - 10/31/12 (Summary)

| ACCOUNT GROUPING | | ORIG BUDGET | ADJUSTMENTS | ADJ BUDGET | EXPENSED | ENCUMBERED | AVAILABLE |
|---------------------|-----|-------------------|------------------|---------------------|-------------------|-------------------|---------------------|
| F 2070.... | * | 13.90 | 0.00 | 13.90 | 0.00 | 0.00 | 13.90 |
| F 2110.... | * | 841,867.67 | 5,397.69 | 847,265.36 | 258,621.56 | 309,111.43 | 279,532.37 |
| F 2250.... | * | 145,667.21 | 26,138.93 | 171,806.14 | 156,384.65 | 480,205.32 | (464,783.83) |
| F 2.... | *** | 987,548.78 | 31,536.62 | 1,019,085.40 | 415,006.21 | 789,316.75 | (185,237.56) |
| F 5540.... | * | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| F 5.... | *** | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| F 9030.... | * | 3,775.71 | 0.00 | 3,775.71 | 0.00 | 0.00 | 3,775.71 |
| F 9060.... | * | (13,035.25) | 0.00 | (13,035.25) | 0.00 | 0.00 | (13,035.25) |
| F 9.... | *** | (9,259.54) | 0.00 | (9,259.54) | 0.00 | 0.00 | (9,259.54) |
| GRAND TOTALS | | 978,289.24 | 31,536.62 | 1,009,825.86 | 415,006.21 | 789,316.75 | (194,497.10) |

Report Completed 11:00 AM



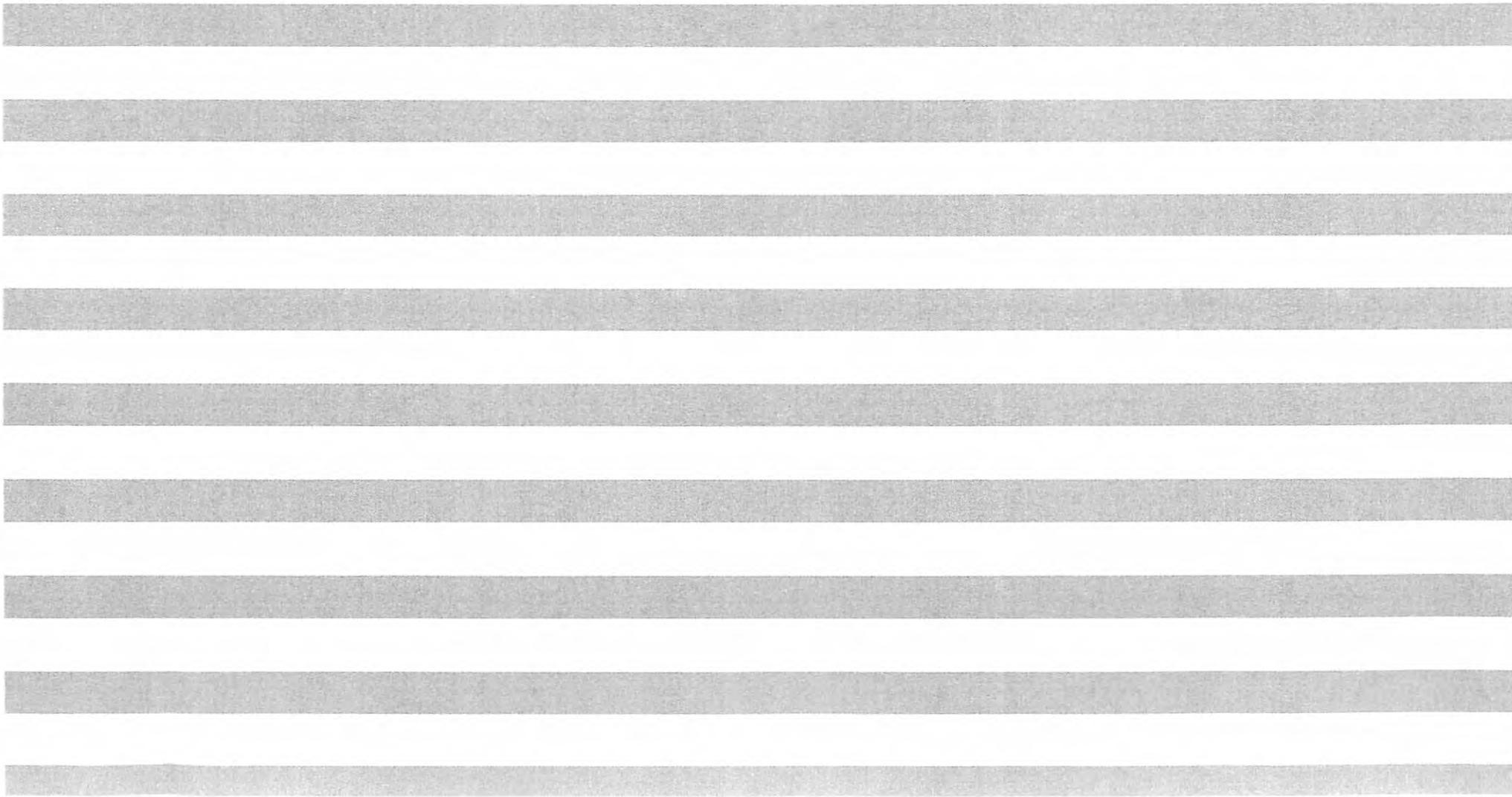
**ROCKY POINT UNION FREE SCHOOL DISTRICT
FOR THE MONTH ENDED OCTOBER 2012**

CAPITAL FUND

APPROPRIATION STATUS REPORT - BY FUNCTION: FOR PERIOD 07/01/12 - 10/31/12 (Summary)

| ACCOUNT GROUPING | | ORIG BUDGET | ADJUSTMENTS | ADJ BUDGET | EXPENSED | ENCUMBERED | AVAILABLE |
|---------------------|-----|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| H 1624.... | * | 4,362.30 | 0.00 | 4,362.30 | 0.00 | 0.00 | 4,362.30 |
| H 1625.... | * | 475,923.95 | 155,011.20 | 630,935.15 | 375,692.05 | 123,796.15 | 131,446.95 |
| H 1.... | *** | 480,286.25 | 155,011.20 | 635,297.45 | 375,692.05 | 123,796.15 | 135,809.25 |
| H 9999.... | * | 223,353.39 | 0.00 | 223,353.39 | 0.00 | 0.00 | 223,353.39 |
| H 9.... | *** | 223,353.39 | 0.00 | 223,353.39 | 0.00 | 0.00 | 223,353.39 |
| GRAND TOTALS | | 703,639.64 | 155,011.20 | 858,650.84 | 375,692.05 | 123,796.15 | 359,162.64 |

Report Completed 11:00 AM



REVENUE BUDGET STATUS - FUNDS: H FOR PERIOD COVERED 07/01/12 - 10/31/12

| ACCOUNT | ACCOUNT NAME | BUDGET | ADJUSTMENTS | REVISED BUDGET | REVENUE EARNED | UNEARNED REVENUE |
|---------------------|-----------------------|-------------------|-------------------|-------------------|----------------|-------------------|
| H 5031 | TRANFERS GENERAL FUND | 498,383.65 | 125,052.00 | 623,435.65 | 0.00 | 623,435.65 |
| H 5710 | SERIAL BONDS | (130,814.50) | 0.00 | (130,814.50) | 0.00 | (130,814.50) |
| FUND H TOTAL | | 367,569.15 | 125,052.00 | 492,621.15 | 0.00 | 492,621.15 |

Report Completed 12:05 PM

REVENUE BUDGET STATUS - FUNDS: V FOR PERIOD COVERED 07/01/12 - 10/31/12

| ACCOUNT | ACCOUNT NAME | BUDGET | ADJUSTMENTS | REVISED BUDGET | REVENUE EARNED | UNEARNED REVENUE |
|---------------------|-------------------|-------------|-------------|----------------|-----------------|-------------------|
| V 2401 | INTEREST EARNINGS | 0.00 | 0.00 | 0.00 | 1,934.17 | (1,934.17) |
| FUND V TOTAL | | 0.00 | 0.00 | 0.00 | 1,934.17 | (1,934.17) |

Report Completed 10:56 AM

**ROCKY POINT UNION FREE SCHOOL DISTRICT
STUDENT ACTIVITY ACCOUNTS
FOR THE MONTH ENDED OCTOBER 2012**

Budget Transfer Summary Report

Oct 2012

| From Account | | To Account | | | | |
|---------------------|-----------------------|-------------------|--------------------|-------------------------|---------------|---------------------------------------|
| Account # | Description | Amount | Account # | Description | Amount | Reason |
| A 2250.490-04-0000 | Special Ed BOCES | \$215,000.00 | A 2250.439-04-0000 | Special Ed. Contractual | \$215,000.00 | Life skills Career Innovation Program |
| C 2860.460-04-1000 | School Lunch Software | \$9,000.00 | C 2860.500-04-1000 | School Lunch Supplies | \$9,000.00 | Increase Supplies |
| A 1430.440-04-0000 | Conference Expenses | \$25.00 | A 1430.441-04-0000 | Dues & Memberships | \$25.00 | LIASPA Membership |
| A 2610.461-06-0000 | Contractual | \$720.00 | A 2610.400-04-0000 | Contractual | \$1,620.00 | A/V Contractual |
| A 2610.461-03-0000 | Contractual | \$900.00 | | | | |



John F. Dennehy
Certified Public Accountant

November 8, 2012

Board of Education
Rocky Point School District
90 Rocky Point-Yaphank Road
Rocky Point, NY 11778

*Re: Internal Claims Audit Report for the period
October 1, 2012 through October 31, 2012*

Board of Education:

I have completed my internal claims auditing services for the Rocky Point School District covering the period October 1, 2012 through October 31, 2012. The services I performed, as outlined within my proposal, include reviewing all claims against the District. The purpose of this report is to update the Board of Education on work performed to date, my findings, and recommendations.

For ease of reference I have categorized the remainder of this report as follow:

Internal Claims Audit Services

Exhibits

INTERNAL CLAIMS AUDIT SERVICES

The internal claims audit services performed on each claim against the District consisted of:

1. Verification of the accuracy of invoices and claim forms
2. Ensuring proper approval of all purchases; checking that purchases constitute legal expenses of the school district
3. Determining that purchase orders have been issued in accordance with Board of Education policy, and applicable state laws

Board of Education
Rocky Point School District
November 8, 2012
Page 2

*Re: Internal Claims Audit Report for the time period of
October 1, 2012 through October 31, 2012*

4. Comparison of invoices or claims with previously approved contracts
5. Reviewing price extensions, claiming of applicable discounts, inclusion of shipping and freight charges
6. Approving all charges that are presented for payment which are supported with documentary evidence indicating compliance with all pertinent laws, policies and regulations

Over the time period of October 1, 2012 through October 31, 2012 I have audited 455 claims against the District in the amount of \$2,287,345.97. (See attached Exhibit I) I made inquiries and/ or observations into 54 claims in the amount of \$163,906.87. I have summarized the inquiries and/or observations as well as the resolutions within Exhibit II. It should be noted that currently, there are 0 outstanding inquiries in regards to the audit of the claims made against the District for the period of October 1, 2012 through October 31, 2012. I have summarized all voided checks and notable exceptions in Exhibit III.

I trust that the foregoing comments are clear. If you have any questions or you would like to discuss this matter further, please contact me at 631-928-5406.

Very truly yours,

John F. Dennehy, Jr.
Certified Public Accountant

Internal Claims Audit By Fund

Rocky Point School District

Exhibit I

| Warrant Date | Audit Date | Warrant # | Fund | # of Checks | \$ Value of Checks | # of Inquiries | \$ Value of Inquiries | # of Resolved Inquiries | # of Outstanding Inquiries | Check Sequence |
|---------------------|-------------------|------------------|-------------|--------------------|---------------------------|-----------------------|------------------------------|--------------------------------|-----------------------------------|-------------------------------|
| 10/3/2012 | 10/3/2012 | 24 | A | 84 | 110,854.31 | 18 | 80,321.89 | 18 | - | 92845-92927 |
| 10/10/2012 | 10/10/2012 | 25 | A | 68 | 716,578.22 | 12 | 28,317.83 | 12 | - | 92928-92995 |
| 10/17/2012 | 10/17/2012 | 28 | A | 55 | 116,077.05 | 7 | 833.57 | 7 | - | 92996-93049 |
| 10/24/2012 | 10/24/2012 | 29 | A | 52 | 104,913.73 | 2 | 1,603.97 | 2 | - | 93050-93101 |
| 10/3/2012 | 10/3/2012 | 13 | C | 69 | 15,352.00 | 4 | 2,649.88 | 4 | - | 8734-8802 |
| 10/10/2012 | 10/10/2012 | 14 | C | 19 | 19,217.07 | - | - | - | - | 8803-8821 |
| 10/17/2012 | 10/17/2012 | 15 | C | 10 | 5,821.43 | 3 | 722.61 | 3 | - | 8822-8831 |
| 10/24/2012 | 10/24/2012 | 16 | C | 21 | 32,583.35 | 3 | 5,061.62 | 3 | - | 8832-8852 |
| 10/3/2012 | 10/3/2012 | 7 | F | 2 | 12,139.36 | - | - | - | - | 3807-3808 |
| 10/10/2012 | 10/10/2012 | 8 | F | 4 | 20,755.80 | 3 | 19,240.00 | 3 | - | 3809-3812 |
| 10/17/2012 | 10/17/2012 | 9 | F | 4 | 75,851.19 | - | - | - | - | 3813-3816 |
| 10/24/2012 | 10/24/2012 | 10 | F | 1 | 82.50 | - | - | - | - | 3817 |
| 10/17/2012 | 10/17/2012 | 5 | H | 1 | 25,005.50 | 1 | 25,005.50 | 1 | - | 848 |
| 10/24/2012 | 10/24/2012 | 6 | H | 2 | 31,152.00 | - | - | - | - | 849-850 |
| 10/3/2012 | 10/3/2012 | 15 | T | 3 | 5,918.71 | - | - | - | - | 9885-9887 |
| 10/10/2012 | 10/10/2012 | 16 | T | 2 | 1,556.00 | - | - | - | - | 9888-9889 |
| 10/10/2012 | 10/10/2012 | 17 | T | 25 | 449,639.26 | - | - | - | - | 9890-9897, 5111853-5111869 |
| 10/17/2012 | 10/17/2012 | 18 | T | 1 | 2,160.00 | - | - | - | - | 9898 |
| 10/24/2012 | 10/24/2012 | 19 | T | 3 | 5,938.25 | - | - | - | - | 9899-9901 |
| 10/24/2012 | 10/24/2012 | 20 | T | 26 | 535,000.24 | - | - | - | - | 9902-9910, 5111870-5111886 |
| 10/24/2012 | 10/24/2012 | 4 | X | 3 | 750.00 | 1 | 150.00 | 1 | - | 10622-10624 |
| TOTAL | | | | 455 | \$ 2,287,345.97 | 54 | \$ 163,906.87 | 54 | - | |

Legend:

| | |
|------------------------|-----------------------|
| A - General | P (A) - Chase General |
| C - Cafeteria | T - Trust & Agency |
| F - Federal | HB - Bond 2003 |
| H - Capital | CM- Misc Spec Revenue |
| HCP - Capital Projects | TE-Expendable Trust |

John F. Dennehy, Jr.
Certified Public Accountant

Rocky Point School District
Claims Audit - Analysis by Number of Inquiries & Dollar Value
Summary of Inquiries / Resolutions and Percentage of Total Claims & Dollar Value of Claims
Exhibit II

2012 / 2013 YTD

Analysis by Number of Inquiries

| Reason For Inquiry | Resolution | Jul-11 | Aug-11 | Sep-11 | Oct-11 | Nov-11 | Dec-11 |
|---|---|--------------------|--------------------|--------------------|------------------|------------------|------------------|
| All invoices not reflected on check | Pay unpaid invoice(s) next warrant | - 0.00% | - 0.00% | - 0.00% | - 0.00% | - #DIV/0! | - #DIV/0! |
| Check amount not equal to invoices | Invoice not paid in full; bal next warrant | - 0.00% | - 0.00% | - 0.00% | 1 #DIV/0! | - #DIV/0! | - #DIV/0! |
| Check amount not equal to invoices | Invoice incorrect; void & reissue | - 0.00% | - 0.00% | - 0.00% | 1 #DIV/0! | - #DIV/0! | - #DIV/0! |
| Current year expense paid prior year P.O. | P.O. Funds carried over | 43 21.83% | 35 16.99% | 15 4.53% | 9 #DIV/0! | - #DIV/0! | - #DIV/0! |
| Insufficient supporting backup | Hold for missing information | - 0.00% | - 0.00% | - 0.00% | - #DIV/0! | - #DIV/0! | - #DIV/0! |
| Insufficient supporting backup | Backup Provided | - 0.00% | - 0.00% | - 0.00% | - #DIV/0! | - #DIV/0! | - #DIV/0! |
| Insufficient supporting backup | Void check | - 0.00% | - 0.00% | - 0.00% | - #DIV/0! | - #DIV/0! | - #DIV/0! |
| Invoice date precedes PO date | Noted by Business Office | 19 9.64% | 12 5.83% | 14 4.23% | 27 #DIV/0! | - #DIV/0! | - #DIV/0! |
| Invoice over 90 days outstanding/undated | Verified no duplicate payment | 5 2.54% | 6 2.91% | 4 1.21% | 9 #DIV/0! | - #DIV/0! | - #DIV/0! |
| Invoice previously stamped by claims auditor | Original check confirmed void | 1 0.51% | - 0.00% | 2 0.60% | - #DIV/0! | - #DIV/0! | - #DIV/0! |
| Missing employee/retiree endors. for reimburse | Received proper endorsements | - 0.00% | - 0.00% | - 0.00% | - #DIV/0! | - #DIV/0! | - #DIV/0! |
| Missing administrator approval signature | Received proper authorization | - 0.00% | - 0.00% | - 0.00% | - #DIV/0! | - #DIV/0! | - #DIV/0! |
| Missing receiving signature on invoice or PO | Verified receipt of goods/services | - 0.00% | - 0.00% | - 0.00% | 1 #DIV/0! | - #DIV/0! | - #DIV/0! |
| No Purchase Order encumbered | Void & reissue after P.O. encumbered | - 0.00% | - 0.00% | - 0.00% | - #DIV/0! | - #DIV/0! | - #DIV/0! |
| Not an original invoice | Copy, fax or statement accepted | 1 0.51% | - 0.00% | 2 0.60% | 2 #DIV/0! | - #DIV/0! | - #DIV/0! |
| Paid sales tax | Amount immaterial (< \$5), claim paid | - 0.00% | - 0.00% | - 0.00% | - #DIV/0! | - #DIV/0! | - #DIV/0! |
| PO insufficient funds | PO funds increased post invoice | 10 5.08% | 2 0.97% | 1 0.30% | 1 #DIV/0! | - #DIV/0! | - #DIV/0! |
| Prior year invoice paid current year funds | Noted by Business Office | - 0.00% | 1 0.49% | 1 0.30% | 1 #DIV/0! | - #DIV/0! | - #DIV/0! |
| Wrong/no remittance address | Address corrected/added | - 0.00% | - 0.00% | - 0.00% | - #DIV/0! | - #DIV/0! | - #DIV/0! |
| Xtra Class club purchased gift cards for needy family | Utilizing recipient verification procedure through school social worker | - 0.00% | - 0.00% | - 0.00% | 1 #DIV/0! | - #DIV/0! | - #DIV/0! |
| Total Number (#) of Inquiries | | 79 40.10% | 56 27.18% | 39 11.78% | 53 11.78% | 0 #DIV/0! | 0 #DIV/0! |
| Total Claims Audited | | 197 100.00% | 206 100.00% | 331 100.00% | 0 #DIV/0! | 0 #DIV/0! | 0 #DIV/0! |
| Total Outstanding Inquiries | | 0 0.00% | 0 0.00% | 0 0.00% | 0 #DIV/0! | 0 #DIV/0! | 0 #DIV/0! |

Rocky Point School District
Claims Audit - Analysis by Number of Inquiries & Dollar Value
Summary of Inquiries / Resolutions and Percentage of Total Claims & Dollar Value of Claims
Exhibit II

2012 / 2013 YTD

Analysis by Dollar Value

| Reason For Inquiry | Resolution | Jul-11 | Aug-11 | Sep-11 | Oct-11 | Nov-11 | Dec-11 |
|---|---|-----------------------------|-----------------------------|-----------------------------|---------------------------|------------------|------------------|
| All invoices not reflected on check | Pay unpaid invoice(s) next warrant | - 0.00% | - 0.00% | - 0.00% | - #DIV/0! | - #DIV/0! | - #DIV/0! |
| Check amount not equal to invoices | Invoice not paid in full; bal next warrant | - 0.00% | - 0.00% | - 0.00% | 278.57 #DIV/0! | - #DIV/0! | - #DIV/0! |
| Check amount not equal to invoices | Void & reissue for correct amount | - 0.00% | - 0.00% | - 0.00% | 130.45 #DIV/0! | - #DIV/0! | - #DIV/0! |
| Current year expense paid prior year P.O. | Noted by Business Office | 183,117.97 9.00% | 132,297.70 6.82% | 63,407.42 2.73% | 61,643.37 #DIV/0! | - #DIV/0! | - #DIV/0! |
| Insufficient supporting backup | Hold for missing information | - 0.00% | - 0.00% | - 0.00% | - #DIV/0! | - #DIV/0! | - #DIV/0! |
| Insufficient supporting backup | Backup Provided | - 0.00% | - 0.00% | - 0.00% | - #DIV/0! | - #DIV/0! | - #DIV/0! |
| Insufficient supporting backup | Void check | - 0.00% | - 0.00% | - 0.00% | - #DIV/0! | - #DIV/0! | - #DIV/0! |
| Invoice date precedes PO date | Noted by Business Office | 270,114.48 13.28% | 233,638.57 12.05% | 75,417.37 3.25% | 90,188.17 #DIV/0! | - #DIV/0! | - #DIV/0! |
| Invoice over 90 days outstanding/undated | Verified no duplicate payment | 1,564.99 0.03% | 2,932.85 0.15% | 1,105.87 0.05% | 10,323.20 #DIV/0! | - #DIV/0! | - #DIV/0! |
| Invoice previously stamped by claims auditor | Original check confirmed void | 19,938.00 0.98% | - 0.00% | 12,044.91 0.52% | - #DIV/0! | - #DIV/0! | - #DIV/0! |
| Missing employee/retiree endors. for reimburse | Received proper endorsements | - 0.00% | - 0.00% | - 0.00% | - #DIV/0! | - #DIV/0! | - #DIV/0! |
| Missing administrator approval endorsement | Received proper authorization | - 0.00% | - 0.00% | - 0.00% | - #DIV/0! | - #DIV/0! | - #DIV/0! |
| Missing receiving signature on invoice or PO | Verified receipt of goods/services | - 0.00% | - 0.00% | - 0.00% | 165.45 #DIV/0! | - #DIV/0! | - #DIV/0! |
| No Purchase Order encumbered | Void & reissue after P.O. encumbered | - 0.00% | - 0.00% | - 0.00% | - #DIV/0! | - #DIV/0! | - #DIV/0! |
| Not an original invoice | Copy, fax or statement accepted | 16,269.00 0.80% | - 0.00% | 520.00 0.02% | 325.85 #DIV/0! | - #DIV/0! | - #DIV/0! |
| Paid sales tax | Amount immaterial (- \$5), claim paid | - 0.00% | - 0.00% | - 0.00% | - #DIV/0! | - #DIV/0! | - #DIV/0! |
| PO insufficient funds | P.O. funds increased post invoice | 19,528.33 0.96% | 930.11 0.05% | 247.50 0.01% | 701.81 #DIV/0! | - #DIV/0! | - #DIV/0! |
| Prior year invoice paid current year funds | Noted by Business Office | - 0.00% | 387.50 0.02% | 61,412.00 2.65% | - #DIV/0! | - #DIV/0! | - #DIV/0! |
| Wrong/no remittance address | Address corrected/added | - 0.00% | - 0.00% | - 0.00% | - #DIV/0! | - #DIV/0! | - #DIV/0! |
| Xtra Class club purchased gift cards for needy family | Utilizing recipient verification procedure through school social worker | - 0.00% | - 0.00% | - 0.00% | 150.00 #DIV/0! | - #DIV/0! | - #DIV/0! |
| Total Value (\$) of Inquiries | | 510,532.77 25.10% | 370,186.73 19.05% | 214,155.07 9.23% | 163,906.87 #DIV/0! | - #DIV/0! | - #DIV/0! |
| Total Claims Audited | | 2,033,961.38 100.00% | 1,939,077.78 100.00% | 2,321,355.38 100.00% | - #DIV/0! | - #DIV/0! | - #DIV/0! |
| Total Outstanding Inquiries | | - 0.00% | - 0.00% | - 0.00% | - #DIV/0! | - #DIV/0! | - #DIV/0! |

John F. Deanehy, Jr.
 Certified Public Accountant, PC

**Rocky Point School District
Internal Claim Audit
Notable Exceptions
Exhibit III**

Void Checks - October 2012

| | Ck # | Amount \$ | Vendor | Warrant # | Warrant Date | Reason For Inquiry | Resolution |
|--------------|---------------|------------------|-------------------------|------------------|---------------------|--------------------------------------|--|
| A | 92944 | 130.45 | Fusilli at Miller Place | 25 | 10/10/2012 | Invoice amount and warrant not equal | Vendor error on invoice; should be additional \$35; void check and reissue for \$165.45 next warrant |
| | | - | | | | | |
| Total | 1 Void | 130.45 | | | | | |

Other Notable Exceptions - October 2012

| Fund | Ck # | Amount \$ | Vendor | Warrant # | Warrant Date | Reason For Inquiry | Resolution |
|--------------|--------------------|------------------|---------------|------------------|---------------------|---------------------------|-------------------|
| None | | - | | | | | |
| | | - | | | | | |
| Total | 0 Inquiries | - | | | | | |

*John F. Dennehy, Jr.
Certified Public Accountant, PC*

**Rocky Point School District
Internal Claims Audit
Payroll Audit
Exhibit IV**

Audited Payroll Checks - October 2012

| Fund | Ck # | Amount \$ | Employee | Payroll Date | Exceptions |
|-------------|-------------|------------------|----------------------|---------------------|-------------------|
| PR | 82632 | 2,705.15 | Moorman, Mark | 10/24/2012 | None |
| PR | 82623 | 2,779.29 | Hoffmeister, Peter C | 10/24/2012 | None |
| PR | 197770 | 3,495.61 | Shanahan, Sherin | 10/24/2012 | None |
| PR | 197757 | 2,051.24 | Picone, Meredith | 10/24/2012 | None |
| PR | 197715 | 1,424.00 | Biagiotti, Jean | 10/24/2012 | None |
| PR | 197728 | 2,283.26 | Gabrinowitz, Nicole | 10/24/2012 | None |
| PR | 197692 | 828.43 | Villaran, Denise | 10/24/2012 | None |
| PR | 197755 | 2,117.52 | Parise, Megan A | 10/24/2012 | None |
| PR | 197865 | 1,422.22 | Fougere, Daniel J | 10/24/2012 | None |
| PR | 197866 | 1,217.02 | LaRosa, Michael | 10/24/2012 | None |
| | | 20,323.74 | | | |

*Please note all checks have been selected at random using a random number generator.

**A result of no exceptions means that the the payroll check is accurate when compared against employee contracts and renewal letters.

**John F. Dennehy, Jr.
Certified Public Accountant, PC**

ROCKY POINT PUBLIC SCHOOLS

SURPLUS TEXTBOOK DISPOSAL

SCHOOL: MIDDLE SCHOOL

DEPARTMENT: HEALTH

ADMINISTRATOR: Amy Agnesini/Anja Groth

| Title and Author | ISBN# | Copyright Date | Number to be Disposed of | Rationale |
|--|---------------|----------------|--------------------------|--------------|
| <i>Teen Health Course 2, McGraw Hill</i> | 0-02-652566-6 | 1996 | 25 | Out of print |
| <i>Totally awesome Health, MeeksHeit</i> | 1-886693-74-9 | 1999 | 69 | Out of print |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

Assistant Superintendent: Deborah DeLuca Date 11/7/12

CHANGE ORDER
AIA DOCUMENT G701

OWNER SED No.: 58-02-09-02-0-001-012
ARCHITECT
CONTRACTOR Joseph A. Edgar School
FIELD
OTHER

PROJECT: Rocky Point U.F.S.D.
(name,address) 90 Rocky Point-Yaphank Road
Rocky Point, NY 11778
CONTRACTOR: Counry Carpet Distributors, Inc.
(name,address) 207 Robbins Lane
Syosset, NY 11791

CHANGE ORDER NUMBER: One
DATE: October 2, 2012
ARCHITECTS PROJECT NO.
CONTRACT DATE: 6/18/12
CONTRACT FOR: Contract No. 1 – Asbestos Abatement

The Contract is changed as follows:

The Contract has been amended as follows:

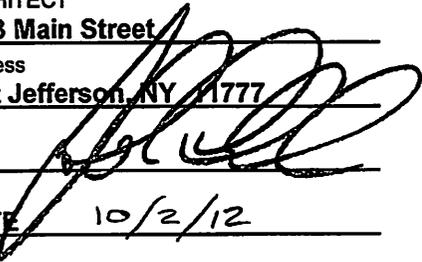
An allowance, in the amount of \$5,000.00, was included in the contract for unforeseen conditions.
The allowance is being returned to the Owner, in its entirety.

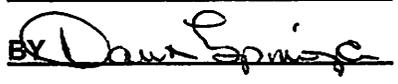
Total Deduct: \$5,000.00

Not valid until signed by the Owner, Architect and Contractor.

| | |
|--|-------------|
| The original (Contract Sum) (Guaranteed Maximum Cost) was..... | \$63,200.00 |
| Net change by previously authorized Change Orders..... | \$0.00 |
| The (Contract Sum) (Guaranteed Maximum Cost) prior to this Change Order was..... | \$63,200.00 |
| The (Contract Sum) (Guaranteed Maximum Cost) will be (increased) (decreased) (unchanged) by this Change Order in the amount of | \$5,000.00 |
| The new (Contract Sum)(Guaranteed Maximum Cost) including this Change Order will be | \$58,200.00 |
| The Contract Time will be (increased)(decreased)(unchanged) by | (0) days |
| The Date of Substantial Completion as of the date of this Change Order therefore is | |

NOTE: The summary does not reflect changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive.

John A. Grillo, P.C.
ARCHITECT
1213 Main Street
Address
Port Jefferson, NY 11777
BY 
DATE 10/2/12

Country Carpet Distributors
CONTRACTOR
207 Robbins Lane
Address
Syosset, NY 11791
BY 
DATE 10/8/12

Rocky Point UFSD
OWNER
90 Rocky Point-Yaphank Road
Address
Rocky Point, NY 11778
BY _____
DATE _____

AIA CAUTION: You should sign an original AIA document which has this caution printed in red. An original assures that changes will not be obscured as may occur when documents are reproduced.

AIA DOCUMENT G701 CHANGE ORDER 1987 EDITION AIA 1987 THE AMERICAN INSTITUTE OF ARCHITECTS, 1735 NEW YORK AVENUE, N.W. WASHINGTON, D.C. 20006



CHANGE ORDER CERTIFICATION

Must be attached to back of Change Order

THE STATE EDUCATION DEPARTMENT / THE UNIVERSITY OF THE STATE OF NEW YORK /
Office of Facilities Planning, Room 1080 Education Building Annex
Tel. (518) 474-3906 Fax (518) 486-5918
www.emsc.nysed.gov/facplan/

Instructions: This CERTIFICATION is required for all change orders submitted to SED
Fill out all three parts completely.

| |
|-----------------------------|
| Change Order Number: |
| 1 |

Part One - General Information

Provide separate Change Orders for each Project Number

| | | | | | | | | | | | | | | | |
|--------------------|-----------------------------------|---|---|---|---|---|---|---|---|---|---|-------------------------------|---|---|---|
| SED Project Number | 5 | 8 | 0 | 2 | 0 | 9 | 0 | 2 | 0 | 0 | 0 | 1 | 0 | 1 | 2 |
| | <small>District BEDS Code</small> | | | | | | <small>Building Identification Number</small> | | | | | <small>Project number</small> | | | |

District & Building Name Rocky Point UFSD - Joseph A. Edgar School

Type of Project Reconstruction /Alteration Addition & Alteration New Building Other

Project Description Contract No. 1 - Asbestos Abatement

Architect / Engineer firm John A. Grillo, Architect, PC 1213 Main Street, Port Jefferson, NY
name address

Contact Person John M. Grillo, Architect 631-476-2161
name & title phone number & e-mail

Construction Manager firm _____
name address

Contact Person _____
name & title phone number & e-mail

District Contact Person Mr. Greg Hilton School Business Official 631-744-1600
name & title phone number & e-mail

Part Two

Provide the following information for each individual item in the change order:
(Number each item if there is more than one and provide additional sheets as necessary.)

- A. Requested By (Who initiated the change request)
- B. Relationship to Project Scope (How is this change related to the original project scope)
- C. Basis of Need (Describe why the change is needed)
- D. Description of Work (Provide a detailed description of the work or services provided in the change order. Provide text, a drawing or both as necessary to demonstrate code compliance and the individual cost of each item.)

The Contract has been amended as follows:

An allowance, in the amount of \$5,000.00, was included in the contract for unforeseen conditions.
The allowance is being returned to the Owner, in its entirety.

Total Deduct: \$5,000.00

Requested By: Owner
Relationship to Project Scope: See above
Basis of Need: See above.
Description of Work: See above

CHANGE ORDER CERTIFICATION

Part Three

1

Change order requirements:

- ✓ The scope of the change order must relate to the project scope previously approved.
- ✓ Dollar amounts applied from allowances toward costs associated with the changes must be provided.
- ✓ If the cost of this change order is not within the approved amount as currently established on the SA-4, please provide a Form FP-FI, Request for Revision of Financial Information, with documentation showing the additional authorization of funds.
- ✓ Each change order shall be signed by the president of the board of education, the architect/engineer, and the contractor.

2

Certification of the Superintendent of Schools (District Superintendent if a BOCES project)

The following statements are true and correct to the best of my knowledge and belief:

- The revised total cost is within the authorized appropriation for this project.
- Where any work of this change order requires a type or kind of work that is not included in the original contract documents, the school district's attorney has been contacted to assure conformance with the Opinion of the State Comptroller No. 60-505.

Date

Signature and printed name of the School Superintendent or District Superintendent if a BOCES project

3

Certification of the Architect or Engineer

The following statements are true and correct to the best of my knowledge and belief:

- Work required by this change order is in accordance with applicable sections of the approved contract documents.
- Any plan, sketch, or attachment referenced in this change order is included herein.
- Work required by this change order is in accordance with applicable provisions of the NYS Uniform Fire Prevention and Building Code, State Education Department's building standards, and NYS Department of Labor's Code Rule 56.
- Work required by this change order was designed by an architect or engineer who is currently licensed by the State of New York.
- Work required by this change order that involves asbestos-containing building material (ACBM) was designed by an architect or engineer who is currently licensed by the State of New York and who is appropriately certified as an asbestos designer by the NYS Department of Labor at the time he/she designed the asbestos-related project.

10/2/2012

Date

John A. Grillo, Architect, EC

Architect or Engineering Firm Name

Signature and printed name of the Architect or Engineer

| No Changes Recommended

SUBJECT: POWERS AND DUTIES OF THE BOARD

As a Union Free School District, the Board of Education shall have powers and duties as set forth in New York State Education Law, principally Articles 33, and 35, and other applicable Federal and State laws and regulations. In general, the Board shall have in all respects the superintendence, management and control of the educational affairs of the District and shall have all the powers necessary to exercise these powers expressly granted to it by the laws of New York State and the Commissioner of Education.

Education Law Sections 1604, 1709, 1804 and 2503

NOTE: Refer also to Policy #6540 -- Defense and Indemnification of Board Members and Employees

| No changes recommended

SUBJECT: NOMINATION AND ELECTION OF BOARD OFFICERS AND DUTIES OF THE PRESIDENT AND VICE PRESIDENT

Officers of the Board of Education shall be nominated and elected by the simple majority of the Board at its Annual Organizational Meeting for a term of one (1) year. They will take their oath as officers at this meeting along with newly elected members.

The elected officers of the Board of Education are:

- a) President;
- b) Vice President.

Duties of the President of the Board of Education

The President's duties include the following:

- a) Presides at all meetings of the Board;
- b) Calls special meetings as necessary or on request;
- c) Appoints members to all committees of the Board;
- d) Serves ex-officio as a member of all committees;
- e) Executes documents on behalf of the Board;
- f) Performs the usual and ordinary duties of the office.

Duties of the Vice President of the Board of Education

The Board of Education may, in its discretion, elect one (1) of its members Vice President who shall have the power to exercise the duties of the President in case of the absence or disability of the President. In case of vacancy in the office of the President, the Vice President shall act as President until a President is elected.

Education Law Sections 1701, 2105(6) and 2502

| No Changes Recommended

SUBJECT: SPECIAL MEETINGS OF THE BOARD OF EDUCATION

Special meetings of the Board shall be held on call by any member of the Board. A reasonable and good faith effort shall be made by the Superintendent or the Board President, as the case may be, to give every member of the Board twenty-four (24) hours notice of the time, place and purpose of the meeting. All special meetings shall be held at a regular meeting place of the Board and/or in accordance with provisions of the Open Meetings Law as may be applicable.

In an emergency, the twenty-four (24) hour notice may be waived by having each Board member sign a waiver-of-notice form.

Public notice of the time and place shall be given, to the extent practicable, to the news media and shall be conspicuously posted in one (1) or more designated public locations at a reasonable time prior to the meeting.

Education Law Section 1606(3)
Public Officers Law Sections 103 and 104

NOTE: Refer also to Policy #1510 -- Regular Board Meetings

SUBJECT: MINUTES

The minutes are a legal record of the activities of the School Board as a public corporation having the specified legal purpose of maintaining public schools. The minutes of all meetings shall be kept by the Clerk or, in his/her absence, by the Superintendent or his/her designee. The minutes shall be complete and accurate and stored in a minutes file. However, minutes of executive sessions need not include any matter which is not required to be made public by the Freedom of Information Law.

The minutes of each meeting of the Board of Education shall state:

- a) The type of meeting;
- b) The date, time of convening, and adjournment;
- c) Board members present and absent;
- d) Board members' arrival and departure time, if different from opening or adjournment times;
- e) All action taken by the Board, with evidence of those voting in the affirmative and the negative, and those abstaining;
- f) The nature of events that transpire, in general terms of reference.

Communications and other documents that are too long and bulky to be included in the minutes shall be referred to in the minutes and shall be filed in the District Office.

All Board minutes shall be signed by the District Clerk when approved and stored in a locked room or locked file cabinet. Unless otherwise provided by law, minutes shall be available to the public within two (2) weeks following the date of a meeting; draft copies, so marked, are acceptable, subject to correction.

Minutes of Executive Sessions

Minutes shall be taken at executive sessions of any action that is taken by formal vote. The minutes shall consist of a record or summary of the final determination of such action, the date and the vote. However, such summary need not include any matter which is not required to be made public by the Freedom of Information Law (FOIL).

If action is taken by a formal vote in executive session (i.e., 3020-a action), minutes shall be available to the public within one (1) week of the date of the executive session, to the extent required by law.

Education Law Sections 2121 and 3020-a
Public Officers Law Section 106

SUBJECT: EXECUTIVE SESSIONS

Upon a majority vote of its total membership, taken in an open meeting pursuant to a motion identifying the area or areas of the subject or subjects to be considered, the Board of Education may conduct an executive session for discussion of the below enumerated purposes only, provided, however, that no action by formal vote shall be taken except on an Education Law Section 3020-a probable cause finding, or other matters permitted by law. For all other purposes, the action by formal vote shall be taken in open meeting and properly recorded in the minutes of the meeting.

- a) Matters that will imperil the public safety if disclosed;
- b) Any matter that may disclose the identity of a law enforcement agent or informer;
- c) Information relating to current or future investigation or prosecution of a criminal offense that would imperil effective law enforcement if disclosed;
- d) Discussions regarding proposed, pending or current litigation;
- e) Collective negotiations pursuant to Civil Service Law Article 14;
- f) Medical, financial, credit or employment history of any particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of any particular person or corporation;
- g) Preparation, grading or administration of examinations;
- h) Proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities, but only when publicity would substantially affect the value thereof.

Matters discussed in executive sessions must be treated as confidential; that is, never discussed outside of that executive session.

Education Law Section 3020-a
Public Officers Law Article 7

Internal Operations

SUBJECT: ORIENTING NEW BOARD MEMBERS

The Board and its staff shall assist each new member-elect to understand the Board's functions, policies, and procedures before he/she takes office, by the following methods:

- a) The electee shall be given selected materials relating to the responsibilities of Board membership, which material is supplied by ~~the New York State School Boards Association, the National School Boards Association, and/or other professional organizations;~~ a recognized professional organization and/or governmental entity.
- b) The electee shall be invited to attend Board meetings and to participate in its discussions exclusive of Executive Sessions;
- c) The Clerk shall supply material pertinent to meetings and shall explain its use;
- d) A copy of the Board's policies and bylaws, if applicable, shall be given to the electee by the Clerk;
- e) The opportunity shall be provided for new Board members to ~~attend the New York State School Boards Association orientation program.~~ receive mandated training.

| No Changes Recommended

SUBJECT: INSURANCE

The objective of the Board of Education is to obtain the best possible insurance at the lowest possible cost, and to seek advice from an Insurance Appraisal Service to determine that adequate coverage is being provided regarding fire, boiler, general liability, bus and student accident insurance.

The Board shall carry insurance to protect the District's real and personal property against loss or damage. This property shall include school buildings, the contents of such buildings, school grounds and vehicles.

The Board may also purchase liability insurance to pay damages assessed against Board members and District employees acting in the discharge of their respective duties, within the scope of their employment and/or under the direction of the Board.

All insurance policies, along with an inventory of the contents of the building, should be kept in a fireproof depository or with the appropriate insurance agent for safekeeping and referral purposes. The Superintendent shall review the District's insurance program annually and make recommendations to the Board if more suitable coverage is required.

Education Law Sections 1709(8), 1709(26), 1709(34-b), 2503(10), 2503(10-a), 2503(10-b), 3023, 3028 and 3811
General Municipal Law Sections 6-n and 52
Public Officers Law Section 18

NOTE: Refer also to Policy #1339 – Duties of the Internal Auditor

~~2007~~2012

5620

Non-Instructional/Business
Operations

SUBJECT: INVENTORIES

The Superintendent or his/her designee shall be responsible for maintaining a continuous and accurate inventory of equipment owned by the District in accordance with "The Uniform System of Accounts for School Districts."

All supplies and equipment purchased and received by the School District shall be checked, logged, and stored through ~~an~~ established procedures.

Uniform System of Accounts for School Districts (Fiscal Section)

Adoption Date 3/23/09
Revision Date 11/19/12
Review Date

SUBJECT: ACCOUNTING OF FIXED ASSETS

The ~~Assistant Superintendent for Finance and Operations~~ School Business Official shall be responsible for accounting for general fixed assets according to the procedures outlined by the Uniform System of Accounts for School Districts and GASB Statement 34 Regulations.

These accounts will serve to:

- a) Maintain a physical inventory of assets;
- b) Establish accountability;
- c) Determine replacement costs; and
- d) Provide appropriate insurance coverage.

Fixed assets with a minimum value established by the Board that have a useful life of one (1) year or more and physical characteristics not appreciably affected by use or consumption shall be inventoried and recorded on an annual basis. Fixed assets shall include land, buildings, equipment and materials.

The Board ~~shall establish a dollar threshold as a basis for considering which fixed assets are to be depreciated. Such threshold shall ensure that at least eighty percent (80%) of the value of all assets is reported. However, it is recommended~~ has established that such threshold shall not be greater than five thousand dollars (\$5,000). A standardized depreciation method and averaging convention shall also be established for depreciation calculations.

Fixed assets acquired having a value equal to or greater than the established threshold are considered depreciable assets and shall be inventoried for the purposes of GASB 34 accounting practices and placed on a depreciation schedule according to its asset class and estimated useful life as stipulated by the New York State Comptroller's Office or the Internal Revenue Service (IRS).

Assets shall be recorded at initial cost or, if not available, at estimated initial cost; gifts of fixed assets shall be recorded at estimated fair value at the time of the gift. A property record will be maintained for each asset and will contain, where possible, the following information:

- a) Date of acquisition;
- b) Description;
- c) Cost or value;
- d) Location;
- e) Asset type;
- f) Estimated useful life;
- g) Replacement cost;
- h) Current value;
- i) Salvage value;
- a) Date and method of disposition; and
- b) Responsible official.

The ~~Assistant Superintendent for Finance and Operations~~ School Business Official shall arrange for the annual inventory and appraisal of School District property, equipment and material. Any discrepancies between an inventory and the District's property records on file should be traced and explained.

No Changes Recommended**SUBJECT: ENERGY/WATER CONSERVATION AND RECYCLING OF SOLID WASTE****Energy/Water Conservation**

The Board of Education recognizes the importance of energy and water conservation and is committed to the analysis, development, and initiation of conservation measures throughout the District for the purpose of reducing energy consumption, particularly in these times of declining levels of natural energy resources and increasing cost of these resources. The Board will maintain an aggressive and responsible program to reduce consumption of energy by its facilities and to provide education on the conservation of energy.

The District will comply with the Property Maintenance Code of New York State, part of the New York State Uniform Fire Prevention and Building Code, which requires that indoor occupiable work spaces be maintained at a minimum temperature of sixty five (65) degrees from September 14 to May 31 during the period the spaces are occupied. There are exceptions for areas of vigorous physical activities such as gymnasiums as well as processing spaces such as coolers or freezers. However, by law, code or regulation there is no maximum temperature specified. Ventilation requirements only require fresh air, not cool air-conditioning.

Recycling

The Superintendent will develop a program for the source separation and segregation of recyclable or reusable materials in the District. This District-wide recycling plan shall include:

- a) A conservation education program to teach students about their social responsibility for preserving our resources, and involvement of all students and personnel in a comprehensive effort to reduce, reuse and recycle waste materials;
- b) A concerted effort to purchase recycled items and biodegradable rather than non-biodegradable products;
- c) Separation of waste into appropriate categories for the purpose of recycling, including mercury-added consumer products; and
- d) A cooperative effort with community recycling programs.

Environmental Conservation Law Sections 27-2101-27-2115
General Municipal Law Section 120-aa
19 New York State Code of Rules and Regulations (NYCRR) Sections 1220-1226

Adoption Date 3/23/09
Revision Date
Review Date 11/19/12

Personnel

SUBJECT: HEALTH INSURANCE

Health insurance for certified and support staffs shall be in accordance with their respective negotiated agreements.

Continuation of Medical Insurance Coverage at Termination of Employment

Under the provisions of the Consolidated Omnibus Budget Reconciliation Act of 1985 (COBRA), employees and their dependents are eligible to continue their insurance coverage ~~for up to eighteen (18) months~~ when termination of their insurance is due to a reduction in their hours worked, or upon termination of their employment.

Under COBRA, employees generally may continue their group health insurance coverage for up to eighteen (18) months. In addition, with the exception of those in self-funded or self-insured plans, employees who have exhausted their federal COBRA coverage may extend their coverage for up to an additional eighteen (18) months, for a total period of thirty-six (36) months, under New York Insurance law.

Dependents of employees are eligible to continue their insurance for up to thirty-six (36) months upon occurrence of one (1) of the following events:

- a) Death of the covered employee; or
- b) Divorce or legal separation from the covered employee; or
- c) An employee becomes eligible for Medicare and ceases to participate in the employer-sponsored plan; or
- d) The dependents of a covered employee reach the maximum age for dependent coverage.

Those who are eligible to continue coverage have up to sixty (60) days to complete the Continuation of Coverage Election Form. Premiums and administrative costs will be paid in accordance with law. ~~They must pay the full cost of their premium plus administrative costs incurred by the District.~~

American Recovery and Reinvestment Act of 2009, Public Law 111-5
Consolidated Omnibus Budget Reconciliation Act of 1985
Insurance Law Section 3221(m)(4)(5) and (6)

~~2007~~2012

6520

Personnel

SUBJECT: WORKERS' COMPENSATION

Employees injured in the performance of their duties are covered by Workers' Compensation Insurance. Employees shall report work-related injuries immediately to their immediate supervisor. Delay in reporting, if necessary, must be justified to the satisfaction of the Board of Education and/or the insurance agency provider.

Reimbursement for Workers' Compensation Insurance benefits shall be in accordance with their respective negotiated agreements.

Education Law Sections 1604(31), 1709(34) and 2503(10)

~~2007~~2012 6530

Personnel

| No Changes Recommended

SUBJECT: PAYROLL DEDUCTIONS

Payroll deductions may be made when authorized by employees or when required by law or negotiated agreements.

Education Law Sections 1604 and 1709

Adoption Date 3/23/09

Revision Date

| Review Date 11/19/12

Personnel

| No Changes Recommended

SUBJECT: DEFENSE AND INDEMNIFICATION OF BOARD MEMBERS AND EMPLOYEES

Liability Protection Pursuant to Education Law

The Board of Education recognizes its statutory obligation to indemnify School District employees (and in certain circumstances, Board of Education members and volunteers) pursuant to the provisions of Education Law Sections 3023, 3028 and 3811. For the purposes of this policy, the term "employee" shall be as defined in the applicable statute(s).

The District shall not be subject to the duty to defend unless the employee, within the time prescribed by statute, delivers appropriate notice of the claim to the Board of Education.

- a) For purposes of Education Law Section 3811, the employee must give written notice within five (5) days after service of process upon him/her. The statute mandates only written notice of the claim to the Board of Education; however, submission of relevant legal documents by the employee to the Board is also encouraged.
- b) For purposes of Education Law Sections 3023 and 3028, the employee must deliver the original or a copy of the relevant legal documents to the Board within ten (10) days after service of process upon him/her.

The District will provide legal defense and/or indemnification for all damages, costs, and reasonable expenses incurred in the defense of an action or proceeding if authorized pursuant to statute and provided that the alleged action or omission which occurred or allegedly occurred is covered by the appropriate statute(s). Furthermore, the District will not be required to provide indemnification protection and/or legal defense unless the employee was, at the time of the alleged incident, acting in the discharge of his/her duties within the scope of his/her employment or authorized volunteer duties and/or under the direction of the Board of Education.

Public Officers Law Section 18

The Board of Education hereby also confers the benefits of New York State Public Officers Law Section 18 upon the "employees" of the District, as defined in Public Officers Law Section 18; and the District assumes the liability for the costs incurred in accordance with the provisions of Public Officers Law Section 18. The benefits accorded to District employees under Public Officers Law Section 18 shall supplement and be available in addition to defense or indemnification protection conferred by other enactment or provisions of law.

(Continued)

Personnel

SUBJECT: DEFENSE AND INDEMNIFICATION OF BOARD MEMBERS AND EMPLOYEES (Cont'd.)

The term "employees" shall include members of the Board of Education; the Superintendent; District officers; District employees; volunteers expressly authorized to participate in a District sponsored volunteer program; or any other person holding a position by election, appointment or employment in the service of the District, whether or not compensated. The term "employee" shall also include a former employee, his/her estate or judicially appointed representative.

Pursuant to the provisions of Public Officers Law Section 18, and upon compliance by the employee with the requirements of this statute, the District shall provide for the defense of the employee in any civil action or proceeding, state or federal, arising out of any alleged act or omission which occurred or allegedly occurred while the employee was acting within the scope of his/her public employment or duties. Furthermore, the District shall indemnify and save harmless its employees in the amount of any judgment obtained against such employees in a state or federal court, or in the amount of any settlement of a claim, provided that the act or omission from which such judgment or claim arose occurred while the employee was acting within the scope of his/her public employment or duties. However, in the case of a settlement, the duty to indemnify and save harmless shall be conditioned upon the approval of the amount of the settlement by the Board of Education.

The duty to defend and/or indemnify and save harmless, in accordance with Public Officers Law Section 18, shall be conditioned upon the delivery by the employee to the School Attorney or to the Superintendent a written request to provide for his/her defense, together with the original or a copy of any summons, complaint, process, notice, demand or pleading within ten (10) days after he/she is served with such document. Pursuant to Public Officers Law Section 18, the full cooperation of the employee in the defense of such action or proceeding and in the defense of any action or proceeding against the District based upon the same act or omission, and in the prosecution of any appeal, shall also be required as a condition for the District's duty to defend and/or indemnify and save harmless to exist.

Exceptions to Liability Coverage

Indemnification coverage and/or provision of legal defense by the District will not apply unless the actionable claim is of the type covered by the statute(s) and/or is not otherwise exempt from coverage pursuant to law. Additionally, indemnification coverage and/or the duty to provide a defense shall not arise where such action or proceeding is brought by or on behalf of the School District.

Paul D. Coverell Teacher Protection Act of 2001, as authorized by the No Child Left Behind Act of 2001,
20 United States Code (USC) Section 6731 et seq.
Education Law Sections 1604(25), 1604(31-b), 1709(26), 1709(34-b), 2560, 3023, 3028 and 3811
General Municipal Law Sections 6-n and 52
Public Officers Law Section 18

No Changes Recommended**SUBJECT: STUDENT RECORDS: ACCESS AND CHALLENGE**

The School District shall comply with the provisions of the Family Educational Rights and Privacy Act of 1974 (FERPA). Under its provisions, parents/guardians and noncustodial parent(s), whose rights are not limited by court order or formal agreement, of a student under eighteen (18), or a student who is eighteen (18) years of age or older or who is attending an institution of post-secondary education, have a right to inspect and review any and all education records maintained by the School District.

Education Records

The term "education records" is defined as all records, files, documents and other materials containing information directly related to a student, and maintained by the education agency or institution, or by a person acting for such agency or institution (34 Code of Federal Regulations (CFR) Section 99.3). This includes all records regardless of medium, including, but not limited to, handwriting, videotape or audiotape, electronic or computer files, film, print, microfilm, and microfiche.

In addition, for students who attend a public school district, all records pertaining to services provided under the Individuals with Disabilities Education Act (IDEA) are considered "education records" under FERPA. As such, they are subject to the confidentiality provisions of both Acts.

Personal notes made by teachers or other staff, on the other hand, are not considered education records if they are:

- a) Kept in the sole possession of the maker;
- b) Not accessible or revealed to any other person except a temporary substitute; and
- c) Used only as a memory aid.

Additionally FERPA does not prohibit a school official from disclosing information about a student if the information is obtained through the school official's personal knowledge or observation and not from the student's education records.

Records created and maintained by a law enforcement unit for law enforcement purposes are also excluded.

Access to Student Records

The Board directs that administrative regulations and procedures be formulated to comply with the provisions of federal law relating to the availability of student records. The purpose of such regulations and procedures shall be to make available to the parents/guardians of students and noncustodial parent(s) whose rights are not limited by court order or formal agreement, or students who are eighteen (18) years of age or older or who are attending an institution of post-secondary education, student records, and files on students, and to ensure the confidentiality of such records with respect to third parties.

(Continued)

Adoption Date 3/23/09

Revision Date

Review Date 11/19/2012

SUBJECT: STUDENT RECORDS: ACCESS AND CHALLENGE (Cont'd.)

Under FERPA, unless otherwise exempted in accordance with law and regulation, the District may release personally identifiable information (PII) contained in student education records only if it has received a "signed and dated written consent" from a parent or eligible student. Signed and dated written consent may include a record and signature in electronic form provided that such signature:

- a) Identifies and authenticates a particular person as the source of the electronic consent; and
- b) Indicates such person's approval of the information contained in the electronic consent.

ExceptionsDirectory Information and Limited Directory Information Disclosure

Directory information is information contained in an education record of a student that would not generally be considered harmful or an invasion of privacy if disclosed. Limited Directory Information Disclosure means that the District may limit disclosure of its designated directory information to specific parties, for specific purposes, or both. The intent is to allow schools the option to implement policies that allow for the disclosure of student information for uses such as yearbooks, but restrict disclosure for more potentially dangerous purposes. The District shall limit disclosure of its designated directory information as otherwise specified in its public notice to parents of students in attendance and eligible students in attendance.

Health and Safety Emergency Exception

School districts must balance the need to protect students' personally identifiable information with the need to address issues of school safety and emergency preparedness. Under FERPA, if an educational agency or institution determines that there is an articulable and significant threat to the health or safety of a student or other individuals, it may disclose information from education records, without consent, to any person whose knowledge of the information is necessary to protect the health and safety of the student or other individuals during the period of the health or safety emergency.

School districts may release information from records to appropriate parties including, but not limited to, parents, law enforcement officials and medical personnel. A school district's determination that there is an articulable and significant threat to the health or safety of a student or other individuals shall be based upon a totality of the circumstances, including the information available, at the time the determination is made. The school district must record the articulable and significant threat that formed the basis for the disclosure and maintain this record for as long as the student's education records are maintained.

(Continued)

SUBJECT: STUDENT RECORDS: ACCESS AND CHALLENGE (Cont'd.)

Adoption Date 3/23/09

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Release of Information to Another Educational Institution

The District may disclose any and all educational records, including disciplinary records and records that were created as a result of a student receiving special education services under Part B of IDEA, to another school or postsecondary institution at which the student seeks or intends to enroll, or after the student has enrolled or transferred, so long as the disclosure is for purposes related to the student's enrollment or transfer. Parental consent is not required for transferring education records if the school's annual FERPA notification indicates that such disclosures may be made. In the absence of information about disclosures in the annual FERPA notification, school officials must make a reasonable attempt to notify the parent about the disclosure, unless the parent initiated the disclosure. Additionally, upon request, schools must provide a copy of the information disclosed and an opportunity for a hearing.

Audit/Evaluation Exception

The audit or evaluation exception allows for the disclosure of PII from education records without consent to authorized representatives of the Comptroller General of the U.S., the Attorney General, the Secretary of Education, and State or local educational authorities ("FERPA permitted" entities). Under this exception, PII from education records must be used to audit or evaluate a Federal or State supported education program, or to enforce or comply with Federal legal requirements that relate to those education programs (audit, evaluation, or enforcement or compliance activity).

The District may, from time to time, disclose PII from education records without consent to authorized representatives of the entities listed above. The District may also, from time to time, designate its own authorized representative who may access PII without consent in connection with an audit or evaluation of an education program within the District. As an example, the District might designate a university as its authorized representative in order to disclose, without consent, PII from education records on its former students to the university. The university could then disclose, without consent, transcript data on those former students attending the university to allow the District to evaluate how effectively the District prepared its students for success in postsecondary education.

Studies Exception

This exception allows for the disclosure of PII from education records without consent to organizations conducting studies for, or on behalf of, schools, school districts or postsecondary institutions. Studies can be for the purpose of developing, validating, or administering predictive tests; administering student aid programs; or improving instruction.

The District may, from time to time, disclose PII from education records without consent to such organizations conducting studies for the District, in accordance with its obligations under FERPA.

In addition, other entities outside of the District may, from time to time, disclose PII from education records that the District has previously shared with that entity, to organizations conducting studies on behalf of the District. For example, a State Education Agency (SEA) may disclose PII from

(Continued)

SUBJECT: STUDENT RECORDS: ACCESS AND CHALLENGE (Cont'd.)

Adoption Date 3/23/09

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Students

education records provided by the District without consent to an organization for the purpose of conducting a study that compares program outcomes across school districts to further assess the effectiveness of such programs with the goal of providing the best instruction.

Required Agreements for the Studies or Audit/Evaluation Exceptions

To the extent required by law, the District shall enter into a written agreement with organizations conducting studies for the District, or, with its designated authorized representatives in connection with audits or evaluations of education programs within the District. In the event that the District discloses PII from education records to its own designated authorized representative in connection with an audit or evaluation of an educational program within the District, it shall use reasonable methods to ensure to the greatest extent practicable that its designated authorized representative complies with FERPA and its regulations.

Challenge to Student Records

Parents/guardians of a student under the age of eighteen (18), or a student who is eighteen (18) years of age or older or who is attending an institution of post-secondary education, shall have an opportunity for a hearing to challenge the content of the school records, to ensure that the records are not inaccurate, misleading, or otherwise in violation of the privacy of students, and to provide an opportunity for the correction or deletion of any such inaccurate, misleading, or otherwise inappropriate data contained therein.

Disclosures to Parents of Eligible Students

Even after a student has become an "eligible student" under FERPA (which is defined as a student who is eighteen (18) years of age or older or who is attending an institution of post-secondary education) an educational agency or institution may disclose education records to an eligible student's parents, without the student's consent:

- a) If the student is claimed as a dependent for Federal income tax purposes by either parent;
- b) In connection with a health or safety emergency;
- c) If the student attends an institution of postsecondary education, is under twenty-one (21) years of age and the disclosure is regarding the student's violation of law, an institutional rule or policy governing the use of alcohol or a controlled substance at that institution; or
- d) If the disclosure falls within any other exception to the consent requirements under FERPA or its Regulations, such as the disclosure of directory information or in compliance with a court order or lawfully issued subpoena.

(Continued)

SUBJECT: STUDENT RECORDS: ACCESS AND CHALLENGE (Cont'd.)

Adoption Date 3/23/09

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Release of Information to the Noncustodial Parent

The District may presume that the noncustodial parent has the authority to request information concerning his/her child and release such information upon request. If the custodial parent wishes to limit the noncustodial parent's access to the records, it would be his/her responsibility to obtain and present to the school a legally binding instrument that prevents the release of said information.

Family Educational Rights and Privacy Act of 1974, 20 United States Code (USC) Section 1232g
34 Code of Federal Regulations (CFR) Part 99

NOTE: Refer also to Policies #7242 -- Student Directory Information
#7243 -- Military Recruiters' Access to Secondary School
Students and Information on Students
#7643 -- Transfer Students with Disabilities

Students

SUBJECT: STUDENT DIRECTORY INFORMATION

Directory information is information contained in an education record of a student that would not generally be considered harmful or an invasion of privacy if disclosed.

The District shall publish an annual public notice informing parents or eligible students (i.e., a student eighteen (18) years of age or older or who is attending an institution of post-secondary education) of the District's definition of directory information, the parent/eligible student's right to refuse the release of student directory information and indication of the time period for their response. Following such public notice and a reasonable response period, the District may release such information to an outside group without individual consent.

~~In accordance with the Family Educational Rights and Privacy Act (FERPA) the District defines student directory information as the following: name; address; date of birth; grade level; participation in officially recognized activities and sports; weight and height (if members of athletic teams); honors and awards received; photograph; the name of the educational agency or institution most recently previously attended by the student; and the parent's or guardian's name.~~

~~The release of student directory information is not to be confused with the release of names, addresses and telephone listings of eligible students (i.e., a student seventeen (17) years of age or older or in the eleventh grade (or its equivalent) or higher) to Military Recruiters. In compliance with the Elementary and Secondary Education Act (ESEA) of 1965, as amended by the No Child Left Behind Act of 2001 (NCLB), and the National Defense Authorization Act, the School District shall notify parents that by law it routinely releases this information to Military Recruiters upon request subject to a parents'/eligible students' request not to disclose such information with written parental verification of such request.~~

The Family Educational Rights and Privacy Act (FERPA) defines student directory information as any of the items as indicated in the following list. The Rocky Point Union Free School District will release the following defined directory information* as checked below:

- name
- address
- telephone listing
- date and place of birth
- major field of study
- grade level
- participation in sports and activities
- weight and height (for members of athletic teams)

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dates of attendance

honors, degrees and awards

e-mail address

photograph

name of educational institution previously attended

Directory information **does not** include:

- a) A student's social security number; or
- b) A student's identification (ID) number, except as provided below.

Directory information includes a student ID number, user ID, or other unique personal identifier used by the student for purposes of accessing or communicating in electronic systems, or that is displayed on a student ID card or badge, but only if the identifier cannot be used to gain access to education records except when used in conjunction with one or more factors that authenticate the user's identity, such as a personal identification number (PIN), password, or other factor known or possessed only by the authorized user. Parents and eligible students may not, by opting out of disclosure of directory information, prevent a school from requiring a student to wear or present a student identification card or a badge that displays information that may be directory information.

Limited Directory Information Disclosure

Limited Directory Information Disclosure means that that the District may limit disclosure of its designated directory information to specific parties, for specific purposes, or both. Allowing limited directory information disclosure may permit the District to use student directory information for such limited purposes as school yearbooks, honor roll lists, graduation programs, playbills and other similar uses, without obtaining individual consent. Limiting the disclosure of such information may be beneficial when the District perceives such disclosure as putting students at risk of becoming targets of marketing campaigns, news media or possible victims of criminal acts. The District shall limit its disclosure of its designated directory information as specified in its public notice to parents and eligible students.

Military Recruiter Access

The release of student directory information is not to be confused with the release of names, addresses and telephone listings of eligible students (i.e., a student seventeen (17) years of age or older or in the eleventh grade (or its equivalent) or higher) to Military Recruiters. In compliance with the Elementary and Secondary Education Act (ESEA) of 1965, as amended by the No Child Left Behind Act of 2001 (NCLB), and the National Defense Authorization Act, the School District shall notify parents that by law it routinely releases this information to Military Recruiters upon request subject to a parents'/eligible students' written request not to disclose such information.

Family Educational Rights and Privacy Act of 1974, 20 United States Code (USC) Section 1232(g)
34 Code of Federal Regulations (CFR) Part 99

NOTE: Refer also to Policies# #7240 – Student Records: Access and Challenge
#7243 -- Military Recruiters' Access To Secondary School Students and Information on Students

Adoption Date 3/23/09
Revision Date 11/19/12
Review Date

Students

No Recommended Changes

SUBJECT: STUDENTS WITH DISABILITIES PARTICIPATING IN SCHOOL DISTRICT PROGRAMS

All students with disabilities residing in the District, including those of preschool age, shall be provided with full access and opportunity to participate in School District programs, including nonacademic and extracurricular programs and activities, that are available to all other students enrolled in the public schools of the District. Nonacademic and extracurricular programs and activities may include counseling services, athletics, transportation, health services, recreational activities, special interest groups or clubs sponsored by the School District, referrals to agencies that provide assistance to individuals with disabilities and employment of students (both by the School District and assistance in making outside employment available).

Parents/guardians of students with disabilities, including those students placed in out-of-District programs, shall receive timely notice of such District programs and activities.

8 New York Code of Rules and Regulations (NYCRR) Sections 200.2(b)(1) and 200.2(b)(2)

Students

No Recommended Changes

SUBJECT: SECTION 504 OF THE REHABILITATION ACT OF 1973

The Board of Education affirms its compliance with those sections of the Rehabilitation Act of 1973 dealing with program accessibility.

Section 504 of the Rehabilitation Act prohibits discrimination against qualified individuals with disabilities in federally assisted programs or activities solely on the basis of disability. The District shall make its program and facilities accessible to all its students with disabilities.

The District shall also identify, evaluate and extend to every qualified student with a disability under Section 504 a free, appropriate public education, including modifications, accommodations, specialized instruction or related aids and services, as deemed necessary to meet their educational needs as adequately as the needs of non-disabled students are met.

The District official responsible for coordination of activities relating to compliance with Section 504 is the Superintendent of Schools. This official shall provide information, including complaint procedures, to any person who feels his/her rights under Section 504 have been violated by the District or its officials.

Prohibition Against Disability-Based Discrimination in Accelerated Programs

The practice of denying, on the basis of disability, a qualified student with a disability the opportunity to participate in an accelerated program violates both Section 504 and Title II. A school district may not impose or apply eligibility criteria that screens out or tends to screen out a student with a disability from fully and equally enjoying any service, program, or activity, unless such criteria can be shown to be necessary.

It is also unlawful to deny a student with a disability admission to an accelerated class or program solely because of his/her need for special education or related aids or services (i.e., related services, supplementary aids and services, program modification and supports for school personnel) or because the student has an Individualized Education Program (IEP) or a plan under Section 504.

Schools may employ appropriate eligibility requirements or criteria in determining whether to admit students, including students with disabilities, into accelerated classes or programs. Additionally, nothing in Section 504 or Title II requires schools to admit into accelerated classes or programs students with disabilities who would not otherwise be qualified for these classes or programs.

Americans With Disabilities Act, 42 United States Code (USC) Section 12101 et seq.
Individuals with Disabilities Education Act (IDEA), 20 United State Code (USC) Section 1400 et seq.
Section 504 of the Rehabilitation Act of 1973, 29 United States (USC) Section 794 et seq.
28 Code of Federal Regulations (CFR) Part 35
34 Code of Federal Regulations (CFR) Parts 104 and 300

NOTE: Refer also to Policy #7550 -- Complaints and Grievances by Students

Adoption Date 3/23/09

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Students

SUBJECT: APPOINTMENT AND TRAINING OF COMMITTEE ON SPECIAL EDUCATION (CSE)/SUBCOMMITTEE ON SPECIAL EDUCATION MEMBERS

Committee on Special Education (CSE) Membership

The Board of Education shall appoint a Committee on Special Education (CSE) whose membership shall include, but not be limited to, the following members:

- a) The parent(s) or persons in parental relationship of the student. To ensure that one or both parents are present at each CSE meeting, the District and the parent(s) may agree to use alternative means of participation such as ~~videoconferences or~~ conference phone calls.
- b) Not less than one (1) regular education teacher of such student (if the student is, or may be, participating in the regular education environment);
- c) Not less than one (1) special education teacher of the student, or, where appropriate, not less than one (1) special education provider (i.e., related service provider) of such student;
- d) A representative of the School District who is qualified to provide or administer or supervise special education and who is knowledgeable about the general education curriculum and about the availability of resources of the District. An individual who meets these qualifications may be the same individual appointed as the special education teacher or provider in c) above or the school psychologist in i) below. The representative of the District will serve as the chairperson of the Committee;
- e) An individual who can interpret the instructional implications of evaluation results, who may be a CSE member selected from the regular education teacher, the special education teacher or provider, the school psychologist, or the School District representative described above, or a person having knowledge or special expertise regarding the student as determined by the District;
- f) A member as described in letters b) through e) of this subheading is not required to attend the CSE meeting, in whole or in part, if the parent/person in parental relation to the student with a disability and the School District agree, in writing not less than five (5) calendar days prior to the meeting date, that the attendance of the member is not necessary because:
 - 1. The member's area of the curriculum or related services is not being modified or discussed in the meeting; or
 - 2. The member's area of the curriculum or related services is being modified or discussed in the meeting but, not less than five (5) calendar days prior to the meeting, the excused member has submitted to the parents/persons in parental relation and the CSE written input into the development of the IEP, particularly with respect to their area of curriculum or related services; or

(Continued)

Students

SUBJECT: APPOINTMENT AND TRAINING OF COMMITTEE ON SPECIAL EDUCATION (CSE)/SUBCOMMITTEE ON SPECIAL EDUCATION MEMBERS (Cont'd.)

3. The committee member is unable to attend due to an emergency or unavoidable scheduling conflict and the District submits the written input listed in 2. above to the parents/persons in parental relation within a reasonable time prior to the meeting and prior to obtaining written consent to the excusal by the parents/persons in parental relation;
 - g) At the discretion of the parent or the District, other individuals who have knowledge or special expertise regarding the student, including related services personnel as appropriate. The determination of knowledge or special expertise shall be made by the party (parents or School District) who invited the individual to be a member of the committee;
 - h) Whenever appropriate, the student with a disability. The District must invite a child with a disability to attend the child's CSE meeting if a purpose of the meeting will be the consideration of the postsecondary goals for the child and the transition services needed to assist the child in reaching those goals. If the child does not attend the CSE meeting, the District must take other steps to ensure that the child's preference and interests are considered. To the extent appropriate, with the consent of the parent or a student eighteen (18) years or older, the District must also invite a representative of any participating agency that is likely to be responsible for providing or paying for transition services;
 - i) A school psychologist;
 - j) A school physician, if requested in writing at least seventy-two (72) hours prior to the meeting by the parents of the student or the School District; and
 - k) An additional parent, if requested in writing at least seventy-two (72) hours prior to the meeting by the parents of the student or the School District, residing in the District or a neighboring school district who is a parent of a student with a disability, a parent of a student who has been declassified and is no longer eligible for an individualized education program (IEP), or a parent of a disabled child who has graduated. This parent member may serve for a period of five years beyond the student's declassification or graduation, provided that the parent shall not be employed by or under contract with the School District. Such parent is not a required member if the parents of the student request, in writing, that the additional parent member not participate in the meeting.

Subcommittee on Special Education Membership

The Board of Education shall appoint, as necessary, a Subcommittee on Special Education whose membership shall include, but not be limited to, the following members:

(Continued)

Students

SUBJECT: APPOINTMENT AND TRAINING OF COMMITTEE ON SPECIAL EDUCATION (CSE)/SUBCOMMITTEE ON SPECIAL EDUCATION MEMBERS (Cont'd.)

- a) The parent(s) of the student;
- b) Not less than one (1) regular education teacher of such student (if the student is, or may be, participating in the regular education environment);
- c) Not less than one (1) special education teacher, of the student, or where appropriate, not less than one (1) special education provider (i.e., related service provider) of such student;
- d) A representative of the School District who is qualified to provide or administer or supervise special education and who is knowledgeable about the general education curriculum and about the availability of resources of the District. This individual may also fulfill the requirements of c) or e) of this section. The representative of the District will serve as the chairperson of the Subcommittee;
- e) A school psychologist, whenever a new psychological evaluation is reviewed or a change to a program option with a more intensive staff/student ratio, as set forth in Section 200.6(f)(4) of the Regulations of the Commissioner, is considered;
- f) A member as described in letters b) through e) of this subheading is not required to attend the subcommittee meeting, in whole or in part, if the parent/person in parental relation to the student with a disability and the School District agree, in writing not less than five (5) calendar days prior to the meeting date, that the attendance of the member is not necessary because:
 - 1. The member's area of the curriculum or related services is not being modified or discussed in the meeting; or
 - 2. The member's area of the curriculum or related services is being modified or discussed in the meeting but, not less than five (5) calendar days prior to the meeting, the excused member has submitted to the parents/persons in parental relation and the CSE written input into the development of the IEP, particularly with respect to their area of curriculum or related services; or
 - 3. The committee member is unable to attend due to an emergency or unavoidable scheduling conflict and the District submits the written input listed in 2. above to the parents/persons in parental relation within a reasonable time prior to the meeting and prior to obtaining written consent to the excusal by the parents/persons in parental relation;

(Continued)

Students

SUBJECT: APPOINTMENT AND TRAINING OF COMMITTEE ON SPECIAL EDUCATION (CSE)/SUBCOMMITTEE ON SPECIAL EDUCATION MEMBERS (Cont'd.)

- g) At the discretion of the parent or the Committee, other individuals who have knowledge or special expertise regarding the student, including related services personnel as appropriate. The determination of knowledge or special expertise shall be made by the party (parents or School District) who invited the individual to be a member of the subcommittee;
- h) An individual who can interpret the instructional implications of evaluation results, who may be a member described in letters "b" through "g" of this subheading; and
- i) Whenever appropriate, the student with a disability.

Training

The training of qualified personnel is essential to the effective implementation of the Regulations of the Commissioner of Education regarding the education of all students with disabilities.

The Director of Special Education shall be responsible to the Superintendent for establishing administrative practices and procedures for training all District personnel responsible for carrying out the provisions of Part 200 of the Commissioner's Regulations as well as members of the Committee on Special Education.

Alternative Means of Meeting

When conducting a meeting of the Committee on Special Education (CSE), the parent and the representative of the District appointed to the CSE may agree to use alternative means of meeting participation, such as ~~videoconferences and~~ conference calls.

Individuals with Disabilities Education Act (IDEA) 20 United States Code (USC) Section 1400 et seq.
34 Code of Federal Regulations (CFR) Part 300 and Section 300.321
Education Law Section 4402
8 New York Code of Rules and Regulations (NYCRR) Sections 200.2(b)(3), 200.3, and 200.4(d)(4)(i)(d)

NOTE: Refer also to Policies #7613 -- The Role of the Board in Implementing a Student's Individualized Education Program
#7632 -- Appointment and Training of Committee on Preschool Special Education Members

Students

SUBJECT: APPOINTMENT AND TRAINING OF COMMITTEE ON PRESCHOOL SPECIAL EDUCATION (CPSE) MEMBERS

Committee on Preschool Special Education (CPSE) Membership

The Board of Education shall appoint a Committee on Preschool Special Education (CPSE) whose membership shall include, but not be limited to, the following members:

- a) The parent(s) of the preschool child. To ensure that one or both parents are present at each CPSE meeting, the District and the parent(s) may agree to use alternative means of participation such as ~~video conferences or~~ conference phone calls;
- b) Not less than one (1) regular education teacher of such child (if the child is, or may be, participating in the regular education environment);
- c) Not less than one (1) special education teacher of the child or, where appropriate, not less than one (1) special education provider (i.e., related service provider) of such child;
- d) A representative of the School District who is qualified to provide, or supervise the provision of, special education and who is knowledgeable about the general education curriculum and about the availability of preschool special education programs and services and other resources of the District and the municipality (who shall serve as Chairperson of the CPSE);
- e) An individual who can interpret the instructional implications of evaluation results, who may be a member of the team selected from the regular education teacher, the special education teacher or provider, the school psychologist, the School District representative described above, or a person having knowledge or special expertise regarding the student as determined by the District;
- f) At the discretion of the parent or the District, other individuals who have knowledge or special expertise regarding the child, including related services personnel as appropriate. The determination of knowledge or special expertise shall be made by the party (parents or School District) who invited the individual to be a member of the committee;
- g) An additional parent, if requested in writing at least seventy-two (72) hours prior to the meeting by the parents of the student or the School District, of a child with a disability who resides in the School District or a neighboring school district, and whose child is enrolled in a preschool or elementary level education program provided that such parent shall not be employed by or under contract with the School District or municipality; and provided further that such parent shall not be a required member if the parents of the child request, in writing, that the additional parent member not participate in the meeting;

(Continued)

Students

SUBJECT: APPOINTMENT AND TRAINING OF COMMITTEE ON PRESCHOOL SPECIAL EDUCATION (CPSE) MEMBERS (Cont'd.)

- h) For a child's smooth transition from early intervention programs and services (Infant and Toddler Programs), at the request of the parent/person in parental relation, the appropriate professional designated by the agency that has been charged with the responsibility for the preschool child. This professional must attend all meetings of the CPSE conducted prior to the child's initial receipt of services; and
- i) A representative from the municipality of the preschool child's residence. Attendance of the appointee of the municipality is not required for a quorum.

However, except for the parents/persons in parental relation and the appointee from the municipality (a) and i) above) a member of the CPSE is not required to attend a meeting of the team in whole or in part if the parent/person in parental relation and the District agree in writing that the attendance is not necessary because the member's area of the curriculum or related services is not being modified or discussed at that meeting.

Additionally, a member as described in letters b) through h) of this subheading may be excused from attending the CPSE meeting, in whole or in part, if the parent/person in parental relation to the student with a disability and the School District agree, in writing to the excusal not less than five (5) calendar days prior to the meeting date, that the attendance of the member is not necessary because:

- a) The member's area of the curriculum or related services is being modified or discussed in the meeting but, not less than five (5) calendar days prior to the meeting, the excused member has submitted to the parents/persons in parental relation and the CSE written input into the development of the IEP, particularly with respect to their area of curriculum or related services; or
- b) The committee member is unable to attend due to an emergency or unavoidable scheduling conflict and the District submits the written input listed in a) above to the parents/persons in parental relation within a reasonable time prior to the meeting and prior to obtaining written consent to the excusal by the parents/persons in parental relation.

Training

The training of qualified personnel is essential to the effective implementation of the Regulations of the Commissioner of Education regarding the education of all students with disabilities.

The Director of Special Education shall be responsible to the Superintendent for establishing administrative practices and procedures for training all District personnel responsible for carrying out the provisions of Part 200 of the Commissioner's Regulations as well as members of the Committee on Preschool Special Education.

(Continued)

Students

SUBJECT: APPOINTMENT AND TRAINING OF COMMITTEE ON PRESCHOOL SPECIAL EDUCATION (CPSE) MEMBERS (Cont'd.)

Alternative Means of Meeting

When conducting a meeting of the Committee on Special Education (CSE), the parent and the representative of the District appointed to the CSE may agree to use alternative means of meeting participation, such as ~~videokonferences and~~ conference calls.

Individuals with Disabilities Education Act (IDEA) 20 United States Code (USC) Section 1400 et seq.
34 Code of Federal Regulations (CFR) Part 300
Education Law Section 4410
8 New York Code of Rules and Regulations (NYCRR) Sections 200.2(b)(3) and 200.3

NOTE: Refer also to Policies #7613 -- The Role of the Board in Implementing a Student's Individualized Education Program
#7614 -- Preschool Special Education Program
#7631 -- Committee on Special Education/Subcommittee on Special Education Members

Students

**SUBJECT: STUDENT INDIVIDUALIZED EDUCATION PROGRAM (IEP):
DEVELOPMENT AND PROVISION**

Development of Individualized Education Program

The Board of Education directs that the Committee on Special Education (CSE) or Committee on Preschool Special Education (CPSE) shall have prepared a written statement (program) for each child with a disability.

Such an Individualized Education Program (IEP) will be developed by the CSE or CPSE upon referral, and reviewed or revised, whichever is appropriate, for every child with a disability at least annually or in the event that the program no longer appears to be appropriate to meet the student's needs and ability level.

The District shall ensure that each student with a disability has an IEP in effect at the beginning of each school year.

IEPs developed on or after September 1, 2009 will be on the form prescribed by the Commissioner.

Functional Behavioral Assessments/Behavioral Intervention Plans

A Functional Behavioral Assessment (FBA) is an integral part of the evaluation and reevaluation of a student with a disability which should be used throughout the process of developing, reviewing and revising a student's IEP when the student's behavior impedes learning of the child or others. The FBA is the process of determining why a student engages in challenging behavior and how the student's behavior relates to the environment.

The FBA provides a baseline of the student's problem behaviors with regard to frequency, duration, intensity and/or latency across activities, settings, people and times of the day and includes:

- a) The identification of the problem behavior,
- b) The definition of the behavior in concrete terms,
- c) The identification of the contextual factors that contribute to the behavior (including cognitive and affective factors), and
- d) The formulation of a hypothesis regarding the general conditions under which a behavior usually occurs and probable consequences that serve to maintain it.

The CSE/CPSE will ensure that Functional Behavioral Assessments, when appropriate, are conducted and reviewed to:

(Continued)

Students

**SUBJECT: STUDENT INDIVIDUALIZED EDUCATION PROGRAM (IEP):
DEVELOPMENT AND PROVISION (Cont'd.)**

- a) Identify supplementary aids and services, modifications and/or related services appropriate to address the identified behaviors to promote the student's involvement and progress in the general curriculum;
- b) Determine a student's eligibility for special education services;
- c) Develop the IEP which includes behavioral goals and objectives and positive behavioral supports and strategies.

In the case of a student whose behavior impedes his or her learning or that of others, the CSE/CPSE shall consider strategies, including positive behavioral interventions and supports and other strategies to address that behavior. The need for a Behavioral Intervention Plan (BIP) shall be documented on the IEP and such plan shall be reviewed at least annually by the CSE/CPSE. In addition, regular progress monitoring of the frequency, duration and intensity of the behavioral interventions shall be conducted at scheduled intervals, documented and reported to the parents and CSE/CPSE.

A behavioral intervention plan may not include the use of aversive interventions or time out rooms except in accordance with specific Board policy regulating these techniques.

Individual Evaluations

Parental consent must be provided for an initial evaluation. If such consent is not received within thirty (30) calendar days of receipt of the referral, the CSE/CPSE Chairperson will document all attempts made to obtain the consent and, if appropriate, advise the Board of its right to utilize the due process procedures to conduct an evaluation without parental consent.

Unless a referral is withdrawn, an individual evaluation at no cost to the parent will be completed by the CSE/CPSE within sixty (60) calendar days after written parental consent has been obtained or a parental refusal to consent is overridden, unless:

- a) An extension is mutually agreed to by the parent and the CSE/CPSE for the following situations:
 1. Transfer students: A student enrolls in the District after sixty (60) days and prior to a determination by the student's previous school district as to whether the student has a disability, but only if the new school district is making sufficient progress to ensure a prompt completion of the evaluation and the parent and the new district agree in writing to a specific timeframe for completion; or

(Continued)

Students

**SUBJECT: STUDENT INDIVIDUALIZED EDUCATION PROGRAM (IEP):
DEVELOPMENT AND PROVISION (Cont'd.)**

2. Students suspected of having learning disabilities; or
 - b) The parent or student repeatedly fails or refuses to produce the student for evaluation.

No student shall be required to obtain a prescription for a drug or other substance identified as a controlled substance by the federal Controlled Substances Act as a condition of receiving an evaluation.

The individual evaluation will include a variety of assessment tools and strategies, including information provided by the parent. The purpose of the evaluation is to gather relevant functional, developmental and academic information that may assist in determining whether the student is a student with a disability and the content of the student's IEP. This shall include information relating to enabling the student to participate and progress in the general education curriculum (or for a preschool child, to participate in appropriate activities.)

As part of any evaluation, a group that includes the CSE/CPSE and other qualified professionals, as appropriate, shall review existing evaluation data on the student including evaluations and information provided by the parents of the student, current classroom-based assessments, local or state assessments, classroom-based observations, and observations by teachers and related services providers. In addition, the group will consider information about the student's physical condition, social or cultural background, and adaptive behavior.

On the basis of that review, and input from the student's parents, the group shall identify what additional data, if any, are needed to determine:

- a) Whether the student has or continues to have a disability;
- b) The present levels of academic achievement and related developmental needs of the student, including:
 1. Academic achievement, functional performance, and learning characteristics;
 2. Social development;
 3. Physical development; and
 4. Management needs.
- c) In the case of a reevaluation of a student, whether the student continues to need special education; and

(Continued)

Students

**SUBJECT: STUDENT INDIVIDUALIZED EDUCATION PROGRAM (IEP):
DEVELOPMENT AND PROVISION (Cont'd.)**

- d) Whether any additions or modifications to the special education services are needed to enable the student to meet the measurable annual goals set out in the IEP of the student and to participate, as appropriate, in the general education curriculum.

If additional data are not needed, the District must notify the parents of that determination and the reasons for it and of the right of the parents to request an assessment to determine whether, for purposes of services provided in accordance with law and Commissioner's Regulations, the student continues to be a student with a disability and to determine the student's educational needs. The District is not required to conduct the assessment unless requested to do so by the student's parents.

The determination that a student has a learning disability will be made in accordance with the procedures outlined in Section 200.4(j) of Commissioner's Regulations.

Individual Re-evaluations

A CSE/CPSE shall arrange for an appropriate re-evaluation of each student with a disability:

- a) If the District determines that the educational or related services needs, including improved academic achievement and functional performance of the student warrant re-evaluation;
- b) If the student's parent or teacher request a re-evaluation;
- c) At least once every three (3) years, unless the District and the parent/person in parental relation agree in writing that such re-evaluation is unnecessary.

A re-evaluation shall not be conducted more frequently than once a year unless the parent and the District representative appointed to the CSE/CPSE agree otherwise.

The re-evaluation will be conducted by a multi-disciplinary team or group of persons, including at least one teacher or other specialist with knowledge in the area of the student's disability. The re-evaluation shall be sufficient to determine the student's individual needs, educational progress and achievement, the student's ability to participate in instructional programs in regular education and the student's continuing eligibility for special education. The results of any re-evaluations must be addressed by the CSE/CPSE in reviewing, and as appropriate, revising the student's IEP.

To the extent possible, the District shall encourage the consolidation of re-evaluation meetings for the student and other CSE/CPSE meetings for the student.

(Continued)

Students

**SUBJECT: STUDENT INDIVIDUALIZED EDUCATION PROGRAM (IEP):
DEVELOPMENT AND PROVISION (Cont'd.)**

Amendments to the IEP

Amendments to the IEP made after the annual review by the CSE/CPSE may be made by reconvening the CSE/CPSE and rewriting the IEP or by developing a written document to amend or modify the student's current IEP, provided that:

- a) The parents/persons in parental relation request an amendment to the IEP and the District and parents/persons in parental relation agree to the amendment in writing; or
- b) The District provides the parents/persons in parental relation a written proposal to amend a provision or provisions of the IEP conveyed in language understandable to the parents/persons in parental relation in their native language or other dominant mode of communication, informs and allows the parents/persons in parental relation the opportunity to consult with the appropriate personnel or related service providers concerning the proposed changes, and the parents/persons in parental relation agree in writing to the amendments.

If the parents/persons in parental relation agree to amend the IEP without a meeting, they shall be provided prior written notice (notice of recommendation) of the changes to the IEP and the Committee notified of the changes. If the changes are made by rewriting the entire IEP, the District shall provide the parents/persons in parental relation a copy of the rewritten IEP. If the amendment is made without rewriting the entire document, the District shall provide a copy of the document that amends the IEP or, upon request, a revised copy of the entire IEP with the amendments incorporated.

Use of Recording Equipment at IEP Meetings

The Board of Education shall allow recording equipment to be used at meetings regarding individualized education programs for students with disabilities.

Provision of Individualized Education Program

The Board of Education directs that the Superintendent/designee(s) establish administrative practices and procedures to ensure that each regular education teacher, special education teacher, related service provider and/or other service provider who is responsible for the implementation of a student's IEP is *provided a paper or electronic copy of such student's IEP (including amendments to the IEP) prior to the implementation of such program*. For purposes of this policy, "other service provider" means a representative of another public school district, charter school, Board of Cooperative Educational Services (BOCES) or school enumerated in Education Law Articles 81, 85 or 89 where the student receives or will receive IEP services. Further, the District will designate at least one school official who shall be responsible for maintaining a record of the personnel who have received IEP copies for each student.

(Continued)

Students

**SUBJECT: STUDENT INDIVIDUALIZED EDUCATION PROGRAM (IEP):
DEVELOPMENT AND PROVISION (Cont'd.)**

Any copy of a student's IEP shall remain confidential in compliance with the Individuals with Disabilities Education Act, the Family Educational Rights and Privacy Act, and District policy regarding confidentiality of student records; and shall not be disclosed to any other person other than the parent of such student, except in accordance with federal and state laws and/or regulations. Appropriate training and information will be provided to designated school personnel, as applicable, to ensure the confidentiality of such information. Procedures will be established to ensure that copies of students' IEPs are stored in secure locations and retrieved or destroyed when such professionals are no longer responsible for implementing a student's IEP.

The Chairperson of the CSE, CSE subcommittee, or CPSE shall designate for each student one or, as appropriate, more than one professional employee of the School District with knowledge of the student's disability and education program who will be responsible to, prior to the implementation of the IEP, inform each regular education teacher, special education teacher, related service provider, other service provider, supplementary school personnel (i.e., a teaching assistant or a teacher aide as defined in Commissioner's Regulations), and other provider and support staff person of his/her responsibility to implement the recommendations on a student's IEP, including the responsibility to provide specific accommodations, program modifications, supports and/or services for the student in accordance with the IEP. In selecting the professional staff person(s), the Chairperson could select him/herself for this responsibility, another administrator, or a teacher, related service provider or other professional based on the particular circumstances of the student's disability and education program.

The School District shall also ensure that each teaching assistant, teacher aide and each other provider responsible for assisting in the implementation of a student's IEP has the opportunity to review a copy of the student's IEP (including amendments) prior to the implementation of such program. Further, each teaching assistant, teacher aide and such other provider responsible for assisting in the implementation of a student's IEP shall have ongoing access to a copy of the IEP, which may be the copy provided to the student's special education teacher or the teacher or related service provider under whose direction the supplementary school personnel or other provider works. However, the District may, at its discretion, provide a copy of the IEP to teaching assistants and/or teacher aides.

A copy of a student's IEP shall be provided to the student's parents at no cost to the student's parents.

Individuals with Disabilities Education Improvement Act of 2004, Public Law 108-446 Section 615(k)(1)
Individuals with Disabilities Education Act (IDEA), 20 United States Code (USC) Section 1400 et seq.
21 United States Code (USC) Section 812(c)
Education Law Articles 81, 85 and 89 and Sections 3208 and 4402(7)
8 New York Code of Rules and Regulations (NYCRR) Sections 200.1(hh), 200.2(b)(11), 200.4(b)(4),
200.4(d)(3)(i), 200.4(e)(3), 200.4(f), 200.4(j), 200.16(e)(6) and 200.22

NOTE: Refer also to Policy #7619 -- Use of Time Out Rooms

Students

| No Changes Recommended

SUBJECT: TRANSITION SERVICES

Beginning not later than the first IEP to be in effect when the student is age fifteen (15) (and at a younger age, if determined appropriate), and updated annually, the student's IEP must include:

- a) A statement of the student's needs taking into account the student's strengths, preferences and interests as they relate to transition from school to post-school activities;
- b) Appropriate measurable postsecondary goals based upon age appropriate transition assessments relating to training, education, employment and, where appropriate, independent living skills;
- c) A statement of transition service needs that focuses on the student's courses of study, such as participation in advanced-placement courses or a vocational educational program;
- d) Needed activities to facilitate the student's movement from school to post-school activities, including instruction, related services, community experiences, the development of employment and other post-school adult living objectives and, when appropriate, acquisition of daily living skills and functional vocational evaluation; and
- e) A statement of the responsibilities of the District and participating agencies, when applicable, for the provision of such services and activities, before the student leaves the school setting, that promote movement from school to post-school opportunities.

In accordance with the Code of Federal Regulations, the district must invite a child with a disability to attend the child's CSE meeting if a purpose of the meeting will be the consideration of the postsecondary goals for the child and the transition services needed to assist the child in reaching those goals. If the child does not attend the CSE meeting, the district must take other steps to ensure that the child's preference and interests are considered. To the extent appropriate, with the consent of the parent or a child who has reached the age of majority, the district must also invite a representative of any participating agency that is likely to be responsible for providing or paying for transition services.

As defined by the Commissioner's Regulations, transition services means a coordinated set of activities for a student with a disability, designed within a results-oriented process that is focused on improving the academic and functional achievement of the student with a disability to facilitate movement from school to post-school activities. Post-school activities include, but are not limited to, post-secondary education, vocational education, integrated employment (including supported employment), continuing and adult education, adult services, independent living, or community participation. The coordinated set of activities must be based on the student's strengths, preferences and interests and shall include needed activities in the following areas:

- a) Instruction;

(Continued)

Students

SUBJECT: TRANSITION SERVICES (Cont'd.)

- b) Related services (the term "related services" does not include a medical device that is surgically implanted, the optimization of the device's functioning (e.g. mapping), maintenance of, or the replacement of such device);
- c) Community experiences;
- d) The development of employment and other post-school adult living objectives; and
- e) When appropriate, acquisition of daily living skills and provision of a functional vocational evaluation.

Individuals with Disabilities Education Improvement Act of 2004 [Public Law 108-446 Section 614(a)]
Individuals with Disabilities Education Act (IDEA), 20 United States Code (USC) Sections 1400 et seq.
34 Code of Federal Regulations (CFR) Sections 300.321, 300.343, 300.347 and 300.348
Education Law Section 4401
8 New York Code of Rules and Regulations (NYCRR) Sections 200.1(qq), 200.1(fff), 200.4(d)(2)(ix), and
200.5(c)(2)(vii)

NOTE: Refer also to Policy #7617 – Declassification of Students with Disabilities

**Rocky Point Union Free School District
Committee Meeting Recommendations for Board of Education**

| Student: Board of Education Copy | | AltID#: | DOB: | Grade: 03 | | | |
|---|-------------------------------|---|-------------------------------|---|---------------|-----------------|---------------------------|
| Meeting Date 10/01/2012 | BOE Date 11/19/2012 | Committee / Reason Subcommittee on Special Education / Reevaluation Review | Decision Classified | Placement Recommendation / School Home Public School District(HPSD) / Joseph A. Edgar School | | | |
| <u>Recommended Program/Service</u> | <u>Start Date</u> | <u>End Date</u> | <u>Ratio</u> | <u>Frequency</u> | <u>Period</u> | <u>Duration</u> | <u>Location</u> |
| Special Class | 09/05/2012 | 06/21/2013 | 15:1 | 6 | Daily | 40min. | Classroom |
| Speech/Language Therapy | 09/05/2012 | 06/21/2013 | Small Group | 3 | Weekly | 30min. | Therapy Room or Classroom |

| Student: Board of Education Copy | | AltID#: | DOB: | Grade: 03 | | | |
|---|-------------------------------|---|-------------------------------|---|---------------|-----------------|---------------------------|
| Meeting Date 10/01/2012 | BOE Date 11/19/2012 | Committee / Reason Subcommittee on Special Education / Reevaluation Review | Decision Classified | Placement Recommendation / School Home Public School District(HPSD) / Joseph A. Edgar School | | | |
| <u>Recommended Program/Service</u> | <u>Start Date</u> | <u>End Date</u> | <u>Ratio</u> | <u>Frequency</u> | <u>Period</u> | <u>Duration</u> | <u>Location</u> |
| Consultant Teacher Services | 09/05/2012 | 06/21/2013 | Direct | 4 | Daily | 40min. | Classroom |
| Occupational Therapy | 09/05/2012 | 06/21/2013 | Individual | 2 | Weekly | 30min. | Therapy Room or Classroom |

| Student: Board of Education Copy | | AltID#: | DOB: | Grade: 04 | | | |
|---|-------------------------------|--|-------------------------------|---|---------------|-----------------|---------------------------|
| Meeting Date 10/01/2012 | BOE Date 11/19/2012 | Committee / Reason Subcommittee on Special Education / Program Review | Decision Classified | Placement Recommendation / School Home Public School District(HPSD) / Joseph A. Edgar School | | | |
| <u>Recommended Program/Service</u> | <u>Start Date</u> | <u>End Date</u> | <u>Ratio</u> | <u>Frequency</u> | <u>Period</u> | <u>Duration</u> | <u>Location</u> |
| Special Class | 09/05/2012 | 06/21/2013 | 15:1 | 6 | Daily | 40min. | Classroom |
| Parent Counseling and Training | 09/05/2012 | 06/21/2013 | Individual | 6 | Yearly | 30min. | Special Location |
| Occupational Therapy | 09/05/2012 | 06/21/2013 | Small Group | 2 | Weekly | 30min. | Therapy Room or Classroom |
| Counseling-Social Skills Counseling | 09/05/2012 | 06/21/2013 | Small Group | 1 | Weekly | 30min. | Counselor's Office |
| Speech/Language Therapy | 09/05/2012 | 06/21/2013 | Individual | 1 | Weekly | 30min. | Therapy Room or Classroom |
| Speech/Language Therapy | 09/05/2012 | 06/21/2013 | Small Group | 2 | Weekly | 30min. | Therapy Room or Classroom |
| Individual Aide | 09/05/2012 | 06/21/2013 | | 6 | Daily | 40 minutes | Classroom |
| Behavioral Intervention Consultation for Team | 09/05/2012 | 06/21/2013 | | 4 | Yearly | 1 hour | School |

Rocky Point Union Free School District
Committee Meeting Recommendations for Board of Education

| | | | | | | | | |
|---|-----------------|--|------------------------|---------------------|---|----------------------|------------------------|---------------------------|
| Student: Board of Education Copy | | AltID#: | DOB: | Grade: 07 | | | | |
| Meeting Date | BOE Date | Committee / Reason | Decision | | Placement Recommendation / School | | | |
| 10/15/2012 | 11/19/2012 | Subcommittee on Special Education / Reevaluation Review | Classified | | Home Public School District(HPSD) / Rocky Point Middle School | | | |
| <u>Recommended Program/Service</u> | | <u>Start Date</u> | <u>End Date</u> | <u>Ratio</u> | <u>Frequency</u> | <u>Period</u> | <u>Duration</u> | <u>Location</u> |
| Special Class | | 09/05/2012 | 06/21/2013 | 15:1 | 5 | Daily | 42min. | Classroom |
| Speech/Language Therapy | | 09/05/2012 | 06/21/2013 | Small Group | 2 | Weekly | 42min. | Therapy Room or Classroom |
| Physical Therapy | | 10/15/2012 | 06/21/2013 | Individual | 1 | Weekly | 30min. | Therapy Room or Classroom |

**Rocky Point Union Free School District
Committee Meeting Recommendations for Board of Education**

| Student: 'Board of Education Copy' | | AltID#: | DOB | Grade: 09 | | | |
|-------------------------------------|-------------------|--|-----------------|---|-----------------|-----------------|-----------------|
| Meeting Date | BOE Date | Committee / Reason | Decision | Placement Recommendation / School | | | |
| 10/11/2012 | 11/19/2012 | Subcommittee on Special Education / New Entrant with IEP | Classified | Home Public School District(HPSD) / Rocky Point High School | | | |
| <u>Recommended Program/Service</u> | <u>Start Date</u> | <u>End Date</u> | <u>Ratio</u> | <u>Frequency</u> | <u>Period</u> | <u>Duration</u> | <u>Location</u> |
| Special Class (Learning Lab - ELA) | 09/05/2012 | 06/21/2013 | 15:1 | 1 | Every Other Day | 42min. | Classroom |
| Special Class (Learning Lab - Math) | 09/05/2012 | 06/21/2013 | 15:1 | 1 | Every Other Day | 42min. | Classroom |

| Student: 'Board of Education Copy' | | AltID#: 17518 | DOE | Grade: 11 | | | |
|------------------------------------|-------------------|--|-----------------|---|---------------|-----------------|-----------------|
| Meeting Date | BOE Date | Committee / Reason | Decision | Placement Recommendation / School | | | |
| 10/11/2012 | 11/12/2012 | Subcommittee on Special Education / New Entrant with IEP | Classified | Home Public School District(HPSD) / Rocky Point High School | | | |
| <u>Recommended Program/Service</u> | <u>Start Date</u> | <u>End Date</u> | <u>Ratio</u> | <u>Frequency</u> | <u>Period</u> | <u>Duration</u> | <u>Location</u> |
| Special Class - Science | 09/04/2012 | 06/21/2013 | 15:1 | 1 | Daily | 42min. | Special Class |
| Special Class - Social Studies | 09/04/2012 | 06/21/2013 | 15:1 | 1 | Daily | 42min. | Special Class |
| Special Class - Math | 09/04/2012 | 06/21/2013 | 15:1 | 1 | Daily | 42min. | Special Class |
| Special Class - English | 09/04/2012 | 06/21/2013 | 15:1 | 1 | Daily | 42min. | Special Class |

**Rocky Point Union Free School District
Committee Meeting Recommendations for Board of Education**

| Student: Board of Education Copy | | AltID#: | | DOB: | | Grade: 09 | | |
|---|------------|---|-----------------|--------------|------------------|---|-----------------|--|
| Meeting Date | BOE Date | Committee / Reason | Decision | | | Placement Recommendation / School | | |
| 10/12/2012 | 11/19/2012 | Subcommittee on Special Education / Program Review | Classified | | | BOCES Class in a Public School(BOCES-PSD) / BOCES ES Bellport Academic Center-SE | | |
| <u>Recommended Program/Service</u> | | <u>Start Date</u> | <u>End Date</u> | <u>Ratio</u> | <u>Frequency</u> | <u>Period</u> | <u>Duration</u> | <u>Location</u> |
| Special Class | | 10/12/2012 | 06/21/2013 | 8:1+1 | 1 | Daily | 6hr. | Classroom |
| Counseling - Psychological | | 09/05/2012 | 06/21/2013 | Individual | 2 | Weekly | 30min. | Counselor's Office/Special Location |
| Counseling - Psychological | | 09/05/2012 | 06/21/2013 | Small Group | 1 | Weekly | 30min. | Counselor's Office/Classroom |
| Individual Aide | | 09/05/2012 | 06/21/2013 | | 1 | Daily | 6 hours | school |
| Behavioral Intervention Consultation for Team | | 09/05/2012 | 06/21/2013 | | 1 | Monthly | 42 minutes | Special Location |

**Rocky Point Union Free School District
Committee Meeting Recommendations for Board of Education**

| Student: Board of Education Copy | | AltID#: | DOB: | Grade: 04 | | | | |
|------------------------------------|-------------------------------|--|-------------------------------|---|------------------|---------------|-----------------|------------------|
| Meeting Date 10/16/2012 | BOE Date 11/19/2012 | Committee / Reason Subcommittee on Special Education / Program Review | Decision Classified | Placement Recommendation / School Home Public School District(HPSD) / Joseph A. Edgar School | | | | |
| Recommended Program/Service | | Start Date | End Date | Ratio | Frequency | Period | Duration | Location |
| Special Class | | 09/05/2012 | 06/21/2013 | 15:1 | 6 | Daily | 40min. | Classroom |
| Occupational Therapy | | 09/05/2012 | 06/21/2013 | Small Group | 2 | Weekly | 30min. | Therapy Room |
| Aide | | 09/05/2012 | 06/21/2013 | | 1 | Daily | 40 minutes | Lunch and Recess |

| Student: Board of Education Copy | | AltID#: | DOB: | Grade: 03 | | | | |
|------------------------------------|-------------------------------|---|-------------------------------|---|------------------|---------------|-----------------|------------------------------|
| Meeting Date 10/16/2012 | BOE Date 11/19/2012 | Committee / Reason Subcommittee on Special Education / Requested Review Transfer Student | Decision Classified | Placement Recommendation / School Home Public School District(HPSD) / Joseph A. Edgar School | | | | |
| Recommended Program/Service | | Start Date | End Date | Ratio | Frequency | Period | Duration | Location |
| Special Class | | 09/05/2012 | 06/21/2013 | 15:1 | 6 | Daily | 40min. | Classroom |
| Counseling - Psychological | | 09/05/2012 | 06/21/2013 | Small Group | 1 | Weekly | 30min. | Counselor's Office/Classroom |

| Student: Board of Education Copy | | AltID#: | DOB: | Grade: 04 | | | | |
|------------------------------------|-------------------------------|---|-------------------------------|---|------------------|---------------|-----------------|---------------------------|
| Meeting Date 10/16/2012 | BOE Date 11/19/2012 | Committee / Reason Subcommittee on Special Education / Requested Review Transfer Student | Decision Classified | Placement Recommendation / School Home Public School District(HPSD) / Joseph A. Edgar School | | | | |
| Recommended Program/Service | | Start Date | End Date | Ratio | Frequency | Period | Duration | Location |
| Consultant Teacher Services | | 09/05/2012 | 06/21/2013 | Direct | 1 | Daily | 40min. | Classroom |
| Special Class | | 09/05/2012 | 06/21/2013 | 15:1 | 3 | Daily | 40min. | Classroom |
| Speech/Language Therapy | | 09/05/2012 | 06/21/2013 | Small Group | 1 | Weekly | 30min. | Therapy Room or Classroom |

| Student: Board of Education Copy | | AltID#: | DOB: | Grade: 05 | | | | |
|------------------------------------|-------------------------------|---|-------------------------------|---|------------------|---------------|-----------------|---------------------------|
| Meeting Date 10/16/2012 | BOE Date 11/19/2012 | Committee / Reason Subcommittee on Special Education / Requested Review Transfer Student | Decision Classified | Placement Recommendation / School Home Public School District(HPSD) / Joseph A. Edgar School | | | | |
| Recommended Program/Service | | Start Date | End Date | Ratio | Frequency | Period | Duration | Location |
| Consultant Teacher Services | | 09/05/2012 | 06/21/2013 | Direct | 4 | Daily | 40min. | Classroom |
| Speech/Language Therapy | | 09/05/2012 | 06/21/2013 | Small Group | 2 | Weekly | 30min. | Therapy Room or Classroom |

| Student: Board of Education Copy | | AltID#: | DOB: | Grade: 04 | | | | |
|----------------------------------|--|---------|------|-----------|--|--|--|--|
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|---|-------------------------------|---|-------------------------------|---|-----------------------|------------------------|---------------------------|------------------------------|
| Meeting Date 10/16/2012 | BOE Date 11/19/2012 | Committee / Reason Subcommittee on Special Education / Requested Review Transfer Student | Decision Classified | Placement Recommendation / School Home Public School District(HPSD) / Joseph A. Edgar School | | | | |
| Recommended Program/Service Consultant Teacher Services | | Start Date 09/05/2012 | End Date 06/21/2013 | Ratio Direct | Frequency 4 | Period Daily | Duration 40min. | Location Classroom |

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|---|---------------------------------|---|-------------------------------|---|-----------------------|-------------------------|---------------------------|--|
| Student: | Board of Education Copy: | AltID#: | DOB: | Grade: 03 | | | | |
| Meeting Date 10/16/2012 | BOE Date 11/19/2012 | Committee / Reason Subcommittee on Special Education / Requested Review Transfer Student | Decision Classified | Placement Recommendation / School Home Public School District(HPSD) / Joseph A. Edgar School | | | | |
| Recommended Program/Service Consultant Teacher Services | | Start Date 09/05/2012 | End Date 06/21/2013 | Ratio Direct | Frequency 4 | Period Daily | Duration 40min. | Location Classroom |
| Recommended Program/Service Speech/Language Therapy | | Start Date 09/05/2012 | End Date 06/21/2013 | Ratio Small Group | Frequency 2 | Period Weekly | Duration 30min. | Location Therapy Room or Classroom |

Rocky Point Union Free School District
Committee Meeting Recommendations for Board of Education

| | | | | | | | |
|---|--------------------------|---|---------------------|--|----------------------|------------------------|------------------------|
| Student: 'Board of Education Copy' | | AltID#: | DOB: | Grade: 10 | | | |
| Meeting Date | BOE Date | Committee / Reason | Decision | Placement Recommendation / School | | | |
| 10/25/2012 | 11/19/2012 | Committee on Special Education / Program Review | Classified | BOCES Class(BOCES-SS) / BOCES ES-Bellport (Sagamore) | | | |
| <u>Recommended Program/Service</u> | <u>Start Date</u> | <u>End Date</u> | <u>Ratio</u> | <u>Frequency</u> | <u>Period</u> | <u>Duration</u> | <u>Location</u> |
| Special Class | 10/25/2012 | 06/21/2013 | 6:1+1 | 1 | Daily | 6hr. | Classroom |
| Counseling - Psychological | 09/05/2012 | 06/21/2013 | Individual | 1 | Weekly | 30min. | Counselor's Office |
| Counseling - Psychological | 09/05/2012 | 06/21/2013 | Small Group | 1 | Weekly | 30min. | Counselor's Office |

**Rocky Point Union Free School District
Committee Meeting Recommendations for Board of Education**

| Student: 'Board of Education Copy' | | AltID#: | DOB: | Grade: 05 | | | |
|--|-------------------|--|--------------|---|---------------|------------------------------|---------------------------------|
| Meeting Date | BOE Date | Committee / Reason | Decision | Placement Recommendation / School | | | |
| 10/19/2012 | 11/19/2012 | Subcommittee on Special Education / Reevaluation Review | Classified | BOCES Class(BOCES-SS) / BOCES ES-Sayville Learning Center | | | |
| <u>Recommended Program/Service</u> | <u>Start Date</u> | <u>End Date</u> | <u>Ratio</u> | <u>Frequency</u> | <u>Period</u> | <u>Duration</u> | <u>Location</u> |
| Special Class (Sayville Academic Center) | 09/05/2012 | 06/21/2013 | 8:1+1 | 1 | Daily | 6hr. | Classroom |
| Special Class (Sayville Academic Center) | 07/02/2012 | 08/10/2013 | 8:1+1 | 1 | Daily | 6hr. | Special Class |
| Counseling | 09/05/2012 | 06/21/2013 | Individual | 2 | Weekly | 30min. | Across All Educational Settings |
| Counseling | 09/05/2012 | 06/21/2013 | Small Group | 1 | Weekly | 30min. | Across All Educational Settings |
| Speech/Language Therapy | 09/05/2012 | 06/21/2013 | Small Group | 1 | Weekly | 30min. | Across All Educational Settings |
| Speech/Language Therapy | 09/05/2012 | 06/21/2013 | Individual | 2 | Weekly | 30min. | Across All Educational Settings |
| Speech/Language Therapy | 07/02/2012 | 08/10/2012 | Individual | 1 | Weekly | 30min. | Counselor's Office/Classroom |
| Speech/Language Therapy | 07/02/2012 | 08/10/2012 | Small Group | 1 | Weekly | 30min. | Across All Educational Settings |
| Counseling | 07/02/2012 | 08/10/2012 | Individual | 1 | Weekly | 30min. | Across All Educational Settings |
| Counseling | 07/02/2012 | 08/10/2012 | Small Group | 1 | Weekly | 30min. | Across All Educational Settings |
| Aide Shared 4:1 | 07/02/2012 | 06/21/2013 | | 1 | Daily | Throughout the School Day | Special Class |

| Student: 'Board of Education Copy' | | AltID#: | DOB: | Grade: 03 | | | |
|------------------------------------|-------------------|---|--------------|--|---------------|-----------------|---------------------------|
| Meeting Date | BOE Date | Committee / Reason | Decision | Placement Recommendation / School | | | |
| 10/19/2012 | 11/19/2012 | Subcommittee on Special Education / Program Review | Classified | Home Public School District(HPSD) / Joseph A. Edgar School | | | |
| <u>Recommended Program/Service</u> | <u>Start Date</u> | <u>End Date</u> | <u>Ratio</u> | <u>Frequency</u> | <u>Period</u> | <u>Duration</u> | <u>Location</u> |
| Consultant Teacher Services | 09/05/2012 | 06/21/2013 | Direct | 4 | Daily | 40min. | Classroom |
| Occupational Therapy | 09/05/2012 | 06/21/2013 | Small Group | 1 | Weekly | 30min. | Therapy Room or Classroom |

| Student: 'Board of Education Copy' | | AltID#: | DOB: | Grade: 03 | | | |
|------------------------------------|-------------------|---|--------------|--|---------------|-----------------|---------------------------|
| Meeting Date | BOE Date | Committee / Reason | Decision | Placement Recommendation / School | | | |
| 10/19/2012 | 11/19/2012 | Subcommittee on Special Education / Program Review | Classified | Home Public School District(HPSD) / Joseph A. Edgar School | | | |
| <u>Recommended Program/Service</u> | <u>Start Date</u> | <u>End Date</u> | <u>Ratio</u> | <u>Frequency</u> | <u>Period</u> | <u>Duration</u> | <u>Location</u> |
| Consultant Teacher Services | 09/05/2012 | 06/21/2013 | Direct | 4 | Daily | 40min. | Classroom |
| Speech/Language Therapy | 09/05/2012 | 06/21/2013 | Small Group | 2 | Weekly | 30min. | Therapy Room or Classroom |
| Physical Therapy | 09/05/2012 | 06/21/2013 | Individual | 1 | Weekly | 30min. | Therapy Room |
| Occupational Therapy | 09/05/2012 | 06/21/2013 | Small Group | 1 | Weekly | 30min. | Therapy Room |

| Student: 'Board of Education Copy' | | AltID#: | DOB: | Grade: 03 | | | |
|------------------------------------|--|---------|------|-----------|--|--|--|
| | | | | | | | |

| Meeting Date | BOE Date | Committee / Reason | Decision | | | Placement Recommendation / School | | |
|-------------------------------------|-------------------|---|-----------------|------------------|---------------|---|--------------------|--|
| 10/19/2012 | 11/19/2012 | Subcommittee on Special Education / Program Review | Classified | | | Home Public School District(HPSD) / Joseph A. Edgar School | | |
| <u>Recommended Program/Service</u> | <u>Start Date</u> | <u>End Date</u> | <u>Ratio</u> | <u>Frequency</u> | <u>Period</u> | <u>Duration</u> | <u>Location</u> | |
| Special Class | 10/19/2012 | 06/21/2013 | 15:1 | 6 | Daily | 40min. | Classroom | |
| Counseling-Social Skills Counseling | 09/05/2012 | 06/21/2013 | Small Group | 1 | Weekly | 30min. | Counselor's Office | |
| Individual Aide | 09/05/2012 | 06/21/2013 | | 6 | Daily | 40 minutes | classroom | |

**Rocky Point Union Free School District
Committee Meeting Recommendations for Board of Education**

| | | | | | | | | |
|---|-------------------------------|--|-------------------------------|--------------|------------------|--|-----------------|-----------------|
| Student: Board of Education Copy | | AltID#: 072420011 | | DOF: | | Grade: 06 | | |
| Meeting Date 10/05/2012 | BOE Date 11/19/2012 | Committee / Reason Subcommittee on Special Education / Program Review | Decision Classified | | | Placement Recommendation / School Home Public School District(HPSD) / Rocky Point Middle School | | |
| Recommended Program/Service | | Start Date | End Date | Ratio | Frequency | Period | Duration | Location |
| Consultant Teacher Services | | 09/05/2012 | 06/21/2013 | Direct | 4 | Daily | 42min. | Classroom |
| Speech/Language Therapy | | 09/05/2012 | 06/21/2013 | Small Group | 2 | Weekly | 30min. | Therapy Room |

| | | | | | | | | |
|---|-------------------------------|--|-------------------------------|--------------|------------------|--|-----------------|-----------------|
| Student: Board of Education Copy | | AltID#: | | DOB: | | Grade: 06 | | |
| Meeting Date 10/05/2012 | BOE Date 11/19/2012 | Committee / Reason Subcommittee on Special Education / New Entrant with IEP | Decision Classified | | | Placement Recommendation / School Home Public School District(HPSD) / Rocky Point Middle School | | |
| Recommended Program/Service | | Start Date | End Date | Ratio | Frequency | Period | Duration | Location |
| Consultant Teacher Services | | 09/05/2012 | 06/21/2013 | Direct | 4 | Daily | 42min. | Classroom |

| | | | | | | | | |
|---|-------------------------------|--|-------------------------------|--------------|------------------|--|-----------------|------------------------------|
| Student: Board of Education Copy | | AltID#: | | DOB: | | Grade: 06 | | |
| Meeting Date 10/05/2012 | BOE Date 11/19/2012 | Committee / Reason Subcommittee on Special Education / Program Review | Decision Classified | | | Placement Recommendation / School Home Public School District(HPSD) / Rocky Point Middle School | | |
| Recommended Program/Service | | Start Date | End Date | Ratio | Frequency | Period | Duration | Location |
| Consultant Teacher Services | | 09/05/2012 | 06/21/2013 | Direct | 4 | Daily | 42min. | Classroom |
| Counseling - Psychological | | 09/05/2012 | 06/21/2013 | Individual | 1 | Weekly | 30min. | Counselor's Office/Classroom |
| Speech/Language Therapy | | 09/05/2012 | 06/21/2013 | Small Group | 2 | Weekly | 42min. | Therapy Room or Classroom |

**Rocky Point Union Free School District
Committee Meeting Recommendations for Board of Education**

| | | | | | | | | |
|---|-----------------|--|-----------------|--|------------------|---------------|-----------------|------------------------------|
| Student: 'Board of Education Copy' | | AID#: | DOB: | Grade: Kdg. | | | | |
| Meeting Date | BOE Date | Committee / Reason | Decision | Placement Recommendation / School | | | | |
| 10/22/2012 | 11/19/2012 | Subcommittee on Special Education / Reevaluation Review | Classified | Home Public School District(HPSD) / Frank J. Carasiti Elem. | | | | |
| Recommended Program/Service | | Start Date | End Date | Ratio | Frequency | Period | Duration | Location |
| Consultant Teacher Services | | 09/05/2012 | 06/21/2013 | Direct | 4 | Daily | 40min. | Classroom |
| Occupational Therapy | | 10/22/2012 | 06/21/2013 | Small Group | 2 | Weekly | 30min. | Therapy Room or Classroom |
| Counseling-Social Skills Counseling | | 09/05/2012 | 06/21/2013 | Small Group | 1 | Weekly | 30min. | Counselor's Office/Classroom |

| | | | | | | | | |
|---|-----------------|---|-----------------|--|------------------|---------------|-----------------|---------------------------|
| Student: 'Board of Education Copy' | | AID#: | DOB: | Grade: Kdg. | | | | |
| Meeting Date | BOE Date | Committee / Reason | Decision | Placement Recommendation / School | | | | |
| 10/22/2012 | 11/19/2012 | Subcommittee on Special Education / Program Review | Classified | Home Public School District(HPSD) / Frank J. Carasiti Elem. | | | | |
| Recommended Program/Service | | Start Date | End Date | Ratio | Frequency | Period | Duration | Location |
| Consultant Teacher Services | | 09/05/2012 | 06/21/2013 | Direct | 4 | Daily | 40min. | Classroom |
| Speech/Language Therapy | | 10/22/2012 | 06/21/2013 | Individual | 2 | Weekly | 30min. | Therapy Room or Classroom |
| Speech/Language Therapy | | 09/05/2012 | 06/21/2013 | Small Group | 1 | Weekly | 30min. | Therapy Room or Classroom |

| | | | | | | | | |
|---|-----------------|--|-----------------|--|------------------|---------------|-----------------|---------------------------|
| Student: 'Board of Education Copy' | | AID#: | DOB: | Grade: 01 | | | | |
| Meeting Date | BOE Date | Committee / Reason | Decision | Placement Recommendation / School | | | | |
| 10/26/2012 | 11/19/2012 | Subcommittee on Special Education / Requested Review Transfer Student | Classified | Home Public School District(HPSD) / Frank J. Carasiti Elem. | | | | |
| Recommended Program/Service | | Start Date | End Date | Ratio | Frequency | Period | Duration | Location |
| Consultant Teacher Services | | 09/05/2012 | 06/21/2013 | Direct | 4 | Daily | 40min. | Classroom |
| Speech/Language Therapy | | 09/05/2012 | 06/21/2013 | Small Group | 2 | Weekly | 30min. | Therapy Room or Classroom |
| Occupational Therapy | | 09/05/2012 | 06/21/2013 | Small Group | 1 | Weekly | 30min. | Therapy Room or Classroom |
| Occupational Therapy Consultation | | 09/05/2012 | 06/21/2013 | | 1 | Monthly | 1 hour | Classroom |

| | | | | | | | | |
|---|-----------------|--|-----------------|--|------------------|---------------|-----------------|--------------------|
| Student: 'Board of Education Copy' | | AID#: | DOB: | Grade: 01 | | | | |
| Meeting Date | BOE Date | Committee / Reason | Decision | Placement Recommendation / School | | | | |
| 10/26/2012 | 11/19/2012 | Subcommittee on Special Education / Reevaluation Review | Classified | Home Public School District(HPSD) / Frank J. Carasiti Elem. | | | | |
| Recommended Program/Service | | Start Date | End Date | Ratio | Frequency | Period | Duration | Location |
| Consultant Teacher Services | | 09/05/2012 | 06/21/2013 | Direct | 4 | Daily | 40min. | Classroom |
| Parent Counseling and Training | | 09/05/2012 | 06/21/2013 | Individual | 4 | Yearly | 30min. | Special Location |
| Counseling-Social Skills Counseling | | 09/05/2012 | 06/21/2013 | Small Group | 1 | Weekly | 30min. | Counselor's Office |

Interoffice Memorandum

TO: *Dr. Michael Ring, Superintendent*

FROM: *Dr. Deborah DeLuca, Assistant Superintendent*

DATE: *11/19/2012*

RE: *Board Action Sheets*

Below please find the schedule to be approved at the 11/19/2012 Board of Education meeting:

| SCHEDULE- B 11/19/2012 | |
|-------------------------------|-----------------------|
| Date | Location |
| <i>10/2/2012</i> | <i>CPSE Committee</i> |
| <i>10/4/2012</i> | <i>CPSE Committee</i> |
| <i>10/19/2012</i> | <i>CPSE Committee</i> |
| <i>10/22/2012</i> | <i>CSE Committee</i> |
| <i>10/26/2012</i> | <i>CSE Committee</i> |

Dr. Michael Ring-Board Action Sheets
DD/kao

**Rocky Point Union Free School District
Committee Meeting Recommendations for Board of Education**

| | | | | |
|---|-------------------------------|--|---|---|
| Student: 'Board of Education Copy' | | AID#: | DOB: | Grade: Preschool |
| Meeting Date 10/04/2012 | BOE Date 11/19/2012 | Committee / Reason Committee on Preschool Special Education / Initial Eligibility Determination Meeting | Decision Initial Meeting - Eligibility Not Determined | Placement Recommendation / School / |

| | | | | | | | |
|---|-------------------------------|--|---|--|----------------------|------------------------|------------------------|
| Student: 'Board of Education Copy' | | AID#: | DOB: | Grade: Preschool | | | |
| Meeting Date 10/02/2012 | BOE Date 11/19/2012 | Committee / Reason Committee on Preschool Special Education / Reevaluation Review | Decision Classified Preschool | Placement Recommendation / School Preschool Itinerant Services Only(PISO) / Preschool Itinerant Services Only | | | |
| <u>Recommended Program/Service</u> | <u>Start Date</u> | <u>End Date</u> | <u>Ratio</u> | <u>Frequency</u> | <u>Period</u> | <u>Duration</u> | <u>Location</u> |
| Occupational Therapy | 10/15/2012 | 06/21/2013 | Individual | 2 | Weekly | 30min. | Preschool |
| Physical Therapy | 10/15/2012 | 06/21/2013 | Individual | 2 | Weekly | 30min. | Preschool |

| | | | | | | | |
|---|-------------------------------|--|---|--|----------------------|------------------------|---------------------------|
| Student: 'Board of Education Copy' | | AID#: | DOB: | Grade: Preschool | | | |
| Meeting Date 10/02/2012 | BOE Date 11/19/2012 | Committee / Reason Committee on Preschool Special Education / Initial Eligibility Determination Meeting | Decision Classified Preschool | Placement Recommendation / School Approved Preschool Special Education Program(APSEP) / Alternatives For Children | | | |
| <u>Recommended Program/Service</u> | <u>Start Date</u> | <u>End Date</u> | <u>Ratio</u> | <u>Frequency</u> | <u>Period</u> | <u>Duration</u> | <u>Location</u> |
| Special Class | 10/09/2012 | 06/21/2013 | 12:1+1 | 5 | Weekly | 3hr. | Classroom |
| Speech/Language Therapy | 10/09/2012 | 06/21/2013 | Small Group | 1 | Weekly | 30min. | Therapy Room or Classroom |
| Speech/Language Therapy | 10/09/2012 | 06/21/2013 | Individual | 2 | Weekly | 30min. | Therapy Room or Classroom |
| Occupational Therapy | 10/09/2012 | 06/21/2013 | Individual | 2 | Weekly | 30min. | Therapy Room or Classroom |
| Physical Therapy | 10/09/2012 | 06/21/2013 | Individual | 2 | Weekly | 30min. | Therapy Room or Classroom |

| | | | | | | | |
|---|-------------------------------|--|---|---|----------------------|------------------------|---------------------------|
| Student: 'Board of Education Copy' | | AID#: | DOB: | Grade: Preschool | | | |
| Meeting Date 10/02/2012 | BOE Date 11/19/2012 | Committee / Reason Committee on Preschool Special Education / Initial Eligibility Determination Meeting | Decision Classified Preschool | Placement Recommendation / School Approved Preschool Special Education Program(APSEP) / Developmental Disabilities Institute | | | |
| <u>Recommended Program/Service</u> | <u>Start Date</u> | <u>End Date</u> | <u>Ratio</u> | <u>Frequency</u> | <u>Period</u> | <u>Duration</u> | <u>Location</u> |
| Special Class | 10/15/2012 | 06/21/2013 | 10:1:2 | 5 | Weekly | 4hr. | Classroom |
| Counseling - Play Therapy | 10/15/2012 | 06/21/2013 | Individual | 2 | Weekly | 30min. | Therapy Room or Classroom |

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|---|-----------------|---------------------------|-----------------|--|
| Student: 'Board of Education Copy' | | AID#: | DOB: | Grade: Preschool |
| Meeting Date | BOE Date | Committee / Reason | Decision | Placement Recommendation / School |

| | | | | | | | | |
|---|--------------------------|---|----------------------|--|----------------------|------------------------|------------------------|--|
| 10/19/2012 | 11/19/2012 | Committee on Preschool Special Education / Amendment | Classified Preschool | State Supported School (4201)(SS-4201) / Cleary School for the Deaf | | | | |
| <u>Recommended Program/Service</u> | <u>Start Date</u> | <u>End Date</u> | <u>Ratio</u> | <u>Frequency</u> | <u>Period</u> | <u>Duration</u> | <u>Location</u> | |
| Special Class | 10/23/2012 | 06/21/2013 | 6:1+1 | 2 | Weekly | 3hr. | Classroom | |
| Speech/Language Therapy | 10/01/2012 | 06/21/2013 | Individual | 2 | Weekly | 1hr. | Home/Community | |

Rocky Point Union Free School District
Committee Meeting Recommendations for Board of Education

| | | | | | | | | |
|---|-------------------------------|---|-------------------------------|--|-------------------------|----------------------|------------------------|------------------------------|
| Student: 'Board of Education Copy' | | AID#: | DOB: | Grade: Kdg. | | | | |
| Meeting Date 10/22/2012 | BOE Date 11/19/2012 | Committee / Reason Subcommittee on Special Education / Reevaluation Review | Decision Classified | Placement Recommendation / School Home Public School District(HPSD) / Frank J. Carasiti Elem. | | | | |
| <u>Recommended Program/Service</u> | | <u>Start Date</u> | <u>End Date</u> | <u>Ratio</u> | <u>Frequency</u> | <u>Period</u> | <u>Duration</u> | <u>Location</u> |
| Consultant Teacher Services | | 09/05/2012 | 06/21/2013 | Direct | 4 | Daily | 40min. | Classroom |
| Occupational Therapy | | 10/22/2012 | 06/21/2013 | Small Group | 2 | Weekly | 30min. | Therapy Room or Classroom |
| Counseling-Social Skills Counseling | | 09/05/2012 | 06/21/2013 | Small Group | 1 | Weekly | 30min. | Counselor's Office/Classroom |

| | | | | | | | | |
|---|-------------------------------|--|-------------------------------|--|-------------------------|----------------------|------------------------|---------------------------|
| Student: 'Board of Education Copy' | | AID#: | DOB: | Grade: Kdg. | | | | |
| Meeting Date 10/22/2012 | BOE Date 11/19/2012 | Committee / Reason Subcommittee on Special Education / Program Review | Decision Classified | Placement Recommendation / School Home Public School District(HPSD) / Frank J. Carasiti Elem. | | | | |
| <u>Recommended Program/Service</u> | | <u>Start Date</u> | <u>End Date</u> | <u>Ratio</u> | <u>Frequency</u> | <u>Period</u> | <u>Duration</u> | <u>Location</u> |
| Consultant Teacher Services | | 09/05/2012 | 06/21/2013 | Direct | 4 | Daily | 40min. | Classroom |
| Speech/Language Therapy | | 10/22/2012 | 06/21/2013 | Individual | 2 | Weekly | 30min. | Therapy Room or Classroom |
| Speech/Language Therapy | | 09/05/2012 | 06/21/2013 | Small Group | 1 | Weekly | 30min. | Therapy Room or Classroom |

| | | | | | | | | |
|---|-------------------------------|---|-------------------------------|--|-------------------------|----------------------|------------------------|---------------------------|
| Student: 'Board of Education Copy' | | AID#: | DOB: | Grade: 01 | | | | |
| Meeting Date 10/26/2012 | BOE Date 11/19/2012 | Committee / Reason Subcommittee on Special Education / Requested Review Transfer Student | Decision Classified | Placement Recommendation / School Home Public School District(HPSD) / Frank J. Carasiti Elem. | | | | |
| <u>Recommended Program/Service</u> | | <u>Start Date</u> | <u>End Date</u> | <u>Ratio</u> | <u>Frequency</u> | <u>Period</u> | <u>Duration</u> | <u>Location</u> |
| Consultant Teacher Services | | 09/05/2012 | 06/21/2013 | Direct | 4 | Daily | 40min. | Classroom |
| Speech/Language Therapy | | 09/05/2012 | 06/21/2013 | Small Group | 2 | Weekly | 30min. | Therapy Room or Classroom |
| Occupational Therapy | | 09/05/2012 | 06/21/2013 | Small Group | 1 | Weekly | 30min. | Therapy Room or Classroom |
| Occupational Therapy Consultation | | 09/05/2012 | 06/21/2013 | | 1 | Monthly | 1 hour | Classroom |

| | | | | | | | | |
|---|-------------------------------|---|-------------------------------|--|-------------------------|----------------------|------------------------|------------------------|
| Student: 'Board of Education Copy' | | AID#: | DOB: | Grade: 01 | | | | |
| Meeting Date 10/26/2012 | BOE Date 11/19/2012 | Committee / Reason Subcommittee on Special Education / Reevaluation Review | Decision Classified | Placement Recommendation / School Home Public School District(HPSD) / Frank J. Carasiti Elem. | | | | |
| <u>Recommended Program/Service</u> | | <u>Start Date</u> | <u>End Date</u> | <u>Ratio</u> | <u>Frequency</u> | <u>Period</u> | <u>Duration</u> | <u>Location</u> |
| Consultant Teacher Services | | 09/05/2012 | 06/21/2013 | Direct | 4 | Daily | 40min. | Classroom |
| Parent Counseling and Training | | 09/05/2012 | 06/21/2013 | Individual | 4 | Yearly | 30min. | Special Location |
| Counseling-Social Skills Counseling | | 09/05/2012 | 06/21/2013 | Small Group | 1 | Weekly | 30min. | Counselor's Office |

Rocky Point UFSD
Personnel Schedule for Board of Education Approval -11/19/12

Schedule 11-19-12-A Classified Staff

| Name | Position | Bldg. | Salary | | Effective Date | Description/Comments | |
|--------------------------------|-----------|-----------------------|--------|-----------------|----------------|----------------------|--|
| | | | Rate | Amount | | | |
| Nagle | Victoria | School Teacher Aide | FJC | N/A | N/A | 11/28/12 | Continuation of unpaid leave of absence for the purpose of childcare from 11/28/12 through 6/30/13. |
| Molinaro | Jacquelyn | School Teacher Aide | FJC | Annual - Step 0 | 14,481* | 12/3/12 | Full-time contractual leave replacement contingent appointment (V. Nagle) from 12/3/12 through 6/21/13. Per Civil Service rules and regulations. Salary pro-rated. |
| Carman | Mary | Food Service Worker | MS | N/A | N/A | 11/20/12 | Increase in hours from 3.0 daily to 4.0 daily. Replaces Virginia Yacko. |
| Hough | Marina | Food Service Worker | HS | N/A | N/A | 11/28/12 EOB | Resignation for personal reasons |
| Wilbur | Katherine | Food Service Worker | HS | N/A | N/A | 11/29/12 | Increase in hours from 3.5 daily to 4.0 daily. Replaces Marina Hough. |
| Berretta | Mary | Secretarial Assistant | DW | N/A | N/A | 1/31/13 EOB | Resignation for the purpose of retirement |
| *Pending contract negotiations | | | | | | | |

Rocky Point UFSD
 Personnel Schedule for Board of Education Approval -11/19/12

Schedule 11-19-12-B Certified Staff

| Name | Position | Bldg. | Salary | | Effective Date | Description/Comments | |
|--------------------------------|----------|---------------------|--------|--------|----------------|----------------------|--|
| | | | Rate | Amount | | | |
| Tavano-Foss | Jo-Ann | School Psychologist | FJC | N/A | N/A | 1/26/13 | Continuation of unpaid leave of absence for the purpose of childcare from 1/26/13 through 6/30/13. |
| Muchnik | Marc | School Psychologist | FJC | B-1 | 45,203* | 1/26/13 | Continuation of regular substitute teacher assignment from 1/26/13 through 6/22/13. Replaces J. Tavano-Foss. Salary pro-rated. |
| | | | | | | | |
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| *Pending contract negotiations | | | | | | | |

Rocky Point UFSD
 Personnel Schedule for Board of Education Approval -11/19/12

Schedule 11-19-12-D Teaching Substitutes

| Name | | Position | Bldg. | Salary | | Effective Date | Description/Comments |
|----------|-------------|-----------------------------|-------|--------|--------|----------------|---|
| | | | | Rate | Amount | | |
| Mirabito | Bruce | Per Diem Substitute Teacher | MS/HS | Daily | 100.00 | 11/26/12 | 2012-2013 school year. Conditional appointment. |
| Clarino | Christopher | Per Diem Substitute Teacher | DW | Daily | 100.00 | 11/21/12 | 2012-2013 school year |
| Mittler | Cheryl | Per Diem Substitute Teacher | DW | Daily | 100.00 | 11/21/12 | 2012-2013 school year |
| | | | | | | | |
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Rocky Point UFSD
Personnel Schedule for Board of Education Approval -11/19/12

Schedule 11-19-12-E Co-Curricular Positions 2012/2013

| Name | | Position | Bldg. | Salary | | Effective Date | Description/Comments |
|----------------|-------------|----------------------------------|-------|-------------|--------------|----------------|--|
| | | | | Rate | Amount | | |
| Starke | Nancy | Additional Supervision | FJC | Hourly | 46.00* | 9/1/12 | 2012-2013 school year. Not to exceed fifteen (15) hours. |
| Castro-Crowell | Ann | Additional Supervision | FJC | Hourly | 46.00* | 9/1/12 | 2012-2013 school year. Not to exceed fifteen (15) hours. |
| Czajkowski | Lauren | Additional Supervision | FJC | Hourly | 46.00* | 9/1/12 | 2012-2013 school year. Not to exceed fifteen (15) hours. |
| Hoenig | Laura | ELA/READ 180/System 44 Teacher | DW | Per Session | 48.00* | 9/1/12 | AIS Services - ICARE Program 2012-2013 school year |
| McLaughlin | Janet | Special Education Teacher | DW | Per Session | 48.00* | 9/1/12 | AIS Services - ICARE Program 2012-2013 school year |
| Volini | Lauren | Chaperone | DW | Hourly | See below*** | 9/1/12 | 2012-2013 school year |
| Bowler | Michael | Varsity Boys Lacrosse | DW | Annual | 7,043* | 11/19/12 | 2012-2013 school year |
| Nentwich | Christopher | Assistant Varsity Boys Lacrosse | DW | Annual | 5,478* | 11/19/12 | 2012-2013 school year |
| Murphy | David | JV Lacrosse | DW | Annual | 5,348* | 11/19/12 | 2012-2013 school year |
| Lindsay | Scott | MS Boys Lacrosse | DW | Annual | 4,173* | 11/19/12 | 2012-2013 school year |
| Coogan | William | MS Boys Lacrosse | DW | Annual | 3,651* | 11/19/12 | 2012-2013 school year |
| Spallina | Daniel | Varsity Girls Lacrosse | DW | Annual | 5,999* | 11/19/12 | 2012-2013 school year |
| Davis | Sara | Assistant Varsity Girls Lacrosse | DW | Annual | 4,434* | 11/19/12 | 2012-2013 school year |
| Baker | Danielle | JV Girls Lacrosse | DW | Annual | 4,304* | 11/19/12 | 2012-2013 school year |
| Staudt | Nicole | MS Girls Lacrosse | DW | Annual | 3,651* | 11/19/12 | 2012-2013 school year |
| Aschettino | Andrew | Varsity Baseball | DW | Annual | 6,521* | 11/19/12 | 2012-2013 school year |
| Annunziato | Ryan | JV Baseball | DW | Annual | 4,826* | 11/19/12 | 2012-2013 school year |
| DiLorenzo | Anthony | MS Baseball 7 | DW | Annual | 3,651* | 11/19/12 | 2012-2013 school year |
| Tsavos | Jonathan | MS Baseball 8 | DW | Annual | 4,173* | 11/19/12 | 2012-2013 school year |
| Cirillo | Alesha | Varsity Softball | DW | Annual | 5,477* | 11/19/12 | 2012-2013 school year |
| Amoscato | Maria | JV Softball | DW | Annual | 4,826* | 11/19/12 | 2012-2013 school year |
| Maggio | Gregory | MS Softball | DW | Annual | 3,651* | 11/19/12 | 2012-2013 school year |
| Buonconsiglio | James | Varsity Boys Tennis | DW | Annual | 5,999* | 11/19/12 | 2012-2013 school year |

| | | | | | | | |
|--|-------------|-------------------------------|----|--------|--------|----------|-----------------------|
| Nobre | Anthony | JV Boys Tennis | DW | Annual | 5,348* | 11/19/12 | 2012-2013 school year |
| Settepani | Joseph | MS Boys Tennis | DW | Annual | 4,695* | 11/19/12 | 2012-2013 school year |
| Mattia | John | Varsity Girls Track | DW | Annual | 5,477* | 11/19/12 | 2012-2013 school year |
| Camarda | Joseph | Assistant Varsity Girls Track | DW | Annual | 4,434* | 11/19/12 | 2012-2013 school year |
| Panella | Patrick | MS Girls Track | DW | Annual | 4,173* | 11/19/12 | 2012-2013 school year |
| Donadoni | Christopher | Varsity Boys Track | DW | Annual | 6,521* | 11/19/12 | 2012-2013 school year |
| Marchetta | Anthony | Assistant Boys Track | DW | Annual | 4,956* | 11/19/12 | 2012-2013 school year |
| McCormick | James | MS Boys Track | DW | Annual | 4,695* | 11/19/12 | 2012-2013 school year |
| | | | | | | | |
| | | | | | | | |
| *Pending contract negotiations | | | | | | | |
| ***Up to two hours: \$52.00; in excess of two hours: \$78.00; Junior/Senior Prom: \$52.00 per hour pending contract negotiations | | | | | | | |

